Mahatma Gandhi University

Priyadarsini Hills P.O., Kottayam, Kerala - 686 560

(Established by Kerala State Legislature by Notification No. 3431/Leg. C1/85/Law, dated 17th April 1985)

55350/AD B4-1/2026/AD B 4 13.11.2026

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TENDER NOTICE

Sealed competitive tenders, superscribed **" Tender for the supply of Laptops "** (good quality, branded items) are invited so as to reach the office of the undersigned not later than 02.00 p.m. on 02.12.2026.

Earnest Money Deposit (EMD), calculated @ 1% of the Purchase Assessment Cost (PAC), should be paid by the firm. Tenders will be opened at 02.30 p.m. on 02.12.2026.

Tender form and other details can be had from the University General Store on all working days, by paying the form fee @ 0.2% of the cost of tender, rounded to the nearest multiple of Rs.100, subject to a maximum of Rs. 25,000/- + GST as applicable.

Sl. No.	Items	Specifications	Qty in Nos.
1	Laptop	Processor - Intel Core i5 / Core Ultra 5 or AMD Ryzen 5 RAM - 16 GB DDR5 Storage - 512 GB PCIe NVMe SSD or better Display - 14" Full HD (1920*1080) anti-glare display Operating System - Windows Home edition Graphics - Integrated Graphics WIreless - Wi-Fi 6/6E, Bluetooth 5.x Ports - 2 * USB-A and 1*USB-C; USB-C prefereably supporting charging and Display Port Video Output - HDMI 2.0 or newer Webcam - 1080p or better Warranty - 5 Year onsite warranty Antivirus - 24 months subscription	02

Tender form can be downloaded from the website: www.mgu.ac.in -> downloads
Last date & time for the receipt of tender : 02.00 p.m. on 02.12.2026
Date and time of opening the tender : 02.30 p.m. on 02.12.2026

Sealed Envelope containing tenders shall be addressed to THE REGISTRAR, MAHATMA GANDHI UNIVERSITY, PRIYADARSINI HILLS P.O, KOTTAYAM - 686560.

1. The quoted Price should be inclusive of all taxes/freight/Installation etc.
2. The tenders should have at least Three Months validity.
3. Brochure of different models quoted should be enclosed.
4. Warranty, AMC conditions, nearest servicing centre details, user reference, necessary supporting catalogues and demonstration should be provided.
5. The Delivery Schedule, Payment Terms & Warranty/Guarantee etc must be clearly indicated.
6. The right to accept or reject tenders without assigning any reason thereof rests entirely with the undersigned.
7. If the date of receipt and opening of tenders is declared a holiday, the next working day shall be the last day for the purpose.
8. The successful bidder should execute an agreement in the prescribed format with the University and submit a security deposit not less than 5% of the cost.

KRISHNAKUMAR R
ASSISTANT REGISTRAR - III (ADMIN)
for REGISTRAR

APPROVED FOR ISSUE

SECTION OFFICER

Copy to:-

1. Store Keeper, General Store
2. PRO
3. University Website (Uploading in the University Website)
4. Engineering Unit
5. Govt. Audit

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The document is digitally approved. Hence signature is not needed.