MAHATMA GANDHI UNIVERSITY

Priyadarshini Hills, Kottayam-686560

Tender No: MGU/STS/RUSA/2025-26/P 18-17 **Dated: 19/01/2026**

NOTICE INVITING TENDER (Short Tender)

Principal Investigator, RUSA Project No.18, School of Tourism Studies, Mahatma Gandhi University, Kottayam invites sealed tenders in original including all taxes for the supply and installation of **"Design, Development and Maintenance of Digital Museum Website"** from reputed dealers/firms under the **RUSA Fund for the year 2025-2026.**

1	Name of the Equipment	**Design, Development and Maintenance of Digital Museum Website** **(Detailed specifications given in Annexure-1)**
2	Earnest money deposit (EMD)	1% of the estimated value.
3	Tender submission fee	0.2% of the cost of the equipment rounded to the nearest multiple of 100, subject to a maximum of 25,000/- + GST as applicable.
4	Period of supply and Installation	Within 20 days
	Address	**Principal Investigator** **RUSA 2.0, Project No. 18** **School of Tourism Studies,** **Mahatma Gandhi University, PD Hills, Kottayam**
3	Date and time of bid opening	31/01/2026, 2.00 pm
4	Last date and Time of submission of tender with relevant documents.	30/01/2026, 5.00 pm

Duly filled up and signed tender schedule along with relevant documents should be sent to **Principal Investigator, RUSA 2.0, Project No. 18, School of Tourism Studies, Mahatma Gandhi University, Kottayam** by speed post/or in person, so as to reach before the date and time specified. The cover containing the document should be super scribed the **name of the scientific equipment, tender number and last date of submission** of the tender.

Relevant documents may also be sent to : E-mail: robinetjacob@mgu.ac.in

ELIGIBILITY CRIETERIA

1	Bidder should be a company registered in India or Registered Partnership /proprietary firms	Copy of valid registration certificate/ Copy of Certificates of incorporation
2	Should not have been blacklisted by any of the Government entities under state / central government.	Self-Certificate
3	The bidder should have a registered number of (i) GST where his business is located ii) Income Tax / PAN number.	Copies of relevant certificates of registration

Further details can be had from the office of **Principal Investigator, RUSA 2.0, Project no. 18, School of Tourism Studies, Mahatma Gandhi University, Kottayam,** Email: robinetjacob@mgu.ac.in on all working days during working hours.

If relevant documents through speed post are not submitted within time, the tenders will not be considered. The undersigned reserves the right to reject any or all the tender without assigning any reason whatsoever.

Principal Investigator

Please see the Annexure

ANNEXURE-1

Scope of Works
● Development of a responsive, multilingual, SEO-optimized digital museum website. ● Conceptualization and design of user-friendly, immersive, and responsive interfaces aligned with museum branding. ● Implementation of a secure Content Management System with role-based access and media management. ● Integration of AR experiences, VR experiences and virtual museum walkthroughs and galleries.

Technical Specification	
Frontend Technology	HTML5, CSS3, JavaScript
Backend Technology	Python
Database	MySQL / PostgreSQL / MongoDB
Hosting & Infrastructure	Dedicated Server/ AWS Cloud Server

ANNEXURE-2

Terms and Conditions

1. Last date of submission of tender along with requisite fee, EMD and all documents is **30.01.2026 at 5 pm**
2. The technical bid will be opened on **31.01.2026 at 2 pm.**
3. Tenders must accompany a copy of the "Annexure 2 and Annexure 3" section of this document, signed and stamped on each page indicating that they agree to these.
4. The non-refundable application fee of 0.2% of cost with the chalan of 5% of it as GST must be accompanied with tender for each instrument. The application fee must be as D.D. drawn in favour of **Principal Investigator, RUSA 2.0, Project No. 18, School of Tourism Studies, Mahatma Gandhi University, Kottayam**
5. The DD/Cheque for EMD or any other must be drawn in favour of **Principal Investigator, RUSA 2.0, Project No. 18, School of Tourism Studies, Mahatma Gandhi University, Kottayam** payable at SBI Mahatma Gandhi University Campus Branch.
6. A good record in supply and service to other research institutes will be considered as a positive point for a particular company. A user list of similar equipment supplied recently in India should be provided.
7. The Delivery Schedule, Payment Terms & Warranty/Guarantee etc must be clearly indicated in the technical bid. The charges for extended warranty and/or Annual Maintenance Contract after the expiry of offered warranty period should also be specified in the financial bid.
8. The price of the equipment should be quoted in Indian rupee. The total price of the equipment quoted should be inclusive of GST & other taxes if any; material cost; transportation cost; loading and unloading cost; installation cost; labour charges and other expenses in whatsoever means.
9. Payment process will be initiated only after supply as per tender specifications and satisfactory installation of the item.
10. It will be the responsibility of the supplier to deliver the ordered materials at the School of Tourism Studies, Mahatma Gandhi University, Kottayam. All required materials for satisfactory installation are to be provided by the supplier at their own cost.

ANNEXURE 3:

TENDER FORM PART-I (TECHNICAL BID)

Date:

From,

M/s. ……

……

To,

Principal Investigator,
RUSA Project No.18,
School of Tourism Studied,
Mahatma Gandhi University,
Kottayam, Pin-686560
Kerala, India.

Dear Sir,

I/We have gone through the tendering conditions pertaining to the Tender and General Terms and Conditions of Contract and other requirements for delivery and complete Installation and Special Conditions of Contract contained herein with this tender document. I/we hereby agree to supply the stores conforming to the tender specifications incorporated in ANNEXURE 1 of the tender document and also agree to abide by your General Conditions of all Contra acts and Special Conditions of Contract contained in the ANNEXURE 2 of the Tender document.

You will be at liberty to accept any or more of the items of stores offered by us and I/we shall be bound to supply you the stores as may be specified in the Purchase Order/Contract.

I/We hereby agree to keep the price valid for your acceptance for a period of 30 days from the date of opening of Part-II (Financial bid) of the tender. Deviations to Technical specifications contained in ANNEXURE 1 of the tender documents are detailed in ANNEXURE-A to the tender form while deviations proposed to the General Special Conditions of Contract contained in ANNEXURE 2 are detailed in Annexure-B to this tender. Prices applicable for the stores are indicated separately in a sealed envelope marked as the financial bid of the tender.

I/We are also enclosing herewith all the leaflets catalogue etc. pertaining to the stores offered.

Yours faithfully

Stamp and Signature of the Tenderer

ANNEXURE 4:

TENDER FORM PART-II (FINANCIAL BID)

Date:

From,

M/s. ……

……

To,

Principal Investigator,
RUSA Project No.18,
School of Tourism Studied,
Mahatma Gandhi University,
Kottayam, Pin-686560
Kerala, India.

Dear Sir,

In response to your invitation and as per your tendering and contracting conditions, the prices applicable for the scope of supply contained in ANNEXURE-3 (TECHNICAL BID) of our tender are indicated in the format at annexure "A" to this tender.

We hereby agree to keep the price valid for your acceptance for a period of 30 days from the date of actual opening of Part-II (FINANCIAL BID) of the tender.

Yours faithfully,

Stamp and Signature of the Tenderer