

# **Mahatma Gandhi University**

Priyadarsini Hills P.O., Kottayam, Kerala - 686 560

(Established by Kerala State Legislature by Notification No. 3431/Leg. C1/85/Law, dated 17th April 1985)

No.186312/AD B4-1/2022/AD B 4

14 .12.2022

#### **SHORT QUOTATION NOTICE**

Sealed competitive Quotations, superscribed "Quotation for the **supply of Toner Cartridge for Konica Minolta Bizhub Pro 951 Printer (1 No.)** to the University", are invited as per the specification given below-

Item & Specification	Qty	Place of Installation
Cartridge- TN 015 - A3VV131 (Black)	1 No.	CETEX

Last date & time for the receipt of Quotation: 2.30 p.m. on 19.12.2022

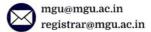
Date and time of opening of Quotation: 3.00 p.m. on 19.12.2022

Sealed Envelope containing the Quotation shall be addressed to **THE REGISTRAR**, **MAHATMA GANDHI UNIVERSITY**, **PRIYADARSINI HILLS P.O**, **KOTTAYAM**, **686560**.

## **CONDITIONS**

- 1. The brand name of the goods supplied should be mentioned separately in the quotation. GST number of the organization should also be mentioned separately in the quotation.
- 2. All taxes, packing, transportation charges, installation charges etc. should be included.
- 3. The Hardware Engineer of the University will check and ensure the quality of the materials mentioned in the quotation.
- 4. As per the approved quotation, the concerned firm shall complete the supply within 2 weeks from the date of supply order.
- 5. Quotations received after the last date of submission will not be considered.







- 6. The right to accept or reject quotations without assigning any reason rests entirely with the undersigned.
- 7. If the last date of receipt and opening of quotations happens to be a holiday, the same shall be extended to the next working day.

PRASAND THAMPY P. ASSISTANT REGISTRAR III (ADMIN) NOOSEL, GROOF,

## APPROVED FOR ISSUE

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