# Mahatma Gandhi University <br> Priyadarsini Hills P.O., Kottayam, Kerala - 686560 

(Established by Kerala State Legislature by Notification No. 3431/Leg. C1/85/Law, dated 17th April 1985)

85327/SOL ASSISTANT/2023/SOL
11.01.2024

## Quotation Notice

Sealed Competitive Quotations are invited for the supply of the following item to the School of Letters, Mahatma Gandhi University, Priyadarshini Hills, P. O, Kottayam 686560, subject to the following conditions.

| SI.No. | Items | Specification | Quantity |
| :--- | :--- | :--- | :---: |
| 1 | Step stool | wooden $-1(14 \times 14 \times 24$ Inch $)$ <br> Plastic - 1 | 2 |
| 2 | Periodical display rack | Mahogany 198 cm height,120cm <br> width,40cm thickness | 1 |
| 3 | Display rack wooden | 180 mm rubwood board with melamine <br> polish <br> $150 \times 120 \times 60 \mathrm{~cm}$ | 1 |
| 4 | Property counter | counter with 15 cubicles open <br> type/electrostatic powder coated,rust - <br> proof | 1 |
| 5 | Pamphlet files supporter | 3 Tier <br> Made of metal .350mm <br> $\times 290 \mathrm{~mm} \times 240 \mathrm{~mm}$ (PL 156) | 1 |
| 6 | Alphabetical guide cards | Made of thick plastic for charging tray | 1 set |
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The Sealed envelope containing the quotations shall be superscripted 'Quotation No.and dated be addressed to the Director, School of Letters, Mahatma Gandhi University, Priyadarshini Hills, P. O, Kottayam, 686560. The last date for receiving quotation will be 11 am on 18.01.2024 and the quotations will be opened at 12 noon on the same date.

## Conditions

1. Quoted price shall be inclusive of all taxes/freight/loading and unloading/ installation.
2. Customs/Excise duty exempted price should be quoted.
3. Quoted rates should have at least three months validity period.
4. Warranty and supporting catalogues should be provided.
5. The right to accept or reject the quotations without assigning any reason rests
entirely with the undersigned.
6. If the last date for receipt is declared a holiday, the next working day will be the last date for the purpose.
