



MAHATMA GANDHI UNIVERSITY

SCHOOL OF BIOSCIENCES

Priyadarshini Hills P. OKottayam – 686 560 Kerala, South India

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Phone: (0481) 2733373

No. SBS/01/Tender/LT/2024

Dated: 16.01.2024

TENDER NOTICE

The Director, School of Biosciences invites sealed competitive Tenders from reputed firms for the AMC of “Laptops, Desktops & Server (Dell)” as per the item mentioned below.

The sealed covers containing tender details are super scribed “Tender for AMC of Laptop, Desktop & Server” and send to The Head of the Department, School of Biosciences, Mahatma Gandhi University, P. D Hills P.O, Kottayam- 686560.

Last Date of Receiving Tenders: 30.01.2024, Time:3.00 pm

Opening date of Tenders: 31.01.24, Time: 10 AM

Details

| Sl. No | Instrument details | Year of installation/purchase |
|--------|---------------------------------------|-------------------------------|
| 1 | Laptop Dell (14 nos.) (LATITUDE 3400) | 2020 |
| 2 | Desktop Dell (4 nos.) (OPTIPLEX 3070) | 2020 |
| 3 | Server Dell (PowerEdge T440) (1 no.) | 2020 |

Note:

The firm should supply all the accessories and spares for the repair of the above items throughout the year under AMC and without any cost. The spares should meet all the specifications of the replaced spare. The bidder will meet loading, unloading, transportation and repair costs. The instrument should be returned to the School of Bioscience, Kottayam after repair.

For more details contact the School of Biosciences, MG University, Athirampuzha Kottayam on all working hours.

Terms & Conditions:

1. Tender form can be downloaded from the official web site of Mahatma Gandhi University (<https://www.mgu.ac.in/uploads/2020/08/Tender-Form.pdf?x99264>) and **Tender form rate - 0.2% of quoted amount (Lowest amount = Rs. 400/- +GST, Maximum amount = Rs. 1500/- +GST)** can be paid by online in the University online payment system and challan should be attached along with the Tender.

2. Tender Amount should be including all taxes.
3. Tenure of Tender should be three months.
4. A preliminary agreement in document paper of Rs. 200/- has to be submitted along with the tender.
5. **Ernest Money Deposit (EMD) calculated @1% of (quoted amount) the Purchase assessment cost (PAC)** should be paid by through University online payment (www.mgu.ac.in.online payment - miscellaneous) or Demand Draft in favour of The **HOD, School of Biosciences** and submitted along with the sealed tender.
6. An agreement must be submitted by the qualified bidder.
7. Tenders received after the last date and time should be rejected. The Registrar has the right to accept or reject the tender without any reason. If the tender opening day is a holiday it will open in the next office working day.
8. If not received the minimum number tenders, the last date will be extended to the next 15 days.
9. If received more tenders during the extended period, the first received tenders also to be considered.
10. Final payment should be released only after the proper installation and satisfactory report from the Technical Officer, School of Biosciences.
11. The terms and conditions should be attached along with the tender.
12. The terms and conditions of each tender will be evaluated by the technical committee and accept/reject the tender



Janice Walker

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