SCHOOL OF CHEMICAL SCIENCES
MAHATMA GANDHI UNIVERSITY
Priyadarsini Hills P. O., Kottayam
Kerala, INDIA-686 560

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No: Kairali RP/SCS/T-02/2026-27 09/11/2026

NOTICE INVITING FOR TENDER

Sealed competitive tenders are invited from dealers/ firms for the purchase of the following items for the office of **Dr. Anas S, Project Investigator, Kairali Research Project, School of Chemical Sciences, Mahatma Gandhi University, Kottayam** using the **Kairali Research Project fund**, subject to the following conditions.

1	Name of the Scientific Equipment	**Vacuum Oven (Detailed specifications given in Annexure-1)**
2	Earnest money deposit (EMD)	1% of the estimated value
3	Tender submission fee	0.2% of the cost of the equipment rounded to the nearest multiple of 100, subject to a maximum of 25,000/-+GST as applicable
4	Period of supply and installation	Within 30 days from L/C opening date
5	Address	**Dr. Anas S** **Project Investigator** **Kairali Research Project** **School of Chemical Sciences** **Mahatma Gandhi University, Kottayam** **Kerala Pin-686560**
6	Date and time of bid opening	**24/11/2026**, 2.30 PM
7	Last date and time of submission of tender with relevant documents	14 days, **24/11/2026**, 1.00 PM

Duly filled up and signed tender schedule along with relevant documents should be sent to **Dr. Anas S, Project Investigator, Kairali Research Project, School of Chemical Sciences, Mahatma Gandhi University, Kottayam** by speed post so as to reach before the date and time specified. The cover containing the document should be super scribed the **name of the Item, tender number and last date of submission** of the tender.

Relevant documents may also be sent to: E-mail- anas@mgu.ac.in

Please contact Mobile Number: 7994017628, 9567544740

ELIGIBILITY CRIETERIA

1.	Bidder should be a company registered in India or Registered Partnership /proprietary firms	Copy of valid registration certificate/Copy of Certificates of incorporation
2.	Should not have been blacklisted by any of the Government entities under state / central government.	Self-Certificate
3.	The bidder should have a registered number of (i) GST where his business is located ii) Income Tax / PAN number.	Copies of relevant certificates of registration

If relevant documents through speed post are not submitted with in time, the tenders will not be considered. The undersigned reserves the right to reject any or all the tender without assigning any reason whatsoever.



Dr. Anas S

Dr. ANAS S
Project Investigator
Kairali Research Project
School of Chemical Sciences
Mahatma Gandhi University, Kottayam

Please see the Annexures

ANNEXURE-1

Technical Specification for Vacuum Oven

Sl. No.	Name of the Item	Quantity
1.	**VACCUM OVEN** • **Dimensions**: Rectangular 450 x 450 x 450mm, • temp. range : from 50°C to 250°C. • The inner chamber is made out of SS and outer of MS sheet duly powder coated. • Glass wool insulation is provided all around the chamber • The door and its frame made of heavy gauge extruded aluminium having a toughened glass window to view the samples placed inside. • The temperature is controlled and indicated by a Micro-processor based Digital Temperature Indicating Controller (LED). • **Trays**: 2 Nos.(minimum) • **Vacuum Control valve with a vacuum gauge** • **Maximum Vacuum**: 760mm of Hg. • **Mains:** 220/230V AC • Vacuum pump required for operating vacuum oven • **Piston Vacuum Pump**: minimum **60LTR/MIN**, • (~9 KG) • **Approx dimension**: 290 x 120 x 180mm • **Warranty** : minimum 1 year • **AMC**: 3 years • **Service should be available in Kerala**	**1 No.**

ANNEXURE-2

Terms and Conditions

1. **Last date of submission of tender along with requisite fee, EMD and all documents is 24/11/2026**, 1.00 PM
2. **The technical bid will be opened on 24/11/2026**, 2.30 PM**.**
3. **Tenders must accompany a copy of the "Annexure 3 and Annexure 4" section of this document, signed and stamped on each page indicating that they agree to these.**
4. **Tender form shall be downloaded from the University website (www.mgu.ac.in /Downloads/ Other Forms/ Format).**
5. **Tender fee should be submitted through online and the payment receipt shall keep with the tender (www.mgu.ac.in-Online Payment-Miscellaneous)**
6. **The DD/Cheque for EMD or any other must be drawn in favour of Dr. Anas S, Project Investigator, Kairali Research Project, School of Chemical Sciences, Mahatma Gandhi University, Kottayam payable at SBI Mahatma Gandhi University campus Branch.**
7. **Instrument should have warrantee of at least one year and should have at least one Service Engineer and one application scientist based in India with onsite training facility on the same quoted equipment. Training should include operation, handling and maintenance of system (if necessary).**
8. **In cases where quotations are submitted by dealers, an authorization letter from the respective OEM (Original Equipment Manufacturer) must be provided.**
9. **A good record in supply and service to other research institutes will be considered as a positive point for a particular company. User list of similar equipment supplied recently in India should be provided.**
10. **Laboratory floor space, electrical power requirements, earthing, room temperature/ humidity requirements etc. should be mentioned appropriately(if necessary).**
11. **All necessary accessories should be supplied with the instrument, as per standard package offered, including complete set of service and operation manuals for diagnosis, trouble shooting, maintenance and electronic circuitry (hard and soft copies).**
12. **The Delivery Schedule, Payment Terms & Warranty/Guarantee etc must be clearly indicated in the technical bid. The charges for extended warranty and/or Annual Maintenance Contract after the expiry of offered warranty period should also be specified in the financial bid.**
13. **The price of the equipment should be quoted in Indian rupee. The total price of the equipment quoted should be inclusive of GST & other taxes if any; material cost; transportation cost; loading and unloading cost; installation cost; labour charges and all other expenses in whatsoever means.**
14. **Payment process will be initiated only after supply of items as per tender specifications and satisfactory installation of the items.**
15. **It will be the responsibility of the supplier to deliver the ordered materials at School of Chemical Sciences, Mahatma Gandhi University, Kottayam. All required materials for satisfactory installation are to be provided by the supplier at their own cost.**
16. **If the last date for receipt is declared a holiday, the next working day will be the last day for the purpose.**

ANNEXURE 3:

TENDER FORM PART-I (TECHNICAL BID)

Date:

From,

M/s. ……

……

To,

Dr. Anas S
Project Investigator
Kairali Research Project
School of Chemical Sciences
Mahatma Gandhi University, Kottayam, Pin-686560

Dear Sir,

I/We have gone through the tendering conditions pertaining to the Tender and General Terms and Conditions of Contract and other requirement for delivery and complete Installation and Special Conditions of Contract contained herein with this tender document. I/we hereby agree to supply the stores conforming to the tender specifications incorporated in ANNEXURE 1 of the tender document and also agree to abide by your General Conditions of all Contract and Special Conditions of Contract contained in the ANNEXURE 2 of the Tender document.

You will be at liberty to accept any or more of the items of stores offered by us and I/we shall be bound to supply you the stores as may be specified in the Purchase Order/Contract.

I/We hereby agree to keep the price valid for your acceptance for a period of 30 days from the date of opening of Part-II (Financial bid) of the tender. Deviations to Technical specifications contained in ANNEXURE 1 of the tender documents are detailed in ANNEXURE-A to the tender form while deviations proposed to the General Special Conditions of Contract contained in ANNEXURE 2 are detailed in A-B to this tender. Price applicable for the stores are indicated separately in a sealed envelope marked as financial bid of the tender.

I/We are also enclosing herewith all the leaflets catalogue etc. pertaining to the stores offered.

Yours faithfully

Stamp and Signature of the Tenderer

ANNEXURE 4:

TENDER FORM PART-II (FINANCIAL BID)

Date:

From,

M/s. ……

……

To,

Dr. Anas S
Project Investigator
Kairali Research Project
School of Chemical Sciences
Mahatma Gandhi University, Kottayam, Pin-686560

Dear Sir,

In response to your invitation and as per your tendering and contracting conditions, the prices applicable for the scope of supply contained in ANNEXURE-3 (TECHNICAL BID) of our tender are indicated in the format at annexure "A" to this tender.

We hereby agree to keep the price valid for your acceptance for a period of 30 days from the date of actual opening of Part-II (FINANCIAL BID) of the tender.

Yours faithfully,

Stamp and Signature of the Tenderer