



## SCHOOL OF CHEMICAL SCIENCES

**Mahatma Gandhi University**

Priyadarshini Hills

Kottayam, Kerala-686560, India

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No.MGU/RUSA/SCS/SHORT QUOTATION/2024-25/01

10-09-2025

### Short Quotation Notice

The Principal Investigator, RUSA Project No. 02, School of Chemical Sciences, Mahatma Gandhi University, Kottayam has invited Sealed competitive quotations for the supply and installation of "Laptop" from reputed firms.

The quotation should clearly mention the specification and warranty of the items as well as the terms and conditions. The amount quoted should be inclusive of all taxes, excise duty as well as loading, unloading and transportation charges if any. Low quality and damage items will be rejected. The details of the items required are as mentioned below:-

The sealed envelope containing the quotations (including transportation & installation charges) should be super scribed with the reference number cited above and the same should be reach **Prof.Dr. Beena Mathew, Principal Investigator, RUSA Major Research Projects 2.0, Project No.02, School of Chemical Sciences, Mahatma Gandhi University, Kottayam** on or before **11:00 AM on 19-09-2025**. Quotations will be opened at **12:00 PM on 19-09-2025 at the office of the school**.

Sl. No.	Name of Items	Quantity
1.	i5 Laptop - HP i5 / 13th Gen / 16GB RAM / 512 GB SSD / Windows 11 Pro / 14 inch Display / 3 year Warranty	1

#### Conditions:

1. Quoted price shall be inclusive of all taxes/freight/loading and unloading/installation.
2. Quoted rate should have at least six months validity period.
3. Warranty and supporting catalogue should be provided.

4. The right to accept or reject the quotations without assigning any reason rests entirely with the undersigned.
5. If the last date for receipt is declared a holiday, the next working day will be the last date for the purpose.

B. Beena Mathew

**Principal Investigator**  
**Dr. BEENA MATHEW**  
**Principal Investigator**  
**RUSA MRP, Project No. 2**  
**School of Chemical Sciences**  
**Mahatma Gandhi University, Kottayam**