



MAHATMA GANDHI UNIVERSITY
SCHOOL OF COMPUTER SCIENCES

PRIYADARSINI HILLS (P.O.)

KOTTAYAM – 686560.

Website: mgu.ac.in, Email: socs@mgu.ac.in, Phone No: 0481-2733364

SHORT TENDER NOTICE (TWO BID SYSTEM)

TENDER NOTICE

No: SOCS/103/AC/2025-26

Dated: 03.12.2025

Sealed tenders are invited from reputed firms and their authorized dealers for the **supply and installation of 4 Air Conditioners with stabilizers** for the **School of Computer Sciences, M.G. University, Kottayam**, as per the specifications detailed below.

Item - Air Conditioners – 4 Nos.	
Specifications	Details
Type	Split Inverter AC
Capacity	2 Ton
Energy Rating	3 Star
Accessories	Suitable Stabilizers
Warranty	Standard Manufacturer Warranty + Extended Warranty (if applicable)

The sealed covers containing Tender details are superscribed "Tender for A/C" and send to The Head of the Department, School of Computer Sciences, Mahatma Gandhi University, P.D Hills P.O, Kottayam-686560

TENDER DETAILS

Earnest money deposit (EMD) :- EMD calculated @ rate 1 % of the purchase assessment cost (PAC) Subject to a minimum of Rs.1500/- should be paid through University online payment (www.mgu.ac.in.online payment - miscellaneous) or Demand Draft in favour of the HoD, School of Computer Sciences, Mahatma Gandhi University and shall be payable at SBI, MG University Campus Branch and submitted along with the sealed tender.

Tender Form

Tender form can be downloaded from the official web site of Mahatma Gandhi University (<https://www.mgu.ac.in/uploads/2020/08/Tender-Form.pdf?x99264>) and Tender form rate-0.2% of quoted amount (Lowest amount = Rs. 400/-+GST, Maximum amount = Rs. 1500/- +GST) can be paid online in the University online payment system and challan should be attached along with the Tender.

For ensuring the guaranty, terms and conditions, etc. relating to the articles supplied, and Agreement in stamp paper worth Rs.200/- must be submitted by the qualified bidder along with a security deposit @ 5% of the PAC.



Last date for submission of completed Tenders : 22nd December, 2025
Closing of acceptance of completed Tenders : 22nd December, 2025; 05:00 P.M
Date of opening of Technical Bid : 29th December, 2025; 11:00 A.M
Date of opening of Financial Bid : 30th December, 2025; 11:00 A.M

SPECIAL CONDITIONS

1. Quoted price should be inclusive of all taxes, freight, loading & unloading and installation charges.
2. Details such as make, model, mode of operation, etc., should be clearly mentioned in the quotation.
3. Customs/Excise duty exempted price shall be quoted.
4. Quoted rates should have at least six months validity period.
5. Brochure of different models quoted should be enclosed.
6. Warranty, AMC conditions, nearest service centre details, supporting catalogues and demonstrations should be provided.
7. The right to accept or reject the quotations without assigning any reason rest entirely with the undersigned.
8. If the product has a valid DGS&D rate it should be quoted.
9. If the last date for receipt of tenders is declared a holiday the next working day shall be the last date for the purpose.
10. If not received the minimum number tenders, the last date will be extended to the next 15 days.

The bids shall be opened at the date and time specified. Further details can be had from the office of **The Head of the Department, School of Computer Sciences, Mahatma Gandhi University, Kottayam, Kerala-686560** on all working days during working hours. Phone No: **0481-2733364**.

The undersigned reserves the right to reject any or all the tender without assigning any reason whatsoever.

P.D.Hills
03.12.2025



Dr. BINDU V R

Professor & HoD
School of Computer Sciences
Mahatma Gandhi University

Professor & Head
School of Computer Sciences
Mahatma Gandhi University
Priyadarsini Hills P O.
Kottayam - 686 560