



QP CODE: 25020639



25020639

Reg No : .....

Name : .....

**B.COM DEGREE (CBCS) REGULAR / REAPPEARANCE / MERCY CHANCE  
EXAMINATIONS, FEBRUARY 2025**

**Sixth Semester**

**Optional Core - CO6OCT02 - SOFTWARE FOR BUSINESS AND RESEARCH  
(THEORY )**

Common for B.Com Model I Computer Applications, B.Com Model II Computer Applications &  
B.Com Model III Computer Applications

2017 Admission Onwards

6B08D8BA

Time: 3 Hours

Max. Marks : 60

**Part A**

*Answer any **ten** questions.*

*Each question carries **1** mark.*

1. Explain data validation.
2. What is the use of 'Data view' window in SPSS?
3. What is 'Primary case' in SPSS?
4. How the user can sort cases in descending order in SPSS?
5. What do you mean by 'recoding into different variables' in SPSS ?
6. What is a 'cutpoint' for visual binning in SPSS?
7. What is a ratio scale?
8. What is LibreOffice Impress?
9. What are 'templates' in Writer?
10. How copying and pasting text done in Writer?
11. What is the use of 'name box' in Calc?
12. What are the steps to set text orientation in Calc?

(10×1=10)

**Part B**

*Answer any **six** questions.*

*Each question carries **5** marks.*





13. Business research is essential to take informed decisions. Explain.
14. Explain the functions of SPSS.
15. Discuss the steps in performing the following operations in SPSS:-
  - i) Creating and Opening Data files
  - ii) Saving and Closing data files
16. How do you determine the frequencies of a particular variable?
17. How do you create a histogram in SPSS?
18. Explain the steps to create i) table from formatted text ii) document template in Writer.
19. How tables are inserted in Writer document using formatting toolbar?
20. Explain the 'text alignment' options available in 'Format cell' dialog box of Calc.
21. Discuss any four financial functions available in Calc.

(6×5=30)

### **Part C**

*Answer any **two** questions.*

*Each question carries **10** marks.*

22. Explain the process of creating cases, deleting cases & sorting cases in SPSS.
23. Write a note on Descriptive Data Analysis. Explain the procedure for performing descriptive analysis in SPSS
24. Explain the use of header and footer. How can you insert and remove header and footer in a Writer document?
25. Discuss the advantages of LibreOffice Calc as a free and open source spreadsheet program.

(2×10=20)

