

**Tender Notice**

Sealed competitive tenders, superscribed “**Sale of Trees from the proposed site for International Hostel**” are invited so as to reach the office of the undersigned not later than **2.00 pm on 22.09.2025**.

Tenders will be opened at **2.30 pm on 22.09.2025**. Earnest Money Deposit (EMD), as detailed below, should be remitted through Mahatma Gandhi University Online Payment Portal ([www.mgu.ac.in/onlinepayment/miscellaneous](http://www.mgu.ac.in/onlinepayment/miscellaneous)) and e-payment receipt should be furnished along with sealed tenders.

Tender form and other details can be downloaded from [www.mgu.ac.in](http://www.mgu.ac.in) by paying the form fee of Rs 800/- .

For ensuring the guarantee, terms and conditions etc, relating to the item, a written agreement must be submitted by the firm. Qualified bidder should submit 5% of tendered value as security deposit immediately after opening the tender, which will be returned on the successful completion of the work.

SI No	Item Name	EMD
1	Tree Lot no 1 - Trees from the proposed site for the International hostel  (List of trees attached)	3,800/-

Cost of tender form through e-payment	As per the details mentioned above
Tender form can be downloaded from website	<a href="http://www.mgu.ac.in">www.mgu.ac.in</a>
Last date and time for the receipt of tender	2.00 pm on 22.09.2025
Date and time for the opening of tenders	2.30 pm on 22.09.2025

Sealed envelop containing tenders shall be addressed to the Deputy Registrar II (Admn), Mahatma Gandhi University, Priyadarsini Hills P O, Kottayam – 686560

**Conditions**

- 1.The price quoted should be inclusive of all taxes.
- 2.The right to accept or reject tenders without assigning any reason, rests entirely with the undersigned.
- 3.If the date of receipt and opening of the tenders is declared a holiday, the next working day

shall be the last day for the purpose.

4.The tender would be extended by 10 more days if sufficient number of bidders are not available at the time of opening.

5.The successful bidder should execute an agreement in the prescribed format with the University and submit a security deposit not less than 5% of the tendered value.

#### LIST OF TREES

Sl. No.	Tree No.	Name of Tree	Remarks
1	2	Elavu	
2	6	Jungle Tree	
3	7	Pongalyam	
4	9	Jackfruit Tree	
5	10	Pongalyam	
6	11	Pongalyam	
7	12	Pongalyam	
8	13	Pongalyam	
9	14	Pongalyam	
10	15	Pongalyam	
11	17	Pongalyam	
12	18	Pongalyam	
13	19	Jungle Tree	
14	21	Anjili	
15	22	Anjili	
16	24	Pongalyam	
17	25	Pongalyam	
18	26	Pongalyam	
19	31	Pongalyam	
20	32	Pongalyam	
21	33	Pongalyam	
22	34	Pongalyam	
23	38	Pongalyam	

DEPUTY REGISTRAR II (ADMIN)

**Bid Offer Form**

I/We.....son of  
..... residence at  
..... for and on behalf of  
.....having its/ their  
registered office at .....  
.....here by tender  
for cutting down and clearing of trees from the proposed site for International Hostel on as is where  
is basis at the price noted below.

S.I No.	Item Name	Price Offered
1.	Tree lot no.1- Trees from the proposed site for the International hostel	Rs..... In Words ..... .....only

1. Should tender be accepted, I/We hereby agree to abide by and fulfill all the terms and conditions of the tender annexed to this tender form and in default to forfeit and pay to the Registrar, Mahatma Gandhi University as penalty the sum of money mentioned in the said documents.

2.The sum of Rs..... /- (Rupees.....) only, towards the Earnest Money Deposit (EMD) has been deposited by me/ us through the Online Payment Portal of Mahatma Gandhi University (www.mgu.ac.in/onlinepayment/ miscellaneous).

3.If my tender is accepted I shall deposit the entire amount offered in the tender for the sale of trees within a period three working days of the acceptance of the tender duly communicated by way of an order. The amount shall be deposited to designated accounts of the University as per rules.I further understand that upon my failure to do so the earnest money deposit shall stand forfeited to Registrar, Mahatma Gandhi University without further notice.

4.I/We have inspected the site and the offer made above is only ascertaining the condition of the same, and I/We undertake to complete the work with in 10 days after receiving the work order for the same.

5.I/We am/are agreeable to abide by the conditions of sale and any default thereof entitle the Registrar, Mahatma Gandhi University, to forfeit both earnest money deposit and security deposit, and cancel the sale at my risk.

Date:

Signature of Tenderer:

Name:

Address & Phone Number