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12. What do you mean by purchase procedure?

 $(10 \times 2 = 20)$

Part B

Answer any six questions.

Each question carries 5 marks.



Time: 3 Hours

QP CODE: 24026930

- Draw the layout of the housekeeping department. 1.
- 2.
- 3. Draw the hierarchy of large hotel.
- 4. What is guest message register?
- 5. What is off-site laundry?
- What is finishing method in laundry process? 6.
- What is break in wash cycle? 7.
- 8.
- 9. Define Work shedule.
- 10. What is duty roster?
- 11. What is daily purchasing?

- What are the duties of linen room supervisor?

- What are the records maintained in linen?

Max. Marks: 80

Part A Answer any ten questions.

Each question carries 2 marks.



B.Sc DEGREE (CBCS) REGULAR / IMPROVEMENT / REAPPEARANCE EXAMINATIONS, OCTOBER 2024

Third Semester

B.Sc Culinary Arts and Catering Technology (2017 - 2019 Admissions) B.Sc Hotel Management and Culinary Arts (2020 Admission Onwards)

> **Core Course - CU3CRT10 - HOUSE KEEPING OPERATIONS** 2017 Admission Onwards C213EA2A

- 13. What are the rules to be follow in guest floor?
- 14. What is the procedure for preparing the evening service?
- 15. Describe about the special cleaning task to be carried out.
- 16. Describe about the importance of guest laundry.
- 17. Draw the linen room and describe about the equipments used in the linen room.
- 18. Describe about the selection criteria of linen in hotel.
- 19. Write short note on how to plan a operational budget.
- 20. Write short note on income statement.
- 21. Describe about identification and selection of supplier.

(6×5=30)

Part C

Answer any **two** questions. Each question carries **15** marks.

- 22. Explain the Responsibilities and functions of housekeeping department.
- 23. Draw the format of store indent form and explain about it.
- 24. Explain the guest laundry flow process.
- 25. Explain how to control the expenses in housekeeping department.

(2×15=30)