

SCHOOL OF GANDHIAN THOUGHT AND DEVELOPMENT STUDIES (GANDHI BHAVAN)

MAHATMA GANDHI UNIVERSITY

Priyadarshini Hills P O, Kottayam, Kerala - 686 560

E-mail : sgtdsmgu@gmail.com Ph : 0481 - 2731 039



SGTDS/Plan-Fund/9/2022

Dated 20th December 2022

Date:.....

TENDER NOTICE

Sealed competitive tenders, superscribed "Tender for the supply and installation of 10 Nos of Desktop Computer and a printer in SGTDS", are invited so as to reach the office of the undersigned not later than **2.p.m. on 03.01.2023**

Earnest Money Deposit (EMD), calculated @ 1% of the Purchase Assessment Cost (PAC), should be paid by the firm. **Tenders will be opened at 2.30 p.m. on 03.01.2023.**

.The EMD should be remitted in favour of the **Head of the Department, School of Gandhian Thought and Development Studies, Mahatma Gandhi University** by way of Demand Draft payable at SBI, MG University campus branch, P D Hills, Kottayam , .

Tender form and other details can be had from the University General Store on all working days, by paying the form fee (@ 0.15% of the cost of tender, rounded to the nearest multiple of Rs.100, subject to a maximum of Rs. 25,000/- + GST as applicable. The detailed tender notice is available on [www.mgu.ac.in.](http://www.mgu.ac.in), the official website of the University.

For ensuring the guarantee, terms and conditions, etc. relating to the articles supplied, a written Agreement must be submitted by the firm. Qualified bidder should submit 5% of PAC as Security Deposit.

Sl.No	Item	Specifications	Quantity
1	Desktop Computer	<ul style="list-style-type: none">10th Gen Intel Core i5 Processor4 GB DDR4 Ram Upgradable Up to 64 GBWindows 11 Home1 TB HDD 8.9 cm (3.5 Inch) 7200 RPM HDD49.5 cm (19.5 inches) HD LED Backlit Computer With HDMI, VGA Port And Stereo SpeakerI/O Ports, Front: 2USB2.0, 2USB 3.2G1 Rear: 2 USB 2.0 ,2 USB 3.2G1, 1 Serial Port – Optional, 2 USB 2.0 (Optional),1 VGA, 1 HDMIProduct Type : Desktop ComputerBrand : Acer/HP/Dell	10 Nos
2	Printer	Multi function Laser Jet Printer. Canon- MF 3010 Print,Scan,Copy,18/19 ppm A4/letter	1 No

Tender form can be downloaded from the website: www.mgu.ac.in -> downloads

Last date & time for the receipt of tender : 2 p.m. on **03.01.2023**

Date and time of opening the tender : 2.30 p.m. on **03.01.2023**

Sealed Envelope containing tenders shall be addressed to **Head of the Department, SCHOOL OF GANDHIAN THOUGHT AND DEVELOPMENT STUDIES, MAHATMAGANDHI UNIVERSITY, PRIYADARSINI HILLS P.O, KOTTAYAM, 686560.**

CONDITIONS

1. The quoted Price should be inclusive of all taxes/freight/Installation etc.
2. Customs / Excise Duty Exempted price should also be quoted.
3. The tenders should have at least Three Months validity.
4. Brochure of different models quoted should be enclosed.
5. **Warranty, AMC conditions, nearest servicing centre details, user reference, necessary supporting catalogues and demonstration should be provided.**
6. The Delivery Schedule, Payment Terms & Warranty/Guarantee etc must be clearly indicated.
7. The right to accept or reject tenders without assigning any reason rests entirely with the undersigned.
8. If the date of receipt and opening of tenders is declared a holiday, the next working day shall be the last day for the purpose.
9. The successful bidder should execute an agreement in the prescribed format with the University and submit a security deposit not less than 5% of the cost.



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Head of the Department

School of Gandhian Thought and Development Studies

Mahatma Gandhi University

Dr. Biju Lekshmanan

Head of the Department

School of Gandhian Thought and Development Studies
Mahatma Gandhi University