**OP CODE: 23104602** 

Reg No : ..... Name : .....

# BBA DEGREE (CBCS) REGULAR/IMPROVEMENT/REAPPEARANCE **EXAMINATIONS, FEBRUARY 2023**

# **First Semester**

Bachelor of Business Administration

# Core Course - BA1CRT01 - PRINCIPLES AND METHODOLOGY OF MANAGEMENT

2017 Admission Onwards

C0689F61

Time: 3 Hours

Max. Marks: 80

### Part A

Answer any ten questions. Each question carries 2 marks.

- Define Management. 1.
- What is Human Relations Management? 2.
- What are the contributions of Chester Bernard? 3.
- 4. What kind of a process is planning?
- What is MBO ? 5.
- 6. Recognize any two problems in decision making .
- 7. Which are the main types of staff?
- 8. Write any two advantages of centralisation.
- 9. Recognize any two importance of staffing?
- 10. Write any four techniques of direction?
- 11. What is control by exception?
- 12. What is flexible budgeting?

 $(10 \times 2 = 20)$ 

## Part B

Answer any six questions. Each question carries 5 marks.

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- 13. Explain with examples the levels of Management.
- 14. Explain functional foremanship.
- 15. "A manager has many roles to play each of their roles demands a variety of skills" Discuss.
- 16. Examine the various multi-use plans .
- 17. Which are the essential steps in rational decision making?
- 18. Examine the types and steps in delegation.
- 19. What is directing? Explain the nature of directing.
- 20. "Co-ordination is the essence of Management" Explain.
- 21. What are the steps involved in control process?

(6×5=30)

### Part C

## Answer any **two** questions.

### Each question carries **15** marks.

- 22. Explain Fayol's principles of management.
- 23. Define planning. Explain various steps in planning .
- 24. Define organisation. Discuss the importance of organisation.
- 25. Explain the functions of Management.

(2×15=30)