



Mahatma Gandhi University

Priyadarsini Hills P.O., Kottayam, Kerala - 686 560

(Established by Kerala State Legislature by Notification No. 3431/Leg. C1/85/Law, dated 17th April 1985)

172726/AD B2-2/2021/ADB2

29/09/2022

NOTICE INVITING TENDER **(Tender No.172726/AD B2-2/2021/ADB2)**

The Registrar, Mahatma Gandhi University, Kottayam invites online bid (technical and financial bid) for the Supply of Furniture to The School of International Relations and Politics(SIRP) of the University.

1	Name of the Equipment / Work	Supply of Furniture to The School of International Relations and Politics
2	Earnest money deposit (EMD)	Rs.14,100/-
3	Tender submission fee	Rs.2100/-
4	Period of supply	Within 15 days
5	Mode of submission of Bid	Online
6	Tender Documents	Can be downloaded from the website www.etenders.kerala.gov.in
7	Last date and Time of submission of tender by online and by speed post	25.10.2022 , 4.00 pm
8	Date and time of opening of bid	26.10.2022 , 4.00 pm

General tender documents and tender schedule can be downloaded in A₄ plain size paper, free of cost from the website www.etenders.kerala.gov.in. Duly filled up and signed tender schedule along with relevant documents should also be sent to **The Registrar, Mahatma Gandhi University, Kottayam, Kerala. Pin: 686560** by Speed post so as to reach before the date and time specified. The Name of the Tenderer, Number and last date of submission of tender should be superscribed on the Cover containing the documents.

Documents to be submitted along with the Bid.

Sl.No	Document	Through Speed Post
1	Scanned copy of valid dealership certificate.	Valid dealership certificate.
2	Scanned copy of duly filled e-payment form	Duly Filled e-payment Requisition
3	Scanned copy of other certificates required, if any, for tender acceptance	Copies of Other certificates required, if any, for tender acceptance
4	Scanned Copy of duly filled preliminary Agreement in stamp paper of Rs.200/-	Preliminary Agreement in stamp paper of Rs.200/-
5	Scanned copy of models of furniture quoted	Details of models of furniture quoted
6	BOQ	Not Required

Special Conditions

1. The quoted Price should be inclusive of all taxes/ freight/ Installation / transportation charges, Customs / Excise Duty etc.
2. Scanned copy of brochure of different models quoted should be enclosed.
3. The Delivery Schedule, Payment Terms & Warranty/Guarantee etc must be clearly indicated in the technical bid.

Specifications

Sl. No.	ITEM	Required Quantity
1	WOODEN CUSHION CHAIR With Arms, 39" H x 21" W x 19" D, with standard cushion size and made of teak wood. (For Seminar Hall)	125
2	COFFEE TABLE of size 1.2 m X 70 cm X 45 cm; made of teak wood and with glass top having a thickness of half inch. (For Guest room and Seminar Halls)	3
3	COMPUTER CHAIR: Revolving armed chair of size 35" H x 18" W x 20" D; with metal frame base and cushioned seat and back with standard cushion size. (For NET lab,Library)	20
4	WOODEN ROUND TABLE: 20 seater wooden round table made of teak wood (For Conference Hall)	1
5	WOODEN EXECUTIVE CHAIR: Revolving wooden cushioned executive chair made of teak wood with armrest & headrest. 50" H x 26" W x 22" D size with standard cushion size. (For Conference Hall)	20

The bids will be opened at the date and time specified. Further details can be had from the *Administration B2 Section* on all working days during working hours. The bidders are advised to submit their bid well in advance to avoid any kind of network issues. In case sufficient number of bids are not available as on last day of tender, the tender would be extended by another 10 days. The lowest bidder in each product will be selected separately, given they are technically qualified.

The undersigned reserves the right to reject any or all the tender without assigning any reason whatsoever.

മാതൃകാപ്രകാരം സമർപ്പിക്കേണ്ട, കേരളം