



MAHATMA GANDHI UNIVERSITY

NIPST/2023/INST

20/05/2023

NOTICE INVITING TENDER

The Hon. Director, National Institute of Plant Science and Technology, Mahatma Gandhi University invites online bid (technical and financial bid) for supply and installation of instruments from reputed firms .

1	Name of the work	The Supply and Installation of Instruments at NIPST
2	Earnest money deposit (EMD)	Rs. 15,000/-
3	Tender submission fee	Rs. 2,200/-
4	Period of supply and installation	Within 30 days
5	Mode of submission of Bid	Online
6	Tender Documents	Can be downloaded from the website www.etenders.kerala.gov.in
7	Last date and Time of submission of tender by online	03/06/2023, 4.00 pm
8	Last date and Time of submission of relevant documents by speed post	06/06/2023, 11.00 am
9	Date and time of opening of technical bid	06/06/2023, 11.00 am

General tender documents and tender schedule can be downloaded in A₄ plain size paper free of cost from the website www.etenders.kerala.gov.in. Duly filled up and signed tender schedule along with relevant documents should also be sent to “**The Hon. Director, National Institute of Plant Science and Technology, Mahatma Gandhi University, Kottayam, Kerala Pin-686560**”, by speed post so as to reach before the date and time specified. The cover containing the documents should super scribe the name of the scientific equipment, tender number, and last date of submission of tender.

Documents to be submitted along with bid through online/speed post

Sl.No	Through online	Through speed post
1	Scanned copy of valid registration certificate/dealership certificate	Copy of valid registration certificate attested by a gazette officer/ dealership certificate
2	Scanned copy of duly filled e-payment form	Duly filled e-payment requisition.
3	Scanned copy of other certificates required, if any, for tender acceptance	Copy of other certificates required, if any, for tender acceptance.
4	Scanned Copy of duly filled preliminary Agreement in stamp paper of Rs.200/-	Preliminary Agreement in original
5	Details of the products quoted along with their brochures	Details of the products quoted along with their brochures
6	BOQ	Not Required

Special Conditions

1. For any clarifications regarding the products, kindly contact **Arun Kumar(Technical Asst. Ph: 9495138700)**
2. The firms quoted lowest for each product will be selected separately.
3. For the firms to which EMD is applicable, they may remit only 1% of the probable amount of contract of the equipments for only which they are quoting as EMD.
4. If sufficient number of bidders are not available at the time of opening the tender, it would be extended by another 10 days.
5. The Delivery Schedule, Payment Terms & Warranty/Guarantee, commodity servicing details, user reference and supporting catalogues should be provided (soft copies) and must be clearly indicated in the bid.
6. The consignment should be transported, delivered and installed without any additional charges at the space provided for the laboratory in Mahatma Gandhi University by the bidder. Appropriate and satisfactory onsite training in the handling/operation etc of the instrument should be provided, wherever applicable.
7. The total price of the work quoted in BOQ should be inclusive of GST & other taxes if any; material cost; transportation cost; loading and unloading cost; installation cost; labour charges and all other expenses in whatsoever means.
8. The quoted amount should also include the maintenance and repair/replacement cost of the supply for a period of minimum 3 years from the date of installation.

9. Scanned copy of brochure of different models/items quoted should be enclosed.

10. Payment process will be initiated only after supply of items as per tender specifications and satisfactory installation of the items as certified by the technical committee constituted by the University for this purpose.

11. The Delivery Schedule, Payment Terms & Warranty/Guarantee etc must be clearly indicated in the technical bid. The bids shall be opened at the date and time specified. Further details can be had from the office on the undersigned on all working days during working hours. The bidders are advised to submit their bid well in advance to avoid any kind of network issues. If relevant documents through speed post are not submitted with in time, the tenders will not be considered. The undersigned reserves the right to reject any or all the tender without assigning any reason whatsoever.

Sd/-

The Hon. Director