



**MAHATMA GANDHI UNIVERSITY**  
Priyadarshini Hills, Kottayam-686560

Tender No: MGU/RUSA/SPESS/2023-24/16-21

Dated: 02/12/2023

**NOTICE INVITING TENDER (Short Tender)**

The Principal Investigator, RUSA Project No.16, School of Physical Education and Sports Sciences, Mahatma Gandhi University, Kottayam, invites sealed tenders (technical and financial bid) in original including all taxes for the interior work for 'Biochemistry Laboratory' from reputed firms.

1	Nature of work	<b>Interior work for Biochemistry Laboratory (Detailed specifications are given in Annexure-1)</b>
2	Earnest money deposit (EMD)	1% of the estimated value.
3	Tender submission fee	0.2% of the cost of the equipment rounded to the nearest multiple of 100, subject to a maximum of 25,000/- + GST as applicable.
4	Period of Supply and Installation	Within 15 days
5	Address	<b>The Principal Investigator RUSA Project No.16 School of Physical Education &amp; Sports Sciences P.D. Hills P.O, Kottayam 686560</b>
6	Date and time of bid opening	09/12/2023, 11:00 AM
7	Last date and Time of submission of tender with relevant documents.	08/12/2023, 05:00 PM

Duly filled up and signed tender schedule along with relevant documents should be sent to **“The Principal Investigator, RUSA Project No.16, School of Physical Education and Sports Sciences, Mahatma Gandhi University, Kottayam, Kerala Pin-686560** by speed post so as to reach before the date and time specified. The cover containing the document should be super scribed the **Name of the tender, tender number, and last date of submission** of the tender.

Relevant documents may also be sent to: E-mail: [drbinugeorgevarghese@gmail.com](mailto:drbinugeorgevarghese@gmail.com)

## **ELIGIBILITY CRITERIA**

1	Bidder should be a company registered in India or a Registered Partnership /proprietary firms	Copy of valid registration certificate/Copy of Certificates of incorporation
2	Should not have been blacklisted by any of the Government entities under state / central government.	Self-Certificate
3	The bidder should have a registered number of (i) GST where his business is located ii) Income Tax / PAN number.	Copies of relevant certificates of registration

Further details can be had from the office of “**The Principal Investigator, RUSA Project No.16, School of Physical Education and Sports Sciences, Mahatma Gandhi University, Kottayam, Kerala Pin-686560, Email:[drbinugeorgevarghese@gmail.com](mailto:drbinugeorgevarghese@gmail.com)** on all working days during working hours.

If relevant documents through speed post are not submitted with in time, the tenders will not be considered. The undersigned reserves the right to reject any or all the tender without assigning any reason whatsoever.

**Principal Investigator**

**Please see the Annexures:-**

## ANNEXURE-1

### Exercise Physiology Laboratory specifications

1. **Front Door** – 8Ft x 5Ft (3Ft x 5Ft – UV Board), (4Ft x 5Ft – Black Cooling Glass), Automatic Hydraulic Adjustable Double Speed Aluminium Door
2. **Waiting Area** – Cabins with Aluminium Frames and MDF Partition (8Ft x 4Ft)- 2 Nos. Front Curtain – (8ft x 4 ft) – 2 Nos.
3. **Gypsum Ceiling** – Providing and fixing Gypsum False Ceiling – using GI perimeter channels, Ceiling section expert, Screws, L angles, Intermediate channels, cleat and steel expansion fasteners, and 12mm thick Gypsum board, etc as per manufactures specifications. All joints finished with fiber tape and jointing compound, smooth finish, rates inclusive of all materials, labor, cutouts for lights, air conditioner, grill, etc. complete. (475 Sq Ft).
4. **Painting** - Supplying, providing & applying of one coat each putty, primer, and Plastic emulsion paint of approved quality wherever it is required applied with an oil-based primer coat after rubbing with sandpaper onto the existing surface, the surface shall be smoothed using putty of ISI quality as per the instructions of the architect, including bringing the uneven surfaces to a true level of the plumb line, sandpapering, scaffolding, etc. **(818Sq Ft)**
5. **Electrical Work** –
  - 40A pole ELCB-1nos
  - 20A MCB-2nos
  - 16A-MCB-1 nos
  - 10A-MCB-1nos
  - 1.5 Green- 1 coil
  - 4m surface box-1 nos
  - 1 way switch-1 nos
  - 6A socket-1 nos
  - 2way switch-2 nos
  - Insulation tap-2 nos
6. **Zebra blinds for 6 - windows (5ft x 5ft)**
7. **Wooden green panel flooring(8mm) - (475 Sq Ft)**
8. **4 - MDF table with drawer, partition, and wheels (4ft x 3ft)**
9. **2 – student chair with adjustable writing pad.**

## ANNEXURE-2

### Terms and Conditions

1. **Last date of submission of tender along with requisite fee, EMD and all documents on 08/12/2023 at 5 pm.**
2. **The technical bid will be opened on 09/12/2023 at 11 am.**
3. Tenders must accompany a copy of the “Annexure II and Annexure III” section of this document, signed and stamped on each page indicating that they agree to these.
4. The **non-refundable application fee of 0.2% of the cost with a chalan of 5% of it as GST** must be accompanied by **The Principal Investigator, RUSA Project No.16, School of Physical Education and Sports Sciences, Mahatma Gandhi University, Kottayam.**
5. The DD/Cheque for EMD or any other must be drawn in of favour of **The Principal Investigator, RUSA Project No.16, School of Physical Education and Sports Sciences, Mahatma Gandhi University, Kottayam.** Payable at SBI Mahatma Gandhi University Campus Branch.
6. A good record in supply and service to other research institutes will be considered as a positive point for a particular company. A user list of similar equipment supplied recently in India should be provided.
7. The Delivery Schedule, Payment Terms & Warranty/Guarantee etc must be clearly indicated in the technical bid. The charges for extended warranty and/or Annual Maintenance Contract after the expiry of the offered warranty period should also be specified in the financial bid.
8. The price should be quoted in Indian rupee. The total price quoted should be inclusive of GST & other taxes if any; material cost; transportation cost; loading and unloading cost; installation cost; labour charges and all other expenses in whatever means.
9. The payment process will be initiated only after the completion of the work.
10. It will be the responsibility of the supplier to deliver the ordered materials at **The Principal Investigator, RUSA Project No.16, School of Physical Education and Sports Sciences, Mahatma Gandhi University, Kottayam.** All required materials for satisfactory installation are to be provided by the supplier at their own cost.

**ANNEXURE 3:**

**TENDER FORM PART-I (TECHNICAL BID)**

Date:

From,

M/s. ....

.....

To,

**The Principal Investigator,**

**RUSA Project No.16,**

**School of Physical Education and Sports Sciences,**

**Mahatma Gandhi University, Kottayam, Pin-686560, Kerala, India.**

Dear Sir,

I/We have gone through the tendering conditions pertaining to the Tender and General Terms and Conditions of Contract and other requirement for delivery and complete Installation and Special Conditions of Contract contained herein with this tender document. I/we hereby agree to supply the stores conforming to the tender specifications incorporated in ANNEXURE 1 of the tender document and also agree to abide by your General Conditions of all Contra acts and Special Conditions of Contract contained in the ANNEXURE 2 of the Tender document.

You will be at liberty to accept any or more of the items of stores offered by us and I/we shall be bound to supply you the stores as may be specified in the Purchase Order/Contract.

I/We hereby agree to keep the price valid for your acceptance for a period of 30 days from the date of opening of Part-II (Financial bid) of the tender. Deviations to Technical specifications contained in ANNEXURE 1 of the tender documents are detailed in ANNEXURE-A to the tender form while deviations proposed to the General Special Conditions of Contract contained in ANNEXURE 2 are detailed in Annexure-B to this tender. Price applicable for the stores are indicated separately in a sealed envelope marked as financial bid of the tender.

I/We are also enclosing herewith all the leaflets catalogue etc. pertaining to the stores offered.

Yours faithfully

Stamp and Signature of the Tenderer

**ANNEXURE 4:**

**TENDER FORM PART-II (FINANCIAL BID)**

Date:

From,

M/s. ....

.....

To,

**The Principal Investigator,  
RUSA Project No.16,  
School of Physical Education and Sports Sciences,  
Mahatma Gandhi University, Kottayam, Pin-686560, Kerala, India.**

Dear Sir,

In response to your invitation and as per your tendering and contracting conditions, the prices applicable for the scope of supply contained in ANNEXURE-3 (TECHNICAL BID) of our tender are indicated in the format at annexure “A” to this tender.

We hereby agree to keep the price valid for your acceptance for a period of 30 days from the date of actual opening of Part-II (FINANCIAL BID) of the tender.

Yours faithfully,

Stamp and Signature of the Tenderer