



**MAHATMA GANDHI UNIVERSITY, KERALA**

**Abstract**

Administration - Repairing works prior to CF Test in respect of the University Vehicle No. KL 05 AL 1811- Payment of Rs.55,222/- as repairing charges to M/s.Sreesankara Automobiles, Udayanapuram P.O.,Vaikom, Kottayam - Sanctioned Orders - Issued.

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**ADMINISTRATION B 5 SECTION**

No. 2817/AD B 5/2025/MGU

Priyadarsini Hills,Dated: 25.03.2025

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*Read:-*1. Work order No : 161305/AD B5 - 2/2023/AD B5 dated 03.03.2025 .

2. Invoice No: 221,222,223 & 224 dated 17.03.2025 received from M/s.Sreesankara Automobiles, Udayanapuram P.O.,Vaikom, Kottayam.

**ORDER**

As per paper read (1) above, M/s.Sreesankara Automobiles, Udayanapuram P.O.,Vaikom, Kottayam was entrusted with repairing works prior to CF test of the University vehicle number bearing KL 05 AL 1811. After completing the repairing works the firm vide paper read as (2) has forwarded the invoices for Rs.55,222/- for effecting the payment.

The Selection Grade Driver of the University has certified that the repairing works were completed satisfactorily as per the work order.Estate officer has also counter signed in the invoices.Details are entered in the History Register of the said vehicle on page No: 137 to 140.

Sanction has therefore been accorded by the Registrar, to pay a sum of Rs.55,222/- (Rupees Fifty Five Thousand Two Hundred and Twenty Two only) through online transfer to M/s.Sreesankara Automobiles, Udayanapuram P.O.,Vaikom, Kottayam towards the repairing charges and cost of spares for the vehicle KL 05 AL 1811, in full settlement of their claim.

The expenditure shall be debited from the Head of Account "22 101 06 - Vehicle Maintenance" provided in the Budget estimates of the University for the current financial year.

Orders are issued accordingly with the concurrence of the Finance Branch.

The account details of the firm are attached below :

Beneficiary Name : SREESANKARA AUTOMOBILES

Beneficiaries Bank Name : Federal Bank

Account Number : 10960200005471

IFSC NO : FDRL0001096

Branch Name : Federal Bank, Vaikom

JIMSON JOHN

ESTATE OFFICER ADMINISTRATION  
For REGISTRAR

Copy To

- 1.PA to Registrar
- 2.PA to Finance Officer
3. Joint Registrar 1 (Admin)
- 4.Audit 1,5 Section
5. Joint Director, Kerala State Audit Department
- 6.General Cash
- 7.ADD Section
- 8.Record section
- 9.IQAC
- 10.University Website