



**SCHOOL OF MANAGEMENT AND BUSINESS STUDIES**  
**MAHATMA GANDHI UNIVERSITY**  
PRIYADARSINI HILLS P.O, KOTTAYAM -686560

SMBS/AP/PUR/1/2022-23

Dated: 28.10.2022

**QUOTATION NOTICE**

Competitive quotations are invited from reputed firms for the Renovation of Head of the Departments room, under the project "Up gradation of facilities for School of Management and Business Studies" using the State Annual Plan fund for the year 2022-23 (Reference No.9004/P&D 1/2022/MGU, dated: 31.08.2022), at the School of Management and Business Studies, subject to the following conditions.

The sealed cover should contain quotations along with detailed drawings, dimensions, specifications of the materials to be used with unit cost shall be super scribed, "Quotation Notice SMBS/AP/PUR/1/2022-23 Dated 21.10.2022" and be addressed to the Head of the Department, School of Management and Business Studies, Mahatma Gandhi University, Priyadarsini Hills P.O, Kottayam, 686560. The last date for receiving the quotation will be **12.30 pm on 15/11/2022** and the quotations will be opened at **2.30pm** on the same day.

**Nature of work**

- Wall paneling
- False ceiling with electrification
- Shelf
- Doors, Table, Chair
- Computer work stations with the required electrical works
- Window blinds

**Conditions:-**

1. Quoted price should be inclusive of all taxes /freight/ loading & unloading /installation/ necessary cabling for installation etc.
2. Customs/Excise duty exempted price shall be quoted.
3. Quoted rates should have at least three months validity period.
4. Brochure of different models quoted should be enclosed.
5. Warranty should be provided.
6. The right to accept or reject the quotations without assigning any reason rest entirely with the undersigned.
7. If the last date for receipt of quotations is declared a holiday the next working day shall be the last date for the purpose.
8. Arrangements will be made to the bidders to see the room identified for renovation on all working days from Monday to Friday between 9.30am to 4.00pm.



*Professor &*  
*Head of the Department*  
*School of Management &*  
*Business Studies*  
*Mahatma Gandhi University*  
*Kottayam*  
**Head of the Department**