



MAHATMA GANDHI UNIVERSITY, KERALA

Abstract

Administration - Repairing of the University vehicle No. KL 05 AL 1811 - Payment of Rs 21,305/- to M/s Sakthi Automobiles & Tractors, Varissery, Kottayam - Sanctioned - Orders issued.

ADMINISTRATION B 5 SECTION

No. 2021/AD B 5/2025/MGU

Priyadarsini Hills, Dated: 05.03.2025

Read:- 1. Work Order No: 79544/AD B5-2/2022/AD B5 dated 05.02.2025 & 14.02.2025 .
2. Invoice No : 8706 dtd 10.02.25 for Rs.9,420/- and Invoice No. 8708 dtd 14.02.25 for Rs.11,885/- received from Sakthi Automobiles & Tractors, Varissery, Kottayam.

ORDER

As per paper read (1) above, M/s Sakthi Automobiles & Tractors, Varissery, Kottayam was entrusted with the repairing works of the vehicle KL 05 AL 1811 (Bus). After completing the repairing works, the firm vide paper read as (2) above has forwarded the invoices for Rs.21,305/- for effecting payment. The Selection Grade Driver of the University has certified that the work was completed satisfactorily as per work order. The Estate Officer has also countersigned in the invoices. Details are entered in the History Register of the said vehicle on page number 133 to 136.

Sanction has, therefore, been accorded by the Registrar to pay a sum of **Rs.21,305/- (Twenty One Thousand Three Hundred and Five Only)** mentioned in the invoice through online transfer to Sakthi Automobiles & Tractors, Varissery, Kottayam towards the repairing charges of the vehicle KL 05 AL 1811 (Bus) in full settlement of the claim.

The Expenditure shall be debited to the Head of account " 22 101 06 - Vehicle maintenance" provided in the Budget Estimates of the University for the current financial year. Concurrence of the finance branch has been obtained.

Orders are issued accordingly.

The account details of the firm are attached below :

Beneficiary Name : Sakthi Automobiles & Tractors

Beneficiaries Bank Name : STATE BANK OF INDIA

Account Number : 40997830392

IFSC NO : SBIN0070102

Branch Address : Kottayam, Main Branch

JIMSON JOHN

ESTATE OFFICER ADMINISTRATION
For REGISTRAR

Copy To

- 1.PA to Registrar
- 2.PA to Finance Officer
3. Joint Registrar 1 (Admin)
- 4.Audit 1,5 Section
5. Joint Director, Kerala State Audit Department
- 6.General Cash
- 7.ADD Section
- 8.Record section
- 9.University Website