



Mahatma Gandhi University

Priyadarsini Hills P.O., Kottayam, Kerala - 686 560

(Established by Kerala State Legislature by Notification No. 3431/Leg. C1/85/Law, dated 17th April 1985)

102963/AD B2-2/2023/AD B 2

12.01.2024

NOTICE INVITING TENDER

The Registrar, Mahatma Gandhi University, Kottayam invites online bid (technical and financial bid) for the Purchase of Chairs to Assembly Hall of the University.

1	Name of the Equipment / Work	Purchase of Chairs to Assembly Hall
2	Earnest money deposit (EMD)	Rs.20,000/-
3	Tender submission fee	Rs.3,000/-
4	Period of supply	Within 10 days
5	Mode of submission of Bid	Online
6	Tender Documents	Can be downloaded from the website www.etenders.kerala.gov.in
7	Last date and Time of submission of tender by online and by speed post	22.01.2024 , 12.00 pm
8	Date and time of opening of bid	23.01.2024 , 12.00 pm

General tender documents and tender schedule can be downloaded in A₄ plain size paper, free of cost from the website www.etenders.kerala.gov.in. Duly filled up and signed tender schedule along with relevant documents should also be sent to **The Deputy Registrar (P&D) (Admin), Mahatma Gandhi University, Kottayam, Kerala. Pin: 686560** by Speed post so as to reach before the date and time specified. The Name of the Tenderer, Number and last date of submission of tender should be superscribed on the Cover containing the documents.



Documents to be submitted along with the Bid.

Sl.No	Document	Through Speed Post
1	Scanned copy of valid dealership certificate.	Valid dealership certificate.
2	Scanned copy of duly filled e-payment form	Duly Filled e-payment Requisition
3	Scanned copy of other certificates required, if any, for tender acceptance	Copies of Other certificates required, if any, for tender acceptance
4	Scanned Copy of duly filled preliminary Agreement in stamp paper of Rs.200/-	Preliminary Agreement in stamp paper of Rs.200/-
5	Scanned copy of models of furniture quoted	Details of models of furniture quoted
6	BOQ	Not Required

Special Conditions

1. The quoted Price should be inclusive of all taxes/ freight/ Installation / transportation charges, Customs / Excise Duty etc.
2. Scanned copy of brochure of different models quoted should be enclosed.
3. The Delivery Schedule, Payment Terms & Warranty/Guarantee etc must be clearly indicated in the technical bid.

Specifications

Sl. No.	ITEM	Required Quantity
1	Roots branded Venus Chair : 4 seater chair with arm rest; size 2520 x 610 x 812 mm; seats & back rest made up of good quality nylon, frame and legs made up of pressure die cast aluminium material (Warranty 5 years) ; Black in colour	36
2	Roots branded Venus Chair : 5 seater chair with arm rest; size 3160 x 610 x 812 mm; seats & back rest made up of good quality nylon, frame and legs made up of pressure die cast aluminium material (Warranty 5 years); Blue in colour	36

The bids will be opened at the date and time specified. Further details can be had from the *Administration B2 Section* on all working days during working hours. The bidders are advised to submit their bid well in advance to avoid any kind of network issues.

The undersigned reserves the right to reject any or all the tender without assigning any reason whatsoever.

PRASAND THAMPY P
ASSISTANT REGISTRAR III (ADMIN)