



MAHATMA GANDHI UNIVERSITY, KERALA

No. 118680/AD A1-4/2022/AD A1

Dated: 14.09.2022

CIRCULAR

Sub:- University Administration - 8th Special Convocation for the conferment of Honorary Degrees(D.Litt/D.Sc.) -Guidelines to be followed at the venue and during the ceremony - reg.

Ref :- Note No. Reg./02/125/2022 dated 14.09.2022.

The University has scheduled the 8th special convocation for the conferment of Honorary Degrees (D.Litt/D.Sc.) in the University Assembly Hall at 11:00 a.m. on 15.09.2022. The following guidelines are issued for strict compliance at the venue and during the ceremony on 15.09.2022.

1. All the employees, faculty members and students shall compulsorily wear their Identity Cards on 15.09.2022 and shall be seated in the Assembly Hall before 10:30 a.m.
2. While entering the Assembly Hall, the mobile phones and other electronic equipments shall be kept in switched off mode.
3. No one shall leave the hall before the function is over.
4. Everyone inside the Assembly Hall shall keep standing till the members of the procession take their seats.
5. Everyone inside the Hall shall rise and keep standing:
 - As soon as the procession enters the auditorium
 - When the National Anthem is sung
 - When the procession leaves the auditorium
6. Those attending the function are not allowed to bring food materials, water etc. inside the Hall.

Sd/-

SHIJI SEBASTIAN V
ASSISTANT REGISTRAR I (ADMIN)

To

1. All Sections/Departments
2. P.S.to V.C/P.V.C
3. P.A to Registrar/Finance Officer/Controller of Examinations
4. P.R.O/Security Officer