

Mahatma Gandhi University

Priyadarsini Hills P.O., Kottayam, Kerala - 686 560

(Established by Kerala State Legislature by Notification No. 3431/Leg. C1/85/Law, dated 17th April 1985)

No.10962/AD B4-1/2023/AD B 4

22.03.2023

SHORT QUOTATION NOTICE

Sealed competitive Quotations, superscribed "Quotation for the supply of Electric Spiral Binding Machine (1 No.) to the University", are invited as per the specification given below-

Item & Specification	Qty	Place of Installation
Product Description: Electric Spiral Binding Machine with the	(0)	
following features :-		
MAX PUNCHING CAPACITY (SHEETS) - 25 SHEETS		
MAX BIND CAPACITY (SHEETS) - 500 SHEETS		
MAX BIND WIDTH (MM) BELOW 340 (A4)	1 No.	Administrative Block
PUNCHING SPEED 1.5 SEC/TIME		
NUMBER OF HOLES 54 (4:1) OR 56 (6MM PITCH)		
ADJUSTABLE MARGIN (MM) 2.5-6.5		
POWER SUPPLY 110/240V,50/60HZ.120W		

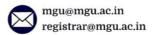
Last date & time for the receipt of Quotation: **2.30 p.m. on 27.03.2023**Date and time of opening of Quotation: **3.00 p.m. on 27.03.2023**

Sealed Envelope containing the Quotation shall be addressed to THE REGISTRAR, MAHATMA GANDHI UNIVERSITY, PRIYADARSINI HILLS P.O, KOTTAYAM, 686560.

CONDITIONS

- 1. The brand name of the goods supplied should be mentioned separately in the quotation. GST number of the organization should also be mentioned separately in the quotation.
- 2. All taxes, packing, transportation charges, installation charges etc. should be included.







- 3. The Engineering Unit of the University will check and ensure the quality of the material mentioned in the quotation.
- 4. As per the approved quotation, the concerned firm shall complete the supply within 2 weeks from the date of supply order.
- 5. Quotations received after the last date of submission will not be considered.
- 6. The right to accept or reject quotations without assigning any reason rests entirely with the undersigned.
- 7. If the last date of receipt and opening of quotations happens to be a holiday, the same shall be extended to the next working day.

290 Head Inch

PRASAND THAMPY P.

ASSISTANT REGISTRAR III (ADMIN)

for REGISTRAR

APPROVED FOR ISSUE

SECTION OFFICER

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