

SCHOOL OF CHEMICAL SCIENCES

MAHATMAGANDHIUNIVERSITY

Priyadarshini Hills, Kottayam-686560

office.scs@mgu.ac.in Phone: 0481 -2731036

Tender No: SCS/02/PF/08/2024

Dated: 22/01/2024

NOTICE INVITING FOR SHORT TENDER

Professor and Head, School of Chemical Sciences, Mahatma Gandhi University, Kottayam invites sealed tenders in original including all taxes for Gypsum board ceiling/ Painting/ Electrical and Flooring work from reputed dealers/ firms

1	Name of the work	Gypsum board ceiling/ Painting/ Electrical and Flooring work (Detailed specifications given in Annexure-1)
2	Earnest money deposit (EMD)	1%of the estimated value.
3	Security deposit/FD/BG	5% of the estimated value
3	Tender submission fee	0.2% of the cost of the equipment rounded to the nearest multiple of 100, subject to a maximum of 25,000/- + GST applicable
4	Period of completion of work	Within 2 Weeks from L/C opening date
	Address	Professor and Head School of Chemical Sciences, M.G. University, Kottayam, Kerala Pin-686560, India
3	Last date and Time of submission of tender with relevant documents.	29/01/2024, 11.00 am
4	Date and time of bid opening	29/01/2024, 12.30 pm

Duly filled up and signed tender schedule along with relevant documents should be sent to **Professor and Head, School of Chemical Sciences, Mahatma Gandhi University, Kottayam** by speed post so as to reach before the date and time specified. The cover containing the document should be super scribed the **name of the work, tender number and last date of submission** of the tender.

Relevant documents may also be sent to: E-mail- office.scs@mgu.ac.in

***Note: The dealers/ firms are recommended to visit the site before submitting the tender.**

ELIGIBILITY CRITERIA

1	Bidder should be a company registered in India or Registered Partnership /proprietary firms	Copy of valid registration certificate/Copy of Certificates of incorporation
2	Should not have been blacklisted by any of the Government entities under state / central government.	Self-Certificate
3	The bidder should have a registered number of (i) GST where his business is located ii) Income Tax / PAN number.	Copies of relevant certificates of registration

Further details can be had from the office of **School of Chemical Sciences, Mahatma Gandhi University, Kottayam** Email: office.scs@mgu.ac.in on all working days during working hours. If relevant documents through speed post are not submitted with in time, the tenders will not be considered. The undersigned reserves the right to reject any or all the tender without assigning any reason whatsoever.



Director



Please see the Annexures

Professor and Head
School of Chemical Science
Mahatma Gandhi University
Priyadarsini Hills P.O.
Kottayam, Kerala - 686 560

ANNEXURE-1

Technical Specifications:

1. Gypsum False Ceiling

Providing and fixing Gypsum False Ceiling - using GI perimeter channels, Ceiling section, Screws angles, Intermediate channels, cleat and steel (EXPERT) expansion fasteners and 12 mm thick Gypsum board (GYPROC) etc. as per manufactures specifications. All joints finished with fibre tape and jointing compound, smooth finish. Rates inclusive of all materials, labour, cutouts for lights, Grill etc. Complete SIZE 722 CMX908CM (Approx. SQFT 715)

2. Ceiling & Wall Painting

Supplying, providing & applying of two coats plastic emulsion paint (ASIAN APEX ULTIMA) of approved quality, surface shall be smoothed using putty of ISI quality as per the instructions of architect (Approx. SQFT 715 for Ceiling & 1200 for wall Painting)

3. Electrical work

Supply and installation of ALL NEW electrical work-in false ceiling LED Light 15Wats down light HAVELS/DEWTON 18NOS and 1.5 SQMM wire finolex/hovels.

1. A/C POINT
2. FAN
3. CONTROL SWITCHES AND SOCKET
4. POWER PLUGS ETC.
5. CEILING DOWN LIGHTS

And all are the existing pipes should be made concealed and finished (including all are points in tables and conference table)

4. Flooring work including annex room

Supply and fixing Flooring tiles 1200x600mm KAJARIA/SOMANY fix with tile adhesive joint should be (join free) fill with joint filler as per matching colour (Approx. SQFT 855)

5. Existing door / Frame panneling

Providing and fixing a PANNELING of made with 9mm Marine plywood (IS 710 Grade 25YEARS GUARANTEED) EVER GREEN with approved shade 1mm thick laminate, (GREENLAM), all are the accessories SLEEK/EBCO SIZE1200X210X2 (Approx. LMSM 1)

5. Demolish the existing bath room door and relocate

The New Door with Frame. Rate Will Be Demolishing Charge And New Fiber Door (Approx. LMSM 1)

ANNEXURE-2

Terms and Conditions

1. Last date of submission of tender along with requisite fee, EMD and all documents is 29/01/2024 11am.
2. The technical bid will be opened on 29/01/2024 at 12.30 pm.
3. Tenders must accompany a copy of the "Annexure 3 and Annexure 4" section of this document, signed and stamped on each page indicating that they agree to these.
4. Tender form shall be downloaded from the University website (www.mgu.ac.in/Downloads/OtherForms/Format) of Tender Form.
5. Earnest money deposit (EMD) and Tender fee should be submitted through online and the payment receipt shall keep with the tender (www.mgu.ac.in-Online Payment-Miscellaneous).
6. All necessary accessories should be supplied with the instrument, as per standard package offered, including complete set of service and operation manuals for diagnosis, trouble shooting, maintenance and electronic circuitry (hard and soft copies).
7. The Delivery Schedule, Payment Terms & Warranty/Guarantee etc must be clearly indicated in the technical bid. The charges for extended warranty and/or Annual Maintenance Contract after the expiry of offered warranty period should also be specified in the financial bid.
8. The price of the equipment should be quoted in Indian rupee. The total price of the equipment quoted should be inclusive of GST & other taxes if any; material cost; transportation cost; loading and unloading cost; installation cost; labour charges and all other expenses in whatsoever means.
9. Payment process will be initiated only after supply of items as per tender specifications and satisfactory installation of the items.
10. It will be the responsibility of the supplier to deliver the ordered materials at School of Chemical Sciences, Mahatma Gandhi University, Kottayam. All required materials for satisfactory installation are to be provided by the supplier at their own cost.

ANNEXURE 3:

TENDER FORM PART-I (TECHNICAL BID)

Date:

From,

M/s.

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To,

Professor and Head

School of Chemical Sciences

M.G. University, Kottayam,

Kerala Pin-686560, India

Dear Sir,

I/We have gone through the tendering conditions pertaining to the Tender and General Terms and Conditions of Contract and other requirement for delivery and complete Installation and Special Conditions of Contract contained herein with this tender document. I/we hereby agree to supply the stores conforming to the tender specifications incorporated in ANNEXURE 1 of the tender document and also agree to abide by your General Conditions of all Contra acts and Special Conditions of Contract contained in the ANNEXURE 2 of the Tender document.

You will be at liberty to accept any or more of the items of stores offered by us and I/we shall be bound to supply you the stores as may be specified in the Purchase Order/Contract.

I/We hereby agree to keep the price valid for your acceptance for a period of 30 days from the date of opening of Part-II (Financial bid) of the tender. Deviations to Technical specifications contained in ANNEXURE 1 of the tender documents are detailed in ANNEXURE-A to the tender form while deviations proposed to the General Special Conditions of Contract contained in ANNEXURE 2 are detailed in Annexure-B to this tender. Price applicable for the stores are indicated separately in a sealed envelope marked as financial bid of the tender.

I/We are also enclosing herewith all the leaflets catalogue etc. pertaining to the stores offered.

Yours faithfully

Stamp and Signature of the Tenderer

ANNEXURE 4:

TENDER FORM PART-II (FINANCIAL BID)

Date:

From,

M/s.

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To,

Professor and Head

School of Chemical Sciences

M.G. University, Kottayam,

Kerala Pin-686560, India

Dear Sir,

In response to your invitation and as per your tendering and contracting conditions, the prices applicable for the scope of supply contained in ANNEXURE-3 (TECHNICAL BID) of our tender are indicated in the format at annexure "A" to this tender.

We hereby agree to keep the price valid for your acceptance for a period of 30 days from the date of actual opening of Part-II (FINANCIAL BID) of the tender.

Yours faithfully,

Stamp and Signature of the Tenderer