Draft #1 of File 30445/UNIVERSITY LIBRARY 2/2026/Unvty Lib Approved by Deputy Librarian in Charge of Librarian on 07-Apr-2026 01:52 PM - Pag

Mahatma Gandhi University
Priyadarsini Hills P.O., Kottayam, Kerala - 686 560
(Established by Kerala State Legislature by Notification No. 3431/Leg. C1/85/Law, dated 17th April 1985)

30445/UNIVERSITY LIBRARY 2/2026/Unvty Lib 07.04.2026

NOTICE INVITING QUOTATION

Sealed competitive quotations are invited for the supply of following item mentioned in the table below. The sealed Envelope containing the Quotation shall be addressed to **'The Librarian, University Library, Mahatma Gandhi University, Priyadarsini Hills P.O., Kottayam - 686560.'**

No.	Item	Specification
1	Desktop Computer	Processor - Intel i5 or i7 RAM - 16 GB Hard Disk - 1TB Monitor - 22 Inch Keyboard with earphones or Speakers OS - Windows 11

Last date & time for the receipt of Quotation - 21-04-2026 2pm
Date & time of opening of Quotation: 3.30 p.m. on 21.04.2026

Terms and Conditions

1. The brand name of the item supplied shall be specified separately in the quotation. The GST number of the bidder shall also be indicated separately. The GST No. of the University is **32AAAJT2350AIZS**.
2. The quoted price shall be inclusive of all applicable taxes, packing, transportation, installation, and any other incidental charges.
3. The University's IT Cell shall verify and ensure the quality and specifications of the quoted items.
4. The successful bidder shall complete the supply within two (2) weeks from the date of issuance of the supply order.
5. Quotations received after the prescribed last date and time of submission shall not be considered.
6. The undersigned reserves the right to accept or reject any or all quotations, in whole or in part, without assigning any reason thereof.
7. In the event that the last date for receipt and opening of quotations falls on a holiday, the same shall be extended to the next working day.

LETHA ARAVIND
Deputy Librarian in Charge of Librarian