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23.11.2026

Tender Notice

Sealed competitive tenders, superscribed "**Sale of 3 teak Trees from the different sites of Mahatma Gandhi University**" are invited so as to reach the office of the undersigned not later than **2.00 pm on 07.12.2026**

Tenders will be opened at **2.30 pm on 07.12.2026**. Earnest Money Deposit (EMD), as detailed below, should be remitted through Mahatma Gandhi University Online Payment Portal (www.mgu.ac.in/onlinepayment/miscellaneous) and e-payment receipt should be furnished along with sealed tenders.

Tender form and other details can be downloaded from www.mgu.ac.in by paying the form fee of Rs 520/- .

For ensuring the guarantee, terms and conditions etc, relating to the item, a written agreement must be submitted by the bidder. Qualified bidder should submit 5% of tendered value as security deposit immediately after opening the tender, which will be returned on the successful completion of the transaction of sale of trees/timber.

Sl No	Item Name	EMD
1	Sale of 3 teak trees/timber from different sites of MG University (List of trees attached)	2600/-

Cost of tender form through e-payment	As per the details mentioned above
Tender form can be downloaded from website	www.mgu.ac.in
Last date and time for the receipt of tender	2.00 pm on 07.12.2026
Date and time for the opening of tenders	2.30 pm on 07.12.2026

Sealed envelop containing tenders shall be addressed to the Estate Officer (Admn), Mahatma Gandhi University, Priyadarsini Hills P O, Kottayam – 686560

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Conditions

1. The price quoted should be inclusive of all taxes. (18% GST + 5% FDT).

2. The right to accept or reject tenders without communicating any reason, rests entirely with the undersigned.

3. If the date of receipt and opening of the tenders is declared a holiday, the next working day shall be the last day for the purpose.

4.The tender would be extended by 10 more days if sufficient number of bids are not available on the stipulated date.

5. The successful bidder should execute an agreement in the prescribed format with the University and submit a security deposit not less than 5% of the tendered value.

6. The tree should be removed from the campus after remittance of the entire value with a period not more than 15 days from the date of the confirmed order.

7.Copies Identification document and bank passbook must be submitted along with the tender

List of Trees

1. The teak tree that stood near the Assembly hall (cut down and kept near the assembly Hall)
2.The teak tree that stood behind the pareekshabhavan. (Cut down and kept near the substation)
3.A teak tree standing near the Co operative society Building

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The document is digitally approved. Hence signature is not needed.

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Bid Offer Form

I/We.....son of ..... residence at ..... for and on behalf of ....having its/ their registered office at ....here by tender for cutting down and clearing of trees from different sites of MG University on as is where is basis at the price noted below.

S.I No.	Item Name	Price Offered
1.	Sale of 3 teak trees from different sites of MG University	Rs..... In Words ....only

1. Should tender be accepted, I/We hereby agree to abide by and fulfill all the terms and conditions of the tender annexed to this tender form and in default to forfeit and pay to the Registrar, Mahatma Gandhi University as penalty the sum of money mentioned in the said documents.

2.The sum of Rs..... /- (Rupees..... .....) only, towards the Earnest Money Deposit (EMD) has been deposited by me/ us through the Online Payment Portal of Mahatma Gandhi University (www.mgu.ac.in/onlinepayment/ miscellaneous).

3.If my tender is accepted I shall deposit the entire amount offered in the tender for the sale of trees within a period three working days of the acceptance of the tender duly communicated by way of an order. The amount shall be deposited to designated accounts of the University as per rules.I further understand that upon my failure to do so the earnest money deposit shall stand forfeited to Registrar, Mahatma Gandhi University without further notice.

4.I/We have inspected the site and the offer made above is only ascertaining the condition of the same, and I/We undertake to complete the work with in 10 days after receiving the work order for the same.

5.I/We am/are agreeable to abide by the conditions of sale and any default thereof entitle the Registrar, Mahatma Gandhi University, to forfeit both earnest money deposit and security deposit, and cancel the sale at my risk.

Date:

Signature of Tenderer:

Name:

Address & Phone Number

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