



MAHATMA GANDHI UNIVERSITY, KERALA

No.59596/AD A7-3/2023/AD A 7

Dated: 23.11.2024

NOTIFICATION

A walk-in-interview for the selection of the post of Project Assistant (Technology / Management) on contract at Business Innovation and Incubation Centre (BIIC) of Mahatma Gandhi University, Kottayam, is scheduled to be conducted on **10.12.2024 at 11. am** at the University Head Quarters. The engagement will purely be on contract basis for a period of one year and likely to be extended for another 2 years based on annual performance appraisal report. The details are given below.

Vacancy	Project Assistant -Technology/Management - 01
Category (*)	OC
Nature of Appointment	On contract basis-for a period of One Year and likely to be extended for another two years based on annual performance appraisal report
Remuneration	₹20,000/-(Rupees Twenty Thousand Only) per month
Eligibility and Experience	Project Assistant - Technology/Management: MBA/B.Tech with managerial skill, Minimum 2 years of experience in business development/technology development, project management, DPR and estimate preparation, incubation/innovation, and entrepreneurship promotional activities.
Age	Not below 23 years & not more than 30 Years as on 01.01.2024

(*) Abbreviation-OC-Open Competition

Interested candidates having the prescribed qualification and experience may appear for a walk-in-interview at their own expense on **10.12.2024 at 11 am** at the Vice Chancellor's office, Mahatma Gandhi University, Athirampuzha, Kottayam with the original certificates in proof of age, caste, qualification and experience.

All the candidates are requested to report for the interview with duly filled proforma attached with this notification and self-attested copies of the original documents to prove age, community reservation, qualifications/specialization, and additional qualifications. The candidates shall report at the ADAVII section (Room No19, Administrative Block (Ground Floor) of the University) at **10 am on 10.12.2024** for the

verification of certificates.

Dr.BISMI GOPALAKRISHNAN
Registrar

MAHATMA GANDHI UNIVERSITY
PROFORMA FOR APPLICATION FOR THE POST OF
PROJECT ASSISTANT (Technology/Management) at BIIC

Name		
Address		
Phone Number		
Email id		
Name of the post		
Religion & Community		
Age & Date of Birth		
Essential Qualification	Institution/University	Percentage of Marks
MBA/B.Tech		
Experience	Details if any	Period and Duration
Experience in Business development/technology development/project management, DPR&Estimate preparation, incubation/innovation and entrepreneurship promotional activities.		
Any other relevant information		

DECLARATION

I hereby declare that all the information given above is true to the best of my knowledge and belief and I possess all the original documents to prove the claims made there in.

Place:

Signature:

Date:

Name :