

Kerala State Information Technology Mission
Department of Electronics & Information Technology
Government of Kerala

"Saankethika", Vrindavan Gardens
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Tel: +91 471 2525444, 2525430
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CB/2/2022-KSITM /904

12.09.2022

To

Registrar
Mahathma Gandhi University
Kottayam -686560

Sir/Madam,

**Sub : KSITM – PG Diploma in e-Governance 2022-23 – Nominations called for-
Reg:-**

- Ref :
1. GO(Ms) No 16/2009/ITD dated 10.07.2009
 2. GO(Ms) No 26/2011/ITD dated 14.09.2011
 3. GO(Ms) No 5/2019/ITD dated 23.02.2019
 4. GO(Ms) No 1/2020/ITD dated 06.01.2020
 5. Circular No IT Cell-2/174/2022-ITDdated 23-08-2022

As per Government orders read as 1st paper above, sanction was accorded for sponsoring 15 Government Officers for the Post Graduate Diploma in e-Governance (PGDeG) jointly conducted by Indian Institute of Information Technology Management-Kerala(IIITM-K) and Institute of Management (IMG). As per Government Order read as 3rd paper above, 10 additional seats earmarked for the candidates from open market and as per government order read as 4th paper above, 15 additional seats earmarked for the officials from board/ PSUs/Autonomous bodies etc. The duration of the course is one year, with the objective of imparting quality training in the area of e-Governance.



Successful candidates sponsored by the Government shall be considered for implementation of e-Governance projects initiated in the state, by the Department concerned. The course is spread across two semesters and the course fee for Government employees is Rs.75,000/- (Rupees Seventy Five Thousand Only), which will be shared in the ratio 90:10 between Government and Deputed Officials respectively. The course fee for employees from Board / PSUs / Autonomous bodies etc is Rs.80,000/- (Rupees Eighty Thousand Only) which will be shared in the ratio 75:25 between the respective organization & the Officials deputed.

The sponsoring Government Officers for PGDeG course is intended as a part of Capacity Building for e-Governance Projects implemented in the State. It is also envisaged to develop a pool of Human Resources within Government with an objective to develop personnel who would be able to manage the IT Divisions of the Government Departments.

Guidelines for selection for PGDeG 2022-23 batch :-

1. Each Government department / Board/ PSUs/ Autonomous bodies etc. may nominate a maximum 3 (Three) numbers of qualified officers for the year 2022-23. Nominations of more than 3 candidates will not be considered, in any circumstances/ manner
2. Age limit will be 45 years as on 1st January 2023.
3. Preference will be given to the members of Virtual IT Cadre .
4. Basic qualification for PGDeG will be Bachelor's Degree in any discipline with working knowledge of computers. BSc (Computer Science / IT), BCA, Diploma / Certification in Computer Application will be an added advantage. Preference will be given to B.Tech / MBA / MCA / MSc (Computer Science / IT) Degree holders.
5. Candidate should apply online for the programme through "<https://duk.ac.in/admission/apply/>" and should upload documents to prove the age, qualification etc. along with the application.

6. While granting NOC, the Head of Department/Board/ PSUs/ Autonomous bodies etc. need to furnish the criteria adopted for selection of the candidates and deployment plan as to how the officer would be positioned and utilized or role to be assigned /project to be assigned to the officer on successful completion of the course and shall state their consent that the said employee would be deputed for one year for the purpose of the said course, in case, he / she is selected.
7. Candidate should upload the signed NOC thus obtained in <https://duk.ac.in/admission/apply/>.
8. Applications without NOC, the criteria adopted for selection of the candidates and deployment plan will be rejected.
9. The Candidates should produce original certificates and NOC at the time of Written test/Interview.
10. The selection process of PGDeG course for the academic year 2022-23 shall be as follows:
 - a. Eligible candidates shall be selected after conducting a written test and interview. A written test of two hours shall be conducted before interview.
 - b. The written test shall be on matters related to Information Technology (Basic knowledge of computer operation, Operating System, SDLC, Management and IT topics, IT Policy of Government, IT Act and Rules, Government Process, Aptitude, Security, Quantitative Ability, logical reasoning)
 - c. In the case of Government Officials, preference shall be given to the candidates from Departments/ Board/ PSUs/ Autonomous bodies etc. where more e-Governance initiatives are being effectively implemented / to be implemented.
 - d. Kerala State IT Mission shall prepare merit list of candidates from both Government and Board/ PSUs/ Autonomous bodies etc. after the written test

and interview and forward the same to Government for approval. If there are more than two candidates from the same Department/Board/ PSUs/ Autonomous bodies etc. in the merit list, only two candidates shall be given admission.

- e. The candidates selected for the PGDeG Programme shall be deputed to the Digital University of Kerala by the respective Department as per the orders read above for pursuing the Programme.

Last date of application : 12/10/2022

For more details, please feel free to contact Smt Ambili K, 9446142347

Yours Sincerely,

**Signed by SNEHIL KUMAR
SINGH I A S**

**Date: 15-09-2022 16:04:50
Director**



GOVERNMENT OF KERALA

Abstract

Information Technology Department – Deputation of Government Officers for Post Graduate Diploma Course in e-Governance being conducted by IMG & IIITMK - Orders issued.

INFORMATION TECHNOLOGY (B) DEPARTMENT

G.O.(MS)No:16 /2009/ITD.

Dated, Thiruvananthapuram, 10.07.2009.

Read:- Letter No.2130/A4/09/IMG dated 5.6.2009, from the Secretary,IMG,Tvpm.

ORDER

Capacity building among Government Departments is a most important requirement for successful implementation of e-Governance programmes. This aspect has been stressed both under the National e-Governance Programme as well in the IT Policy 2007 of Government of Kerala. The lack of adequate expertise for implementing e-Governance projects within Government Departments has been a major concern. This concern has been expressed by Secretaries in the meeting of Chief Secretary. Moreover in the 11th report of the Second Administrative Reforms Commission has interalia recommended that Capacity building efforts must attend to both the organizational capacity building as also the professional and skills upgradation of individuals associated with the implementation of e-Governance projects.

Institute of Management in Government (IMG) and Indian Institute of Information Technology & Management, Kerala (IIITM-K) have decided to jointly conduct a Post Graduate Diploma Program in e-Governance. The objective of the course is to help the participants to understand how to manage e-Governance projects implemented in the State. The course is spread over 2 Semesters with a total duration of one year with an annual intake of 30 students. The course curriculum is developed in such a way that candidates from both Government organizations and private organizations will benefit. The course is scheduled to start from August 2009. The proposed programme has an annual fee of Rs.50,000/-. The training course inputs will be provided by IMG and IIITMK faculty. The venue will be IMG for Management and Governance related activities and IIITMK for software and technology related courses. The certificate on completion of the course will be jointly issued by IMG and IIITMK. As per letter read above IMG has requested sanction for allowing Government employees to apply for the programme and provide financial support to them for the course.

The proposed programme would help to fulfill the capacity Building need of the hour as stated above. By providing post Graduate Diploma in e-Governance to Government employees it would be possible to develop a pool of human resources with Government who would be able to man the IT Divisions of the respective Departments. To ensure that participants who have serious interest only apply for the programme it is proposed that Government may sponsor 90% of the fee (Rs.45000/- per person) for the nominated candidate for Government sector and the remaining 10% to be paid by the candidate himself.

Government have examined the proposal in detail and are pleased to accord sanction for sponsoring 15 candidates per year for the Post Graduate Diploma Course in e-Governance being conducted by IMG and IIITMK jointly at a cost of Rs. 6.75 lakhs (Rupees Six lakhs and Seventy Five Thousand only) (Rs. 45000x15) with the following procedure for the selection of candidates:-

- (i) The financial assistance scheme shall be open only for Government employees and not for PSUs/Coöperative societies, Charitable societies etc. PSUs/Co-operative Societies/Other Government organisations may develop their own schemes on similar lines.
- (ii) The scheme shall be open to all Government employees in Group A,B and C fulfilling eligibility conditions laid down by the Board of Studies of the programme.
- (iii) The financial assistance under the scheme shall be 90% of the course fee, i.e. Rs. 45,000/- per candidate. The remaining 10% of the course fee shall be borne by the candidate himself.
- (iv) KSITM shall invite applications from interested Government employees for the programme.
- (v) The applicants would apply within the prescribed time limits in the prescribed application form with a NOC from respective Departments. While granting NOCs, the Department would also consent that the said employee would be deputed for one year for the purpose of the said course in case he is selected.
- (vi) The applicant would be required to give a bond that he shall complete the programme successfully and serve the Department sponsoring the candidate for at least three years after completion of the programme. In the event of the applicant failing to complete the course, he shall forfeit the fees paid by KSITM for the programme along with penal interest of 12% per annum. In the event of the employee who has successfully completed the programme fails to serve the Department for full three years, he shall be liable to pay to Government an amount of Rs. 2 lakhs.

- (vii) Based on the applications received, KSITM shall create a merit list of candidates to be sponsored for the programme. The merit list would be based on suitability of candidate for the programme, his academic qualifications, the relevance of the applicant's role in the Department's e-Governance activities, representation of the Department in the programme, ongoing e-governance activities in the Department etc.
- (viii) KSITM shall propose to Government the merit list of candidates. The final nomination of candidates for the programme shall be done by Government.

The expenditure in this regard will be met by KSITM from the funds earmarked for Human Resource Development under the Head of Account 3451-00-101-87-KSITM.

By Order of the Governor
Dr. Ajay Kumar
Secretary to Government

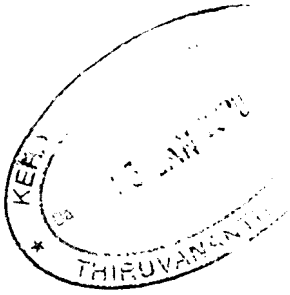
To

✓ The Director, Kerala State IT Mission.
The Director, IMG.
The Director, IIITMK [These Organizations shall provide this G.O on their respective websites]
The Director, I & PRD.
The Accountant General (A&E/Audit), Kerala, Thiruvananthapuram.
All Secretaries/Heads of Departments.
The Finance Department.
The Planning & Economic Affairs Department.
The Personnel & Administrative Reforms Department.
Stock File/Office copy.

Forwarded/By order


Section Officer

Copy to:- PS to Chief Minister
CA to Secretary, IT Department



GOVERNMENT OF KERALA

Abstract

Electronics & Information Technology Department – Post Graduate Diploma in e-Governance (PGDeG) jointly conducted by Indian Institute of Information Technology Management - Kerala (IIITM-K) and Institute of Management in Government (IMG) – Creation of 15 additional seats for including candidates from the Autonomous Institutions, Boards, Corporations, Universities, Public Sector Undertakings etc. - Sanction accorded – Orders issued.

ELECTRONICS & INFORMATION TECHNOLOGY (IT CELL) DEPARTMENT

G.O.(Ms)No.1/2020/ITD

Dated, Thiruvananthapuram, 06/01/2020

Read:- 1 GO(Ms) No 16/2009/ITD dated 10.07.2009.

2 GO(Ms) No 26/2011/ITD dated 14.09.2011.

3 GO(Ms) No 5/2019/ITD dated 23.02.2019.

ORDER

As per Government order read as 1st paper above, sanction was accorded for sponsoring fifteen Government Officers for the Post Graduate Diploma in e-Governance (PGDeG) jointly conducted by Indian Institute of Information Technology Management-Kerala (IIITM-K) and Institute of Management (IMG). The objective of course is imparting quality training in the area of e-Governance and the duration is one year. Successful Candidates sponsored by the Government will be considered for implementation of e-Governance Projects initiated in the state. The Course is spread across two semesters of one year duration and the course fee is Rs.75, 000/- (Rupees Seventy Five Thousand only) which will be shared in the ratio 90:10 between Government and deputed Officers respectively vide Government Order read as 2nd paper above. As per Government order read as 3rd paper above, the PGDeG course has been opened to the candidates across nation and 10 additional seats were exclusively earmarked for the candidates from the open market.

2. In the meeting held by the Secretary (IT) on 30.08.2019 to

2/15/19

discuss the issues regarding the conduct of PGDeG Programme, it was decided to increase the total seats for the PGDeG Programme from 25 to 40 for accommodating the candidates from the autonomous institutions/ PSUs under the State of Kerala after considering the request from the Autonomous Institutions for participation in PGDeG Programme.

3. Government have examined the matter in detail and are pleased to issue following orders regarding the conduct of PGDeG Programme:

- The total seats for the PGDeG Programme is increased from 25 to 40 for including the candidates from the form Autonomous Institutions, Boards, Corporations, Universities, Public Sector Undertakings etc. under the State of Kerala.
- 15 seats are reserved for the candidates from the Autonomous Institutions, Boards, Corporations, Universities, Public Sector Undertakings etc.
- The Course fee for the above 15 candidates will be Rs. 80,000/- on conditions that the 75% of the amount to be paid by the autonomous institution and same shall be paid from the profit of the institution itself and 25% of the amount will be paid by the candidates themselves. Government will not pay any amount in this regard.

(By order of the Governor)

VINOD. G
JOINT SECRETARY

To:

- ✓ The Director, Kerala State IT Mission
- All Heads of Departments
- All Universities in Kerala.
- All Public Sector Undertakings.
- The Director, IIITM-K, Technopark, Thiruvananthapuram
- The Director, IMG, Thiruvananthapuram
- The Principal Accountant General (Audit) Kerala, Thiruvananthapuram.
- The Accountant General (A & E) Kerala, Thiruvananthapuram.
- The Web & New Media, Information & Public Relations Department
- Stock file /Office copy

Signature valid

Digitally signed by JEEV K
Date: 2020.01.06 16:56:12 IST
Reason: Approved



GOVERNMENT OF KERALA

No: IT Cell-2/174/2022-ITD
Electronics & Information Technology (IT Cell) Department
Thiruvananthapuram,
Dated:23-08-2022

CIRCULAR

Sub:- E & IT Department – PGDeG Programme conducted by Digital University of Kerala - Selection Criteria for the academic year 2022-23 – reg.

- Ref:-
1. GO(Ms) No. 16/2009/ITD dated 10.07.2009.
 2. GO(Ms) No. 23/2009/ITD dated 14.09.2009.
 3. GO(Ms) No. 26/2011/ITD dated 14.09.2011.
 4. GO(MS) No. 5/2019/ITD dated 23.02.2019.
 5. GO(Ms) No. 1/2020/ITD dated 06.01.2020.
 6. Letter No.CB/2/2022-KSITM/788 dated 04.08.2022 from the Director, Kerala State IT Mission.

Government conduct a one year Post Graduate Diploma in e-Governance (PGDeG). The Course is intended as a part of Capacity Building for e-Governance Projects implemented in the State. It is also envisaged to develop a pool of Human Resources within Government with an objective to develop personnel who would be able to manage the IT Divisions of the Government Departments.

2. As per the letter read as 6 th above, the Director, Kerala State IT Mission has requested to issue a circular, containing the guidelines and procedures for the selection of 2022-23 batch of PGDeG course.

3. As per Government order read as 1st above, sanction was accorded for sponsoring 15 Officers form Government Departments for the PGDeG course. As per GO read as 2nd above, it was ordered that the period of deputation for the course shall be treated as duty under Rule 12 (7) (iii) of Part I KSRs. As per GO read as 4th above, 10 additional seats were earmarked for the candidates from open market. As per Government order read as 5th paper above, 15 additional seats were created and earmarked for the Officials from Board / PSUs / Autonomous bodies etc. Hence altogether there are 40 seats for the course of which 15 seats shall be filled up from the candidates from Government of Kerala, 15 seats from Board / PSUs / Autonomous bodies etc. and 10 seats from the open market.

4. The duration of the PGDeG course is one year, with two semesters. The main

objective of the course is to impart quality training in the area of e-Governance. Successful candidates sponsored by the Government/ Board/ PSUs/ Autonomous bodies etc. shall be considered for implementation of e-Governance projects initiated or being implemented by their respective parent organisation.

5. The course fee for Government employees is Rs.75,000/- (Rupees Seventy Five Thousand Only), which will be shared in the ratio 90:10 between Government and Deputed Officials respectively. The course fee for employees from Board / PSUs / Autonomous bodies etc. is Rs.80,000/- (Rupees Eighty Thousand Only) which will be shared in the ratio 75:25 between the respective Organization and the Official deputed. The fee for the candidates selected from open market is Rs. 1 lakh per candidate. PGDeG Programme is now being conducted by the Digital University of Kerala.

6. The Director, Kerala State IT Mission is authorized to issue notification with following guidelines and details for admission to the PGDeG course for the academic year 2022-23:-

1. Each Government department / Board/ PSUs/ Autonomous bodies etc. may nominate a maximum 3 (Three) numbers of qualified officers for the year 2022-23. Nominations of more than 3 candidates will not be considered, in any circumstances/ manner.
2. Age limit will be 45 years as on 1st January 2023.
3. Preference will be given to the members of Virtual IT Cadre .
4. Basic qualification for PGDeG will be Bachelor's Degree in any discipline with working knowledge of computers. BSc (Computer Science / IT), BCA, Diploma / Certification in Computer Application will be an added advantage. Preference will be given to B.Tech / MBA / MCA / MSc (Computer Science / IT) Degree holders.
5. Candidate should apply online for the programme through "<https://duk.ac.in/admission/apply/>" and should upload documents to prove the age, qualification etc. along with the application.
6. While granting NOC, the Head of Department/Board/ PSUs/ Autonomous bodies etc. need to furnish the criteria adopted for selection of the candidates and deployment plan as to how the officer would be positioned and utilized or role to be assigned / project to be assigned to the officer on successful completion of the course and shall state their consent that the said employee would be deputed for one year for the purpose of the said course, in case, he / she is selected.
7. Candidate should upload the signed NOC thus obtained in <https://duk.ac.in/admission/apply/>.
8. Applications without NOC, the criteria adopted for selection of the candidates and deployment plan will be rejected.

9. The Candidates should produce original certificates and NOC at the time of Written test/Interview.
10. The selection process of PGDeG course for the academic year 2022-23 shall be as follows:
 - a. Eligible candidates shall be selected after conducting a written test and interview. A written test of two hours shall be conducted before interview.
 - b. The written test shall be on matters related to Information Technology (Basic knowledge of computer operation, Operating System, SDLC, Management and IT topics, IT Policy of Government, IT Act and Rules, Government Process, Aptitude, Security, Quantitative Ability, logical reasoning).
 - c. In the case of Government Officials, preference shall be given to the candidates from Departments/ Board/ PSUs/ Autonomous bodies etc. where more e-Governance initiatives are being effectively implemented / to be implemented.
 - d. Kerala State IT Mission shall prepare merit list of candidates from both Government and Board/ PSUs/ Autonomous bodies etc. after the written test and interview and forward the same to Government for approval. If there are more than two candidates from the same Department/Board/ PSUs/ Autonomous bodies etc. in the merit list, only two candidates shall be given admission.
 - e. The candidates selected for the PGDeG Programme shall be deputed to the Digital University of Kerala by the respective Department as per the orders read above for pursuing the Programme.

RAJESH KUMAR M
ADDITIONAL SECRETARY

Forwarded / By order,

Signed by Binu Kumar N S

Date: 23-08-2022 12:07:57

Section Officer.

To:

The Director, Kerala State IT Mission, Thiruvananthapuram
All Heads of Departments, Autonomous Institutions, Boards, Corporations,
Universities, Public Sector Undertakings etc.
The Registrar, Digital University of Kerala, Thiruvananthapuram
The Web & New Media, Information & Public Relations Department
Stock File / Office copy

2011/9258/45



GOVERNMENT OF KERALA

Abstract

Information Technology Department -Tuition fee of Post Graduate Diploma Course in e-Governance being conducted jointly by IMG & IIITMK - enhanced - Orders issued.

INFORMATION TECHNOLOGY (B) DEPARTMENT

G.O.(Ms).No:26/2011/ITD.

Dated, Thiruvananthapuram, 14.09.2011.

Read:- 1. G.O.(MS)No:16 /2009/ITD dated 10.07.2009.

2. Letter No.2130/A4/09/IMG dated 01.03.2011 from the Director, IMG, Thiruvananthapuram.

ORDER

Institute of Management in Government (IMG) and Indian Institute of Information Technology & Management, Kerala (IIITM-K) are jointly conducting Post Graduate Diploma Course in e-Governance for helping the participants to understand how to manage e-Governance projects implemented in the State. The course is spread over 2 Semesters with a total duration of one year with an annual intake of 30 students. As per the GO read 1st above Government have fixed an annual fee of Rs.50,000/- for the Post Graduate Diploma Program in e-Governance course and also sanction was accorded for sponsoring 15 Government employees for the Post Graduate Diploma Course in e-Governance at a cost of Rs. 6.75 lakhs (Rupees Six lakhs and Seventy Five Thousand only) (Rs. 45000x15) i.e, 90% of the course fee and the remaining 10% is being paid by the candidate himself.

As per the letter read as 2nd above, the Director, IMG has recommended to enhance the tuition fee of the course from Rs. 50,000/- to Rs. 75,000/- w.e.f. from the academic year, 2011-12 considering the cost escalations to manage the programme in a self sustaining manner.

Government have examined the matter in detail and are pleased to accord sanction for increasing the tuition fee of the course from Rs. 50,000/- to Rs. 75,000/- w.e.f. from the academic year, 2011-12.

By Order of the Governor

ISAAC ITTY

Deputy Secretary to Government

To

The Director, Kerala State IT Mission,
Thiruvananthapuram.

The Director, IMG, Thiruvananthapuram.

The Director, IIITM-K, Thiruvananthapuram

The Director, I & PRD.

The Accountant General (A&E/Audit), Kerala, Thiruvananthapuram.

The Finance Department (vide No. 48915/RA2/2011/Fin. dated 20.08.11)

The Planning & Economic Affairs Department.

Stock File/Office copy.

*These Organizations shall
provide this G.O on their
respective websites*

Forwarded/By Order

[Signature]
Section Officer