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MAHATMA GANDHI UNIVERSITY, KERALA

Abstract

MGU-UGP – Fixation of penalty for errors at the College/Student level in MGU-UGP, MGU-BCA, MGU-BBA, MGU-BCA, and MGU-B.Voc programmes – Approved by the Vice-Chancellor by exercising the powers conferred upon him under Section 10(17), Chapter III of the Mahatma Gandhi University Act, 1985 – Orders issued

ACADEMIC A 1 SECTION

No. 11355/AC A 1/2025/MGU Priyadarsini Hills,Dated: 03.12.2025

Read:-1. Item No. 11 of the Minutes of the Meeting of the MGU-UGP Monitoring Committee held on 04.11.2025

2. Orders of the Vice Chancellor, Dated 28.11.2025

ORDER

The MGU–UGP Monitoring Committee, at its meeting held on 04.11.2025, vide item (1) read above, examined the recurring errors arising at the College/Student level in the conduct of the MGU-UGP, MGU-BCA, MGU-BBA, MGU-BCA, and MGU-B.Voc programmes.

The Committee resolved to fix a penalty for all such errors detected at the College/Student level **from the 2025-'26 second and fourth semester MGU-UGP batches onwards**, and to issue necessary instructions to the colleges accordingly. It was further resolved to levy a penalty of **Rs. 500/- (Rupees Five Hundred only)** for all errors identified up to this stage.

The Committee further proposed that the revised penalty structure shall be implemented from the 2025-'26 second and fourth semester batches onwards, as detailed below.

The Vice-Chancellor, by exercising the powers conferred upon him under Section 10(17), Chapter III of the Mahatma Gandhi University Act, 1985, has approved the recommendations of the MGU-UGP Monitoring Committee.

Accordingly, the structure for collecting the fine is fixed as detailed below:

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Amount of fine for correction in course or student data		
Sl No.	Item	Amount in Rupees
1	Any correction in the student profile after the first semester course registration.	100 per student
2.	Correction in programme mapping or faculty course mapping after the closure of the mapping portals and before the opening of the student portal	150 per course
3.	Correction in programme mapping or faculty course mapping after the opening of the student portal	250 per course
4.	Correction in programme mapping or faculty course mapping after the closure of the student portal and before the opening of the exam registration portal	500 per course
5.	Correction in programme mapping or faculty course mapping after the opening of the exam registration portal	750 per course
6.	Correction in students' course registration data after the closure of the student portal and before the opening of the exam registration portal	100 per student per course
7.	Correction in students' examination registration data after the closure of the exam registration portal and before the publication of timetable	200 per student per course
8.	Correction in students examination registration after the publication of the time table, provided the student data does not conflict with the time table. If there is a conflict between the student data and the time table, no correction will be allowed.	500 per student per course
9.	Correction in students' course registration data after closure of the exam registration portal and before the publication of the time table.	150 per student per course
10.	Correction in students' course registration data after the publication of the time table, provided the student data does not conflict with the time table. If there is a conflict between the student data and the time table, no correction will be allowed.	300 per student per course
11.	Correction in CCA marks or CO Mapping in the CCA mark entry portal before the closing date of the portal but after the marks have been forwarded by the Principal to the University.	200 per course
12.	Correction in the CCA marks or CO Mapping in the CCA mark entry portal after the closing date of the Portal.	500 per student per course

Orders are issued accordingly.

SREEJITH R

ASSISTANT REGISTRAR I
(ACADEMIC)
For REGISTRAR

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1. MGU-UGP Monitoring Committee members
2.PS to VC
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Forwarded / By Order

Section Officer

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