



MAHATMA GANDHI UNIVERSITY KOTTAYAM
SCHOOL OF PHYSICAL EDUCATION AND SPORTS SCIENCES

MGU/RUSA/SPESS/QUOTATION/2024-2025/12-1

Date:06/02/2025

QUOTATION NOTICE

Sealed competitive quotations are invited for the supply of a **Laptop** for the School of Physical Education and Sports Sciences, Mahatma Gandhi University, Kottayam. The quotation should clearly mention the make, mode, specification, and warranty of the items as well as the terms and conditions. The amount quoted should be inclusive of all taxes, excise duty as well as loading, unloading, and installation charges. The details of the items required are as mentioned below:-

Detail of the required	Quantity
<p style="text-align: center;"><u>Specifications</u></p> <ul style="list-style-type: none">• 13th Generation• i5 Processor with original Windows + inbuilt MS Office 2021 Lifetime subscription.• 16GB RAM• 1TB SSD• Screen Size: 14 inches or above• Touchscreen• 3-Year Warranty	01

The cover containing the quotation should be superscribed “Quotation for **Laptop**” and the same should reach the Head Department, School of Physical Education and Sports Sciences, Mahatma Gandhi University on or before. The quotation will be opened on the same day at the office of the School of Physical Education and Sports Sciences, Mahatma Gandhi University.

TERMS AND CONDITIONS

1. Confirmation of quotation is decided based on quality, suitability, etc
2. The quoted price should be inclusive of all taxes/freight/installation etc.
3. Exemptions for educational institutions if any should be quoted separately.
4. Quotation should have a validity of at least three months.
5. A brochure of the models quoted should be enclosed.
6. Warranty/AMC conditions, nearest service centre details, and necessary demonstrations should be provided.
7. The procedure should be installed within 15 days of the receipt of the purchase order.

8. The payment will be made only on the successful installation of the product.
9. The right to accept or reject the quotation without assigning any reason rests entirely with the undersigned.
10. The sealed cover containing the quotation should be superscribed "Quotation for the supply of a Laptop" and sent to the undersigned, School of Physical Education and Sports Sciences, Mahatma Gandhi University, Kottayam, to reach on or before **14th February 2025 at 4:00 pm.**
11. The quotation will be opened on **15th February 2025 at 11.00 am.**
12. Quotations received after the last date and time should be rejected. If the quotation opening day is a holiday, it will open on the next working day.



Principal Investigator

Prof. (Dr.) Binu George Varghese
Principal Investigator
RUSA 2.0, MRP Project No. 16
&
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