



Mahatma Gandhi University

Priyadarsini Hills P.O., Kottayam, Kerala - 686 560

(Established by Kerala State Legislature by Notification No. 3431/Leg. C1/85/Law, dated 17th April 1985)

No.41970/AD B4-1/2023/AD B 4

19.01.2024

TENDER NOTICE

Sealed competitive tenders, superscribed "Tender for the supply, installation, of "ID card printer and software" are invited so as to reach the office of the undersigned not later than 2.30 p.m. on 02.02.2024.

Earnest Money Deposit (EMD), calculated @ 1% of the Purchase Assessment Cost (PAC), should be paid by the firm. Tenders will be opened at 3. p.m. on 02.02.2024.

Tender form and other details can be had from the University General Store on all working days, by paying the form fee (@ 0.2% of the cost of tender, rounded to the nearest multiple of Rs.100, subject to a maximum of Rs. 25,000/- + GST as applicable.

ID Card Printer - Specification

1. ID Card printer Specification Preferred model : Zebra ZC300

Printing Type	Direct to Card (DTC)
Print colour	Full colour
Print Capability	Dual Sided Printing (Auto)
Print Resolution (dpi)	300 or higher
Edge to Edge Print Speed (Single side) - Monochrome (cards per hour)	700 or higher
Edge to edge Print Speed (Single side) - Full colour (cards per hour)	150 or higher



Edge to Edge Print Speed (Dual side) - Monochrome (cards per hour)	300 or higher
Edge to edge Print Speed (Dual side) - Full colour (cards per hour)	100 or higher
Automatic Card feeding	Yes
Compatible Card material	PVC, PET, Composite
Compatible Card Thickness (Minimum to Maximum)	0.25 mm to 1.25 mm
Card Input capacity	100
Communication interface capabilities	USB and Ethernet 10/100 connectivity
OS Compatibility	Windows / Linux
Buffer Memory (RAM) (MB)	32
Type of Ribbon Cartridge	Full Colour (YMCKO)
Yield of the Ribbon (Monochrome & Full Colour, as applicable)	500 or higher

<u>2. ID Card Printer Software - Specification</u>
CardStudio 2.0 Professional Software

Tender form can be downloaded from the website: www.mgu.ac.in -> downloads
Last date & time for the receipt of tender : 2.30 p.m. on 02.02.2024
Date and time of opening the tender : 3.00 p.m. on 02.02.2024

Sealed Envelope containing tenders shall be addressed to THE REGISTRAR, MAHATMA GANDHI UNIVERSITY, PRIYADARSINI HILLS P.O, KOTTAYAM, 686560.

CONDITIONS

1. The quoted Price should be inclusive of all taxes/freight/Installation etc.
2. The tenders should have at least Three Months validity.
3. Brochure of different models quoted should be enclosed.
4. Warranty, AMC conditions, nearest servicing centre details, user reference, necessary supporting catalogues and demonstration should be provided.
5. The Delivery Schedule, Payment Terms & Warranty/Guarantee etc must be clearly indicated.
6. The right to accept or reject tenders without assigning any reason thereof rests entirely with the

undersigned.

7. If the date of receipt and opening of tenders is declared a holiday, the next working day shall be the last day for the purpose.
8. The successful bidder should execute an agreement in the prescribed format with the University and submit a security deposit of not less than 5% of the cost.

PRASAND THAMPY P.
ASSISTANT REGISTRAR - III (ADMIN)
for REGISTRAR

APPROVED FOR ISSUE
SECTION OFFICER

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1. Store Keeper, General Store
2. PRO
3. University Website (Uploading in the University Website)
4. IT CELL-1 Section
5. Govt. Audit