



**MAHATMA GANDHI UNIVERSITY**

**SCHOOL OF PHYSICAL EDUCATION AND SPORTS SCIENCES**

MGU/RUSA/SPESS/QUOTATION/2023-2024/5-1

Dated: 16/11/2023

**QUOTATION NOTICE**

Sealed competitive quotations are invited for the supply of **Laptop** for the School of Physical Education and Sports Sciences, Mahatma Gandhi University, Kottayam. The quotation should clearly mention the make, mode, specification and warranty of the items as well as the terms and conditions. The amount quoted should be inclusive of all taxes, excise duty as well as loading, unloading and installation charges. The details of the items required are as mentioned below:-

Details of the item Required	Quantity
<ul style="list-style-type: none"><li>• <b>LAPTOP</b></li></ul> <p><u>Specifications:-</u></p> <ul style="list-style-type: none"><li>• 13<sup>th</sup> generation</li><li>• HP i7 processor with original Windows and inbuilt MS Office 2021</li><li>• 1TB Hard disk type</li><li>• 15-inch display</li><li>• Windows 11</li><li>• Wi-fi</li><li>• 16GB RAM</li><li>• 1-Year Warranty</li></ul>	<b>1</b>

The cover containing the quotation should be superscribed "Quotation for Laptop" and the same should reach the Head of Department, School of Physical Education and Sports Sciences, Mahatma Gandhi University on or before. The quotation will be opened on the same day at the office of the School of Physical Education and Sports Sciences, Mahatma Gandhi University

**TERMS AND CONDITIONS**

1. Confirmation of quotation is decided on the basis of quality, suitability etc
2. The quoted price should be inclusive of all taxes/freight/installation etc.
3. Exemptions for educational institutional if any should be quoted separately
4. Quotation should have a validity of at least three months.
5. Brochure of models quoted should be enclosed.
6. Warranty/AMC conditions, nearest service centre details, necessary demonstrations should be provided.
7. The procedure should be installed within 15 days on the receipt of the purchase order.
8. The payment will be made only on the successful installation of the product.
9. The right to accept or reject the quotation without assigning any reason rest entirely with the undersigned.

10. The sealed cover containing quotation should be superscribed "Quotation for the supply of Laptop and sent to the undersigned, School of Physical Education and Sports Sciences, Mahatma Gandhi University, Kottayam so as to reach on or before 25<sup>th</sup> November 2023.
11. The quotation will be opened on 27<sup>th</sup> November 2023 at 11.00 am.



Principal Investigator

**Prof. (Dr.) Binu George Varghese**  
Principal Investigator  
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&  
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