Draft #2 of File 7260/UNIVERSITY LIBRARY 2/2026/Unvty Lib Approved by Deputy Librarian in Charge of Librarian on 05-May-2026 04:08 PM - Pac

Mahatma Gandhi University

Priyadarsini Hills P.O., Kottayam, Kerala - 686 560

(Established by Kerala State Legislature by Notification No. 3431/Leg. C1/85/Law, dated 17th April 1985)

No. 7260/UNIVERSITY LIBRARY 2/2026/Unvty Lib Date: 05.05.2026

NOTICE INVITING TENDER

Sealed competitive tenders, superscribed *"Supply and Installation of Split Inverter Air Conditioners for the use of University Library"* are invited so as to reach the office of the undersigned not later than 18-05-2026 by 3.00 pm.

The specifications are as follows.

Item	**Split Inverter Air Conditioner**
Quantity Required	**Two**
Voltage / Power Supply	**230 V / 50 Hz / Single Phase**
Capacity	**2 Ton**
Star Rating	**5 Star**
Warranty	**5 Years**

Earnest Money Deposit (EMD), calculated at 1% of the Purchase Assessment Cost (PAC), should be paid by the firm through Mahatma Gandhi University online payment system (www.mgu.ac.in / online payment / miscellaneous) and the e-payment receipt should be furnished along with the sealed tender. The tender submission fee will be 0.2% of the PAC rounded to the nearest multiple of Rs. 100, subject to a minimum Rs. 400 and maximum of Rs. 1500/- + GST as applicable. The tender form can be downloaded from *Downloads/other forms/format of tender* form from www.mgu.ac.in .

The tenders will be opened at 3.00 pm on 18-05-2026.

The Sealed envelope containing tenders shall be addressed to "**The Deputy Librarian in charge of the Librarian, Mahatma Gandhi University Library, Priyadarsini Hills P. O. , Kottayam – 686 560".**

General conditions:-

- Only firms with expertise in undertaking similar work need to apply.
- Replacement of all spares should be included in the purchase assessment cost.

- Only those firms that are capable of completing the work promptly within the stipulated time need to submit Tenders.

- The right to accept or reject the tenders without assigning any reason rests entirely with the undersigned.
- If the date of receipt and opening of the tenders is declared a holiday, the next working day shall be the last for the purpose.
- The tender would be extended by 10 more days if a sufficient number of bidders are not available at the time of opening.
- The successful bidder should execute an agreement in the prescribed format with the University & submit a security deposit not less than 5% of the total cost.
- Quoted price should be inclusive of all the taxes, freight, and installation charges, etc.
- For more information, contact 0481-2733545, 9496443510

Sd/-
LETHA ARAVIND
DEPUTY LIBRARIAN I/C OF LIBRARIAN

Copy to:-

1. P. R. O. (For uploading in the University website and to be published in the leading Newspapers)
2. Store Keeper
3. Stock file / File copy

The document is digitally approved. Hence signature is not needed.

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