



MAHATMA GANDHI UNIVERSITY
Priyadarshini Hills, Kottayam-686560

Tender No: MGU/RUSA/SBS-Tender/2024-25/9-2

Dated: 28/02/2025

NOTICE INVITING TENDER

The Principal Investigator, RUSA Project No.09, School of Biosciences, Mahatma Gandhi University, Kottayam invites sealed tenders in original including all taxes for the work of **basic infrastructure including lab tables/work bench at the newly constructed lab at SBS, MG University** from reputed firms under the **RUSA Fund for the year 2023-2024**.

1	Name of the work	Infrastructure including lab table works (Detailed specifications given in Annexure-1)
2	Earnest money deposit (EMD)	1% of the estimated value.
3	Tender submission fee	0.2% of the cost of the estimated work
4	Period of supply and Installation	Within 90 days
	Address	Principal Investigator. RUSA Project No. 09 School of Biosciences Mahatma Gandhi University PD Hills Kottayam
3	Date and time of bid opening	08/03/2025, 11.00 am
4	Last date and Time of submission of tender with relevant documents.	07/03/2025, 5.00 pm

Duly filled up and signed tender schedule along with relevant documents should be sent to **Prof. Dr. Jayachandran K, Principal Investigator, RUSA Project No.09, School of Biosciences, Mahatma Gandhi University, Kottayam** by speed post so as to reach before the date and time specified. The cover containing the document should be super scribed the **Name of the tender (work), tender number and last date of submission** of the tender.

ELIGIBILITY CRITERIA

1	Bidder should be a company registered in India or Registered Partnership/proprietary firms	Copy of valid registration certificate/ Copy of Certificates of incorporation
2	Should not have been blacklisted by any of the Government entities under state/central government.	Self-Certificate
3	The bidder should have a registered number of (i) GST where his business is located ii) Income Tax / PAN number.	Copies of relevant certificates of registration

Further details can be had from the office of **The Principal Investigator, RUSA Project No.09, School of Biosciences, Mahatma Gandhi University, Kottayam**, on all working days during working hours.

If relevant documents through speed post are not submitted with in time, the tenders will not be considered. The undersigned reserves the right to reject any or all the tender without assigning any reason whatsoever.



PI/Cc-PI
RUSA project No-09
SBS
MG University

Prof. Dr. JAYACHANDRAN. K
Principal Investigator
RUSA MRP, 09
School of Biosciences
Mahatma Gandhi University, Kottayam

N.B - Please see the Annexures

ANNEXURE-1

Technical Specification of the Structure

Sl. No	Description of Item	Qty	Unit
1	<u>LAB METAL TABLE.</u>		
	Providing and fixing lab table made with 50x25,25x25 mm thick MS pipe frame works with one coat of metal primer and two coat spary paint finish. Table top made with 18 mm thick granite with edge curveing and provision for holding storage under the slab in future. Table top width is 850mm and Height is 900 mm as per drawing.	9.50	Sqm
2	<u>COMPUTER TABLE</u>		
	Providing and fixing computer table without keyboard tray & draw unit including footrest and CPU stand. Table top and Leg made up with 25mm thick HMR board (CENTURY INDIA <u>Make</u>). Table shall have provisions to facilitate electrical wiring, data cabling and accommodate switch boards. All outer edges of the table to be finished with 2mm thick edge banding of matching colour etc. complete as as directed including fixing the tables to the floor using 'L' clips.	14.56	RM
3	<u>STORAGE UNDER THE LAB TABLE.(Room No.3)</u>		
	Material Using 18 mm Thick 710 grade marine plywood (<u>Archid Make</u>) for carcass, door etc and 9 mm 710 grade plywood for the back panel. Hardware using soft close hinges,multipurpose lock,L clamp,D handle etc Make <u>EBCO</u> .All visible edges of the storage finished with 2 mm thick edgebanding of match color etc.	1.80	Sqm
4	<u>WASH BASIN & PLUMBING.</u>		
	55x40 cm wash hand basin ivory colour with all fittings including 15 mm cp pillar tap, brackets, PVC connection, 15 mm cp angle cock etc.	1.00	Set
5	<u>ROLLER BLINDS</u>		
	Providing and Fixing Roller blinds as per approved colour. <u>Specification:Composition 100% polyster,Color Fastness 5 grade,Thickness 0.78 mm +5 %,Strip size solid 9.5 cm etc.</u>	8.64	Sqm

Note:


1. The specifications given are for standard reference, changes may happen.
2. All other accessories for complete installation and functioning is to be provided by the firm.
3. 1 year or more warranty should be provided for the materials, fittings and equipments used.
4. 1 year or more service and maintenance warranty should be provided.
5. Service shall be available in Kerala and contact details should be provided.

Prof. Dr. JAYACHANDRAN. K
Principal Investigator
RUSA MRD, 09
School of Business

ANNEXURE 2:

Terms and Conditions

1. Last date of submission of tender along with requisite fee, EMD and all documents is **07.03.2025 at 5 pm**
2. The technical bid will be opened on **08.03.2025 at 11 am.**
3. Tenders must accompany a copy of the "Annexure II and Annexure III" section of this document, signed and stamped on each page indicating that they agree to these.
4. The non-refundable application fee of 0.2% of cost with the chalan of 5% of it as GST must be accompanied with tender. The application fee must be as D.D. drawn in favour of **The Principal Investigator, RUSA Project No. 09, School of Biosciences, Mahatma Gandhi University, Kottayam.**
5. The DD/Cheque for EMD or any other must be drawn in of favour of **The Principal Investigator, RUSA Project No. 09, School of Biosciences, Mahatma Gandhi University, Kottayam** payable at SBI Mahatma Gandhi University Campus Branch.
6. A good record in service to other research institutes will be considered as a positive point for a particular company.
7. The Delivery Schedule, Payment Terms & Warranty/Guarantee etc must be clearly indicated in the technical bid. The charges for extended warranty and/or Annual Maintenance Contract after the expiry of offered warranty period should also be specified in the financial bid.
8. The price of the equipment should be quoted in Indian rupee. The total price of the equipment quoted should be inclusive of GST & other taxes if any; material cost; transportation cost; loading and unloading cost; installation cost; labour charges and all other expenses in whatsoever means.
9. Payment process will be initiated only after completion of the work.
10. It will be the responsibility of the supplier to deliver the ordered materials at School of Biosciences, Mahatma Gandhi University, Kottayam. All required materials for satisfactory installation are to be provided by the supplier at their own cost.


Prof. Dr. JAYACHANDRAN. K
Principal Investigator
RUSA MRP, 09
School of Biosciences
Mahatma Gandhi University, Kottayam

ANNEXURE 3:

TENDER FORM PART-I (TECHNICAL BID)

Date:

From,

M/s.
.....

To,

**The Principal Investigator,
RUSA Project No.09,
School of Biosciences,
M.G. University, Kottayam, Pin-686560
Kerala, India.**

Dear Sir,

I/We have gone through the tendering conditions pertaining to the Tender and General Terms and Conditions of Contract and other requirement for delivery and complete Installation and Special Conditions of Contract contained herein with this tender document. I/we hereby agree to supply the stores conforming to the tender specifications incorporated in ANNEXURE 1 of the tender document and also agree to abide by your General Conditions of all Contracts and Special Conditions of Contract contained in the ANNEXURE 2 of the Tender document.

You will be at liberty to accept any or more of the items of stores offered by us and I/we shall be bound to supply you the stores as may be specified in the Purchase Order/Contract.

I/We hereby agree to keep the price valid for your acceptance for a period of 30 days from the date of opening of Part-II (Financial bid) of the tender. Deviations to Technical specifications contained in ANNEXURE 1 of the tender documents are detailed in 'annexure A', to the tender form. Price applicable for the stores are indicated separately in a sealed envelope marked as financial bid of the tender.

I/We are also enclosing herewith all the leaflets catalogue etc. pertaining to the stores offered.

Yours faithfully

Stamp and Signature of the Tenderer

ANNEXURE 4:
TENDER FORM PART-II (FINANCIAL BID)

Date:

From,

M/s.
.....

To,

**The Principal Investigator,
RUSA Project No.09,
School of Biosciences,
M.G. University, Kottayam, Pin-686560
Kerala, India.**

Dear Sir,

In response to your invitation and as per your tendering and contracting conditions, the prices applicable for the scope of supply contained in ANNEXURE-3 (TECHNICAL BID) of our tender are indicated in the format at annexure "A" to this tender.

We hereby agree to keep the price valid for your acceptance for a period of 30 days from the date of actual opening of Part-II (FINANCIAL BID) of the tender.

Yours faithfully,

Stamp and Signature of the Tenderer