



MAHATMA GANDHI UNIVERSITY, KERALA

Abstract

Estt:- Vice Chancellor - Delegation of powers to Registrar and Controller of Examinations - Approved - Orders issued.

ADMINISTRATION A 1 SECTION

No. 6504/AD A1/2023/MGU

Priyadarsini Hills, Dated: 09.06.2023

Read:- 1. U.O. No. 3455/AD A1/2019/MGU dated: 23.07.2019.

2. Note No. VC.702/01/045/2023 dated: 07.06.2023, from the Vice Chancellor.

ORDER

Sanction has been accorded by the Vice Chancellor, as per Statute 14 A (Chapter 2) of the Mahatma Gandhi University Statutes 1997, to delegate the following powers to the Registrar and the Controller of Examinations as detailed below.

A. Powers delegated to the Registrar

1. To approve Model Question Papers on the recommendations of Board of Studies.
2. To approve rank lists of students for admission to University Departments/Schools.
3. To recommend and approve applications for ordinary leave of University Teachers, except Professors and Head of the Departments/Schools.

B. Powers delegated to the Controller of Examinations

1. To approve all examination related files, which were earlier delegated to Pro Vice-Chancellor, except appointment of Examiners.
2. To grant exemption from production of Attendance Certificate in respect of a language to students studying in colleges, in which that language is not taught, provided the conditions laid down in the relevant laws are satisfied.
3. Special concessions to Differently-abled candidates/Mentally challenged candidates as per rules.
4. To approve modification of results consequent on revaluation, award of grace marks etc.
5. To approve draft Mark lists/Tabulation Registers.
6. To award Grace marks as per rules.

The U.O referred to (1) above is modified to this extent.

Orders are issued accordingly.

Sd/-

SHIJI SEBASTIAN V

ASSISTANT REGISTRAR I (ADMIN)

For REGISTRAR

Copy To

1. All Sections /Departments /Schools
2. PS to Vice Chancellor / Pro-Vice Chancellor
3. PA to Registrar / Controller of Examinations / Finance Officer
4. JR/DR/AR (Administration/ Academic/ Finance/ Examinations)
5. PRO/IQAC/IT Cell-1/2/ Statistical Unit
6. Joint Director, Kerala State Audit Department, M.G. University
7. Records section/SF/FC/Day file

Forwarded / By Order

Section Officer