



MAHATMA GANDHI UNIVERSITY, KERALA

Abstract

MGU - UGP (2024 - 25 Admissions) Guidelines for admitting candidates allotted through Phase - II Major Switching/College Transfer - Approved -Orders issued.

ACADEMIC A 4 SECTION

No. 5877/AC A 4/2025/MGU

Priyadarsini Hills,Dated: 25.06.2025

- Read:-**1. University order No. 5112/AC A4/2025/MGU , Dated 04.06.2025
2. University order No. 5558/AC A4/2025/MGU , Dated 17.06.2025
3. Schedules for MGU - UGP (2024-25 Admission) Major Switching/College Change
4. Guidelines for admitting candidates allotted through Phase - II Major switching/College Transfer (MGU-UGP)

ORDER

The Professor in charge of Vice - Chancellor, has accorded sanction on 25/06/2025 to approve the Guidelines for admitting candidates allotted through Phase - II Major switching / College Transfer (MGU-UGP) , attached below.

Orders are issued accordingly.

SREEJITH R

ASSISTANT REGISTRAR I
(ACADEMIC)
For REGISTRAR

Copy To

- 1.PS to VC/PVC
- 2.PA to Registrar/Controller of Examinations
3. AR/DR/JR(Exam/Academic)
- 4.Affiliated Self Financing,Autonomous,Aided Colleges
- 5.ACC1/ACC2 Sections
- 5.PRO Section /University Website/IQAC
- 6.Records/Stock File

Encl

Guidelines for admitting candidates allotted through Phase - II Major switching/College Transfer (MGU - UGP)

Forwarded / By Order

Section Officer

61785/2025
25/6/2025

Guidelines for Admitting candidates allotted through Phase - II Major switching/College Transfer (MGU UGP)

I. Instructions to candidates who have been allotted and confirmed Phase - II Major switching/College Transfer (MGU UGP)

- a. Candidates after confirmation of admission through the EDP portal should approach the Head of the institution where he is currently admitted and submit a request for issuance of TC and conduct certificate after clearing all pending dues till the third semester.

II. Instructions to the Principals of the institutions where the candidates who have been allotted and confirmed Phase - II Major switching/College Transfer (MGU UGP) are currently admitted.

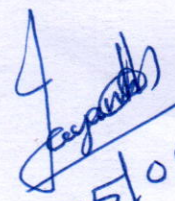
- a. Principals of the institutions where the candidate is currently admitted after receiving the request for relieving the candidate should verify if the candidate has been allotted and issue TC accordingly.

III. Instructions to the Principals of the institutions where the candidates have been allotted and confirmed Phase - II Major switching/College Transfer (MGU UGP).

- b. Principals after verification of records, may admit the candidate and complete the formalities. A provision for reporting admission shall be made available in the portal in due course and the Principals should report such admissions through the online facility after the completion of formalities in the college.

All the above mentioned activities should be completed on or before 30th July 2025.

JUNE

Approved 
25/06/25

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