



# Mahatma Gandhi University

Priyadarsini Hills P.O., Kottayam, Kerala - 686 560

(Established by Kerala State Legislature by Notification No. 3431/Leg. C1/85/Law, dated 17th April 1985)

137313/AD B8-1/2021/AD B8

26/12/2022

## **NOTICE INVITING TENDER**

**(Tender No. 137313/AD B8-1/2021/AD B8 )**

**The Registrar, Mahatma Gandhi University, Kottayam** invites online bid (technical and financial bid) for the Printing and Supply of Additional Answer Booklets.

1	Name of the Equipment / Work	Printing and Supply of Additional Answer Booklets
2	Earnest money deposit (EMD)	<b>Rs.10,000/-</b>
3	Tender submission fee	<b>Rs.1500/-</b>
4	Period of supply	Within 60 days
5	Mode of submission of Bid	Online
6	Tender Documents	Can be downloaded from the website <a href="http://www.etenders.kerala.gov.in">www.etenders.kerala.gov.in</a>
7	Last date and Time of submission of tender by online	17.01.2023, 4.00 pm
8	Date and time of opening of bid	19.01.2023, 4.00 pm

General tender documents and tender schedule can be downloaded in A4 plain size paper, free of cost from the website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).



Enquiry: 0481 - 2731020, 2733300  
Registrar: 0481 - 2731007



[mgu@mgu.ac.in](mailto:mgu@mgu.ac.in)  
[registrar@mgu.ac.in](mailto:registrar@mgu.ac.in)



[www.mgu.ac.in](http://www.mgu.ac.in)

**Documents to be submitted along with the Bid.**

Sl.No	Through online	Through speed post
1	Scanned copy of valid registration certificate/dealership certificate	Copy of valid registration certificate attested by a gazette officer/ dealership certificate
2	Scanned copy of duly filled e-payment form	Duly filled e-payment requisition.
3	Scanned copy of other certificates required, if any, for tender acceptance	Copy of other certificates required, if any, for tender acceptance.
4	Scanned Copy of duly filled preliminary agreement in stamp paper of Rs.200/-	Preliminary Agreement in original
5	BOQ	Not Required

**Special Conditions**

1. The quoted Price should be inclusive of all taxes/freight/Installation etc.
2. The Delivery Schedule must be clearly indicated in the technical bid.

**Specifications**

3.

Item	Specification	Quantity
Additional Answer Book	Additional Answer Book containing 8 pages with both side printing( including face sheet)219mmx280 mm in 60 GSM A grade paper. Pink colour shall be used for printing the Answer book. Watermark logo of the University shall be printed in all pages. Side machine stitching.	5,00,000 (Five lakhs)

4. The Item Should be printed and supplied according to the work orders issued within the agreement period of two months from the date of signing of Agreement.

The bids will be opened at the date and time specified. Further details and sample can be had from the *Administration B8 Section* on all working days during working hours. The bidders are advised to submit their bid well in advance to avoid any kind of network issues. The tender would be extended by 10 more days if sufficient number of bidders are not available at the time of opening.

The undersigned reserves the right to reject any or all the tender without assigning any reason whatsoever.

Majeed VP  
ASSISTANT REGISTRAR VII (ADMIN)

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