

Going Global Partnership
Collaborative Grant

Applicant Guidelines 1.0

September 2021

GOING GLOBAL PARTNERSHIP COLLABORATIVE GRANT

GUIDELINES FOR APPLICANTS

Call opens: Monday 6 September 2021
Call closes: Tuesday 12 October 2021; 16:00hrs UK time

Important Dates

SR. NO.	ACTIVITIES	DATE/MONTH
1.	Date of advertisement for call for applications	6 September 2021
2.	Last date for receipt of queries related to submission of application	16 September 2021
3.	Last date for submission of applications	12 October 2021
4.	Date of result declaration on British Council's website	5 November 2021

1. Background

The Going Global Partnership Collaborative Grant is a part of the Going Global Partnership programme that has been initiated by the British Council to promote collaboration and innovation in teaching and learning and Transnational Education in Higher Education Institutions between India and the UK.

India adopted the National Education Policy (NEP) 2020 with a strong focus on internationalisation. It has the ambition of increasing enrolment in the tertiary education sector from 26 per cent to 50 per cent which will mean an additional 80 million places in Higher Education. This may be achieved in many ways including international cooperation and reliance on digital technology for innovative collaboration in teaching and learning between UK and Indian Universities.

The UK considers India a priority country and is committed to supporting activities that aims to improve collaboration between the UK and Indian Higher Education institutions. Last year it is estimated that 56,000 students went to the UK to study but research by the British Council shows that a lot of students with lesser economic means could not find the opportunity to experience international education.

The overarching aim of the Going Global Collaborative Partnership Grant is to catalyse new teaching and learning partnerships that will allow more Indian students to experience UK education system and global learning approaches.

This document outlines the context, purpose, process of **Going Global Partnership Collaborative Grant**.

2. Objectives

The objective of the Going Global Partnership Collaborative Grants is to develop a joint programme of study possible under existing regulations including the following:

- Creation of common frameworks of content, quality, delivery and assessment at par with global standards.
- Focus on specific thematic areas of common interest of partnering universities or consortium of multiple UK and Indian Universities.
- Share knowledge and understanding for collaboration in teaching through different innovative TNE (Transnational Education) models.
- Learn from students' experiences and incorporate features to enhance their experience.
- Create feasible plans to showcase the possibilities of high-quality learning experience and skill acquisition through innovative TNE models.

3. Outcomes

The grant aims to build stronger, more inclusive, internationally connected higher education systems that support global development impacts.

Goal: More UK and Indian Universities collaborate in teaching and learning and students are able to easily access each other's courses and qualifications.

The overall expected outcomes of the programme:

- **Enabling research and increased mobility:** supporting research, knowledge, and innovation collaboration to address local and global challenges and promote inclusive growth. Increased mobility to and from the UK by students, graduates, and staff of Higher Education Institutions.
- **Internationalising higher education:** creating an enabling environment while supporting institutions and individuals to benefit from internationalisation. Increased scale and effectiveness of joint teaching programmes including virtual delivery and collaborative teaching, semester abroad, development of shared understanding of assessments and curriculum development that will allow more students with lesser economic means to experience international education.
- **Strengthening higher education systems:** improving the quality and efficiency of institutions and systems. Contributions to wider reform processes through creating greater awareness of quality assurance, compliance, relevant tools, evaluative frameworks and access.
- **Enhancing student outcomes:** improving the qualities of global graduates (e.g., soft skills, employability, community outcomes). Students, graduates and academicians develop an international perspective through shared experience of international education as a part of their course towards their qualification.

4. Overview of the Funding Opportunity

Going Global Partnerships offers you vital international opportunities – a chance to build relationships, to share ideas and good practice, to access grant funding for collaborative partnerships and more.

You can see current and upcoming Going Global Partnership opportunities on our website: <https://www.britishcouncil.org/education/he-science/going-global-partnerships/connect-collaborate>. We have many opportunities being launched at this time, so please check this page regularly.

This document refers to the following opportunity: **Going Global Collaborative Grant**

These grants will be awarded to pre-existing partnerships that will be able to use it for expanding the scope of their existing work to include joint and collaborative teaching at the undergraduate as well as graduate level.

Like the Exploratory Grants, the key objective of Collaborative Grant will be the development of any model of teaching collaboration within the University Grants Commission's (UGC) regulations and the development of a course module that contributes towards a UK and Indian Bachelors or Masters qualification where credits and outputs are clearly defined. The partnerships will be able to secure consultancy services for this from UK sector service providers such as ENIC, QAA and others if needed. They will additionally be able to earmark a part of the grant to give TNE bursaries or scholarships to students enrolled in Indian institutions to enable them to experience UK education.

Any consortium or cluster of HEI's are eligible but if the consortium is supported by any State Government in India, they will be given a preference. A plan for implementation of learning within the state system will be a desirable criterion. It could be through incentive schemes, modification of regulations or any other support that the State will provide to enable students to experience UK education and qualification including micro-credentials most easily. This intention should be expressed through a letter of support from competent authority in the State.

In the 2021-22 financial year there will be an award of two to three grants between the value of £30,000 to £100,000 each.

Each proposal will have a lead applicant from a UK university and minimum one co-applicant from Indian University. If there are more than two institutions in the consortia, there needs to be one co-applicant from India and one each from other participating institutions. Lead Applicant from the UK will be considered as the principal applicant for the proposal, as their university will receive the funding.

All applicants will be required to focus either on a specific teaching-learning area or on an interdisciplinary theme of mutual relevance.

5. Relevance to Global Development

In order to be considered for funding under the Going Global Partnership Collaborative Grant, all course development proposals must clearly demonstrate a primary focus on development and articulate a plausible route to positive impact on development, within a short to medium term timeframe (within 8-10 years). Applications which do not meet this criterion cannot receive support under the Going Global Partnership programme.

In some disciplines, development relevance can be long term and less direct than in other areas. In all cases, it is the responsibility of the applicant to articulate within the application how the proposed course will meet these criteria.

Applicants must complete the global development impact compliance section of the application form and should not expect reviewers to make assumptions about development impact, if it is not clearly described within the statement.

Failure to demonstrate eligibility, will render your application ineligible, regardless of other success criteria. Please make sure you consider development relevance of your application.

In order to show development relevance within the context of their proposed course, applicants are advised to include within their application reference to any local, national or international consultation, links to government policies, and existing links with government institutions and must clearly articulate the importance to relevant national and global challenges.

Agreements for ownership and exploitation of intellectual property generated through the course development must be consistent with the primary aim of addressing global development issues. For example, creating learning and employability opportunities for young people in India or improving access for young people to avail high quality higher education in emerging fields of study that have employability and development relevance.

6. Transparency and reporting

As a part of the government's commitment to transparency and in line with DFID's reporting requirements, there is a requirement to publish information about grants including project titles and summaries via the International Aid Transparency Initiative (IATI) registry and DFID's national statistics.

The purpose of publishing information via the IATI registry is to make information regarding development related projects easily accessible to governments, stakeholders and other relevant groups in beneficiary countries. All funded projects from this programme will be published in this way. Please, therefore, write your project title and summary in such a way that they are meaningful and accessible to non-specialist audiences, following publication.

It is expected that the project title and summary are written in plain English and avoid use of jargon, acronyms, puns and plays on words.

Please also make clear in your proposal title and summary how your proposed course is relevant to global development. For example, explain how the course is aimed at creating learning and employability opportunities for young people in India, as a development challenge being addressed.

7. Gender Equality Statement

Equality, diversity and inclusion (EDI) is at the heart of the British Council's mission. We are also required, to comply with the International Development (Gender Equality) Act, 2014. Hence, applicants must demonstrate how meaningful and proportionate consideration has been taken to promote gender equality in the proposal. This must be outlined in the Gender Equality Statement (GES) section of the application form.

GES is a qualifying criterion to move the application ahead for further assessment and hence must be completed.

Applicants are required to consider the impact the proposed course will have on improving gender equality. This should be evident in the course to be developed, specifically:

- the course outputs and outcomes;
- the composition of the project team;
- the profile of the participants, stakeholders and beneficiaries of the project;
- the processes followed throughout the development of the course.

Please note that it should not be a re-statement of your Institution's gender or EDI policy. While you may refer to the policy, you must be able to demonstrate how the policy will be implemented in the proposal. The Gender Equality Statement must address the below criteria, with an understanding that, depending on the nature of the intervention, not all questions will be applicable. If a question is not applicable, you are required to articulate the reasons for the same, instead of leaving it unaddressed.

- What approach would you take to measure gender equality aspects in the outcomes and outputs of the course?
- Have measures been put in place to ensure equal and meaningful opportunities for people of different genders to be involved throughout the proposed course development? This includes authors of the course, administrators and prospective students availing the course.
- Please articulate any expected impacts of the proposed course (benefits and losses) on people of different genders, both throughout the project and beyond.
- Please articulate if the proposed course would impact relations between people of different genders in terms of changing gender norms, roles and responsibilities in households, gender roles in society, economy, politics, power, etc.

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- What risks and/or negative consequences on gender equality do you anticipate? How can these be mitigated? How will you monitor this?

British Council reserve the right to reject the application if no consideration has been given to gender equality or if the proposal is assessed to result in a negative impact on gender equality.

8. Eligibility

Applicants must jointly fill the online application form (Section 13: Application Process). The proposal must be a joint application, with minimum one Lead Applicant based at a UK institution, at least one Co-applicant based at an Indian institution.

Each proposal will have a Lead Applicant from a UK institution and minimum one Co-applicant from an Indian institution. If there are more than two institutions in the consortia, there needs to be one Co-applicant from India and one from other participating institutions. Lead Applicant from the UK will be considered as the principal applicant for the proposal, as their institution will receive the funding.

Applications must have the support of all participating Indian and UK institutions, confirmed by supporting letters uploaded in the online application. In this round, only one application may be submitted per Lead Applicant, but there is no limit to the number of applications submitted per institution.

Proposals must fulfil the following criteria in order to be eligible for funding under this Programme:

- Must have existing successful collaboration with one or more Indian University for more than one year in any area such as joint collaboration for twinning arrangements etc.
- Must demonstrate the consent of Indian partner in setting up of teaching learning collaboration and demonstrate how the grant will be utilised to expand scope of the collaboration if already such collaboration exists.
- Must be able to demonstrate resources and other funds being committed towards this collaboration and any value added to the grant will be desirable.
- Must have demonstrated international experience of setting up TNE collaborations and articulation agreements in other parts of the world which they could use to shape their Indian engagement within the provisions of UGC regulations.

- Preference will be given to partnerships within a consortium sponsored or approved by State governments in India and aligned to State priorities in Higher Education.
- All tertiary Higher Educational Institutions (public or private) that are recognised by the State government or Central government and its institutions like UGC (University Grants Commission) or AICTE (All India Council for Technical Education) in India, can apply. In case of doubt, please do check with British Council.
- Lead Applicant and Co-applicants must be permanent employees of their institution(s) (this means that emeritus and honorary professors may not apply as lead) and/or their contract end date must be later than the date of completion of this grant.
- Individual departments within a single institution can make multiple applications per call provided that the proposed activities are clearly distinct.
- Lead Applicant and Co-Applicants may only submit one Going Global Partnership Collaborative Grant application per call.
- Lead Applicant and Co-applicants who have received grants from British Council or any other funding agency **in previous years** for course development, can submit further applications for Going Global Partnerships Collaborative Grant, provided the proposed course development is clearly distinct from the earlier one. Also, the proposed course or a teaching and learning activity should not already be funded through any other grant funded programme. In all cases, such assurance must be clearly articulated in the application form.

Organisations affiliated to Higher Education institutions in the UK or any other country and based in India (e.g., an overseas campus) are not eligible for awarded grants.

Eligibility checks will be applied to all applications on receipt.

9. Funding

Other conditions of Award of the Collaborative Grant

- Each proposal can be budgeted between £30,000 to £100,000.
- Preference will be given if the themes for joint collaborative teaching learning development is in areas where there is a demonstratable strong market demand and/or for which there a gap in the current available opportunities for Indian

students.

- The themes and subjects selected for the teaching learning modules should not be culturally insensitive, controversial or matters related to the internal security of India. Other than this requirement, it is open to all subject areas.
- The grant will be disbursed in two tranches, by December 2021 and March 2022. British Council will disburse 75 per cent grant in first tranche and the remaining 25 percent of the grant in second tranche.
- Grants will be disbursed to the UK University of the Lead Applicant and they will be responsible for the modalities of sharing the grants with their Indian and UK partner institutions for activities related to the project. There is no requirement for the split to be of a particular ratio, but it should be mutual and equitably address the goal of the partnership and in agreement will all partners in the consortium or partnership.
- It is expected that grant awardees will share an Interim report of the 70 per cent of the activities, particularly around creation of the course materials; consultancy for development of joint courses and credit mapping by 15 March 2022. The remaining 30 per cent activity entails completion of the Pilot module for actual teaching-learning delivery from April 2022 till December 2022. Therefore, grant utilisation period will be open till 31 December 2022 with Final Report submission by January 2023, after which British Council may seek refund for the unutilised part or whole of the grant as applicable, after this date.
- Lead Applicant and Co-applicants in the consortium will be asked to keep and submit receipts and invoices to demonstrate their grant utilisation until 31 December 2022. They are required to submit Full Grant Utilisation statement along with invoices or receipts for each category. Lead Applicant's UK University are required to keep all expenditure documents for a minimum of three years for audit purpose.
- Full checks of supporting documentation will be carried out on a proportion of the grants.
- Further monitoring and evaluation will also be carried out, that will be specified in the Grant Agreement to be signed between British Council and the UK University.
- There are three budget categories under which Applicants can plan their activities:
 - A. International Travel and Accommodation
 - B. Bursary for students taking the Pilot course(s)
 - C. Professional Consultancy Fees and Project Activity
 - D. Staff time and other Delivery costs

Please see Appendix 1 for maximum permissible percentages that can be budgeted for each budget category. Applicants are required to provide a budget as part of their application submission.

Format for budget submission will be part of the Application form, available in the 'Download' section of the web announcement. You may refer to Section 13, 'Application Process' in this document.

10. Milestones

Key Milestones and their timelines to submit your grant application for Collaborative Grant are:

Key Milestones	Timelines
Call for Application	6 September 2021
Last date for receipt of queries related to submission of application	16 September 2021
Call Closed	12 October 2021
Result Declaration (Tentative)	5 November 2021
Request for Feedback	8 November 2021 to 12 November 2021
Signing of Grant Agreement and 75% Grant Disbursement	15 November 2021 to 10 December 2021
70% of activities to be delivered by Indian and UK Universities; Interim Report Submission	15 March 2022
Second tranche of 25% Grant disbursement	By 31 March 2022
Remaining 30% of activities to be completed with closure of finances; Final Report Submission	31 December 2022; By 31 January 2023
British Council to issue Project Closure Certificate	February 2023

11. Reporting

Lead Applicant from the UK University must submit an outcome report of the project before 30 days of the contract expiry, as a condition of the grant.

The final report template will be sent to successful Lead Applicant as a part of the grant agreement and will include financial and narrative sections.

Lead Applicant and Co-applicants may be asked to participate in a monitoring and evaluation exercise by a third party, for which they will be contacted separately.

12. Diversity

The British Council is committed to equal opportunities and diversity in all our activities. This includes avoidance of bias due to gender, disability, racial or ethnic origin, sexual orientation, or religious belief.

Lead Applicant and Co-applicants are encouraged to work towards as equal a gender balance as possible and promote diversity and must ensure that no applicants are excluded from participation on the basis of ethnicity, gender, religious belief, sexual orientation or disability.

Please contact us for further information on the British Council's approach, see our Equality Policy at:

<https://www.britishcouncil.org/organisation/transparency/policies/equality-diversity-inclusion>.

13. Application process

Applicants must submit **a completed application form via Formstack**. Word Version of the Application form is also available to be downloaded by the applicants for offline working.

Email submissions will not be accepted.

Please click [here](#) to access the online application form:

The online application form allows applicants to enter information and save it for a later date until final submission. Do ensure that you submit the saved form within 25 days as the saved version will remain available only for that period. There are strict character limits for each section which cannot be exceeded.

Please ensure the combined size of the documents per application form, does not exceed 25 MB on Formstack.

Any issues with the online submission system should be reported to the following email address: GoingGlobalIndia@in.britishcouncil.org.

Applicants must confirm on the online form that:

- Applicants have obtained necessary **permission(s) to submit the application on behalf of the UK and Indian institutions**.
- Lead Applicant from UK institution **is willing to receive the funds and to sign a grant agreement with the British Council**.
- Applicant needs to comply with British Council policies on prevention of fraud, bribery, money laundering and address any other financial and reputational risk that may affect a transparent and fair grant award process. See:

<https://www.britishcouncil.org/organisation/transparency/policies/anti-fraud-and-corruption>

Once the online application is submitted, applicants will receive a confirmation email along with a PDF copy of the application form and supporting documents. This acts as an automated acknowledgement of receipt by the British Council system. Applicants who have not received an automated email confirmation should contact the British Council at GoingGlobalIndia@in.britishcouncil.org

14. Application assessment and notification of results

Applications will be assessed against the eligibility and quality criteria (Appendix 2 and 3). Applicants whose application is rejected at the eligibility stage will have one week to appeal against the decision.

15. Selection process

Selection begins with an eligibility check by the British Council against the eligibility criteria given in Appendix 2 and Quality Review as per Appendix 3.

Eligible applications will be further assessed against GDI (Global Development Impact) and GES (Gender Equality Statement) criteria. **All applications which are GDI / GES eligible will only move ahead to be further assessed by the Assessment Panel.** Assessment Panel will consist of nominated qualified individuals from the British Council and from agency appointed by the Ministry of Education, Government of India as they are key stakeholders in the UK and India.

Applications will go through a review by a panel of experts as per the Assessment criteria mentioned in Appendix 3. Each review results in a total score between 0 and 40. The final score will be decided by a Joint Review Panel comprising of assessors from the British Council and the agency appointed by the Ministry of Education, Government of India.

Applications scoring less than 20 points will be considered not fundable. However, please note that achieving an average score of 20 or above does not imply that the proposal will be funded.

Successful applicants will be notified approximately after a month from closing date of this opportunity closing.

16. Call deadline

The submission deadline is **16:00hrs UK time on 12 October 2021**. Applications submitted after the deadline **will not be considered for funding**.

The deadline applies to all the parts of your application, including upload of fully completed supporting documentation. Any applications which are not submitted *in full* by the deadline, with all required supporting documents, will be considered *ineligible*.

If any case, please write to us should you require any support or are facing a challenge to submit your application before the call end date.

17. Data protection

How we use your information:

The British Council will use the information that you provide for the purposes of processing your application, making any awards, monitoring and reviewing of any grants. The legal basis for processing your information is agreement with our terms and conditions of application (contract).

We may share application data with the agency appointed by the Ministry of Education, Government of India in order to assist with management of the application process. We may share data with agencies responsible for monitoring and evaluation as and when the agency is procured.

The British Council comply with the General Data Protection Regulations 2016/679 (GDPR). We process and handle personal information according to these regulations. The personal information that you provide on this form will only be used for the processing of your application. The information will be viewed by British Council staff and those who are part of the decision-making process. Your information will not be used/shared beyond the partners listed above for any other purpose without your specific consent. British Council and agency appointed by Ministry of Education, Government of India reserve the right to publish and share anonymised aggregated information with stakeholders.

Organisation details, where collected, are used for monitoring and evaluation and statistical purposes. Gender information and country of origin, where collected, is used solely for statistical purposes. If we need to contact you, we will do so using the contact details you have provided.

Under UK Data Protection law, you have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you want more information about this, please contact your local British Council office or the Data Protection Team inforgovernance@britishcouncil.org or see our website: <http://www.britishcouncil.org/privacy-cookies/data-protection>. We will keep your information for a period of seven years after the project.

18. Applicant screening

In order to comply with UK government legislation, the British Council may at any point during the application process, carry out searches of relevant third party screening databases to ensure that neither the applicant nor any of the applicant's employees, partners, directors, shareholders is listed:

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- as being wanted by Interpol or any national law enforcement body in connection with crime;
 - as being subject to regulatory action by a national or international enforcement body;
 - as being subject to export, trade or procurement controls or (in the case of an individual) as being disqualified from being a company director; and/or
 - as being a heightened risk individual or organisation, or (in the case of an individual) a politically exposed person.
 - If the applicant or any other party is listed in a Screening Database for any of the reasons set out above, the British Council will assess the applicant as ineligible to apply for this grant call.

The applicant must provide the British Council with all information reasonably requested by the British Council to complete the screening searches. Please read the text to this effect on the application form and tick the box to show that you understand this.

19. Contractual requirements

- The contracting authority is the British Council which includes any subsidiary companies and other organisations that control or are controlled by the British Council from time to time (see: <https://www.britishcouncil.org/organisation/structure/status>).
- The British Council is subject to the requirements of the UK Freedom of Information Act, (“FOIA”). Please indicate in your application whether FOIA also applies to your organisation, so that we can reflect this in the Grant Agreement should you be successful in your application.
- The British Council’s contractual approach involves signing of a “Grant Agreement” between the Lead Applicant’ UK institution and British Council India. A draft Grant Agreement will be shared with selected awardees after the results are announced.
- Upon selection if you have any concerns or queries in relation to the Grant Agreement, you should submit a clarification request to GoingGlobalIndia@in.britishcouncil.org in accordance with the provisions of this Call guidelines.

APPENDIX 1: GRANT RATES

Budget heads

- A. **International travel and Accommodation:** include economy class return airfare, visa costs, travel insurance and local transport from the UK airport to the place of stay. It also includes accommodation.

Maximum 10 per cent of the available budget can be allocated to this category.

- B. **Bursary (Student Scholarships):** This can be used for subsidising or covering the cost of student's participation of a course being delivered transnationally. Bursary can be utilised as a course fees etc. to complete an online course for which there will be a face-to-face assessment. It could also cover any resource the student may need if it involves some research in research-oriented assignments.

Above are certain examples showcasing how Bursary can be used however it is Lead Applicant and Co- applicant's decision to utilise this for benefit of maximum students. The course should be selected carefully so that students are able to earn and use the credit towards their desired qualification.

Maximum 50 per cent of the available budget can be allocated to this category.

- C. **Professional Consultation Fees and Project Activity:** This includes professional fees for officials and Consultation Fees for UK sector experts like QAA, ENIC etc.

Maximum 35 percent of the available budget can be allocated to this category.

- D. **Staff time and other Delivery Cost:** This cost can be used in designing reports, workshops, printing and Communication, cost of running pilot modules/course etc.

Maximum 5 percent of the available budget can be allocated to this category.

Please note the maximum available budget in each budget head is summarised below. These constitute the maximum amounts that can be requested in each category and that all budget requests will be assessed for feasibility and appropriateness. While the maximum contribution cannot be exceeded, applicants can request less in which case the amount requested cannot be increased at a later stage.

While there is no recommended split between UK and Indian costs, it is expected that the budget plan will be equitably shared and mutually agreed among all partners. And the purpose of the spend meets the requirement of the programme objective.

Maximum available budget under each head

International travel and Accommodation – 10%

Bursary – 50%

Professional Consultation Fees and Project Activity – 35%

Staff time and other Delivery costs – 5%

APPENDIX 2: ELIGIBILITY CRITERIA CHECKLIST

Eligibility criteria checklist	Yes/No
The application has been submitted by the applicant within the published deadline.	
Lead Applicant must be from a UK Higher Education Institution partnering with at least one Indian Higher Education Institution for more than a year in joint curriculum development.	
Letters of consent from Heads of the Department or similar authority in Institutions of all Applicants for coming together in setting up of teaching learning collaboration in a consortium are uploaded.	
Must have demonstrated international experience of setting up TNE collaborations to shape Indian engagement within the Indian Higher Education regulatory framework.	
Letter of support to applicants' consortium by a State government in India and aligned to State priorities.	
Lead Applicant and Co-applicants are permanent employees of their institution and/or if contractual, their contract end date must be later than the date of completion of this grant.	
The application form is completed in full and complies with instructions given.	
The application form has been completed in English including Global Development Impact statements and Gender Equality Statements.	
Only one application per Lead Applicant has been submitted in this round (please note that there is no limit on the number of applications submitted per institution)	
The institutions where Lead Applicant and Co-applicant(s) are based, are recognised Higher Education Institutions in the respective countries.	
Applicants must have the capacity to administer a grant and satisfy British Council requirements to prevent bribery, fraud and professional misconduct. Applicants will confirm that they comply with British Council requirements by responding to pre-submission questions in the online application form	
The Lead applicant and Co-applicant(s) has assured that if they received grants from British Council or other funding agency previously, the proposed course development is clearly distinct from any other course they have developed in the past.	

All the above criteria must have a 'Yes' as answers, to be eligible.

APPENDIX 3: QUALITY REVIEW SCORING SYSTEM

Assessment of the quality and development relevance of the proposals will be performed by panel members in the UK, and the final funding decisions will be made in consultation with British Council India and Government of India agency, if applicable.

Proposals with an average score of less than 20 points will be considered as not fundable. Proposals that have clearly articulated relevance to Global Development Impacts (GDI) and Gender Equality Statements will be considered for further evaluation as per section 3, 4 and 5.

Section 1: Relevance to Global Development Impact	Yes/No
<ul style="list-style-type: none"> The proposal clearly articulates how the proposed teaching-learning course curriculum development would lead to global development impact like creating opportunities for young people in India in the short, medium and long term. 	

Section 2: Relevance to Gender Equality	Satisfactory/ Unsatisfactory
<ul style="list-style-type: none"> Measures are in place to ensure equal and meaningful opportunities for people of different genders to participate. 	
<ul style="list-style-type: none"> The learning opportunities created will have a positive impact on students of different genders, both throughout the project and beyond. 	
<ul style="list-style-type: none"> Risks and unintended negative consequences on gender equality will be monitored, avoided or mitigated against. 	
<ul style="list-style-type: none"> Relevant outcomes and outputs will be measured with disaggregated data by age and gender (where disclosed). 	

Section 3: Institutional Track and Experience in supporting Teaching Learning Collaborations	Scoring Scale	Score (Range 0-10)
<ul style="list-style-type: none"> • The Lead Applicant and Co - applicant have sufficient relevant experience to lead the proposed course development and students engagement activities or support the improvement of teaching and learning? • The Lead Applicant and co- applicant are aware of the regulatory provisions for development of collaborations and are able to demonstrate how they plan to work within these and articulate possibilities? • The collaborating institutions are of appropriate academic standing. 	<p>10 points: Meets all criteria to an exceptional level</p> <p>8-10 points: Meets the majority of the criteria to a very high level</p> <p>5 to 7 points: Meets the majority of the criteria to a high level</p> <p>3 to 4 points: Meets the majority of the criteria to an adequate level</p> <p>1 to 2 points: Meets some of the criteria to an adequate level</p> <p>0 points: Fails to meet any of the criteria to an adequate level.</p>	

Section 4: The Proposal	Scoring Scale	Score (Range 0-20)
<ul style="list-style-type: none"> • The proposal should indicate reasons how the proposed course/module/topic is reflective of the market demand; interest of the Indian State Government supporting the proposal, in particular, and potential for meeting critical needs of student community in general, in India. • The description of the proposal includes description of activities that would allow for the identification of the common disciplines, topic and areas for which the TNE mode will be explored and piloted. Proposal must describe activities that would lead to development and delivery of the proposed course as per the timelines indicated in the Call Guidelines. • There is clear evidence that the development of the proposed course is enhancing existing partnerships between UK and Indian institutions. • The benefits and relevance of the collaboration to the UK and partner country institutions, are clearly described. 	<p>20 points: Meets all criteria to an exceptional level</p> <p>16 to 19 points: Meets the majority of the criteria to a very high level</p> <p>11 to 15 points: Meets the majority of the criteria to a high level</p> <p>6 to 10 points: Meets the majority of the criteria to an adequate level</p> <p>1 to 5 points: Meets some of the criteria to an adequate level</p> <p>0 points: Fails to meet any of the criteria to an adequate level.</p>	

Section 5: Sustainability	Scoring Scale	Score (Range 0–10)
<ul style="list-style-type: none"> • There is a clear description how learning from this proposal will translate into larger collaboration between the UK and Indian partners and fit with the existing offer of the institution to their students to enhance their learning experience. • There should be clear indication of commitment and resources for sustainability of this proposed course, for each of the participating institutions, during and beyond the duration of the grant. 	<p>10 points: Meets all criteria to an exceptional level</p> <p>8-10 points: Meets the majority of the criteria to a very high level</p> <p>5 to 7 points: Meets the majority of the criteria to a high level</p> <p>3 to 4 points: Meets the majority of the criteria to an adequate level</p> <p>1 to 2 points: Meets some of the criteria to an adequate level</p> <p>0 points: Fails to meet any of the criteria to an adequate level.</p>	
<p>Total score for quality assessment (Section 3 + Section 4 + Section 5)</p>	<p>Score</p>	<p>Range</p> <p>0–40</p>

**Going Global Partnership
Exploratory Grant**

**Applicant
guidelines 1.0**

September 2021

GOING GLOBAL PARTNERSHIP EXPLORATORY GRANT

GUIDELINES FOR APPLICANTS

Call opens: Monday 6 September 2021
Call closes: Tuesday 12 October 2021; 16.00. UK time

Important Dates

SR. NO.	ACTIVITIES	DATE/MONTH
1.	Date of advertisement for call for applications	6 September 2021
2.	Last date for receipt of queries related to submission of application	16 September 2021
3.	Last date for submission of applications	12 October 2021
4.	Date of result declaration on British Council's website	5 November 2021

1. Background

The Going Global Partnership Exploratory Grant is a part of the Going Global Partnership programme that has been initiated by the British Council to promote collaboration and innovation in teaching and learning and Transnational Education in Higher Education Institutions between India and the UK.

India adopted the National Education Policy (NEP) 2020 with a strong focus on internationalisation. It has the ambition of increasing enrolment in the tertiary education sector from 26 per cent to 50 per cent which, will mean an additional 80 million places in Higher Education. This may be achieved in many ways, including international cooperation and reliance on digital technology for innovative collaboration in teaching and learning between UK and Indian Universities.

The UK considers India a priority country and is committed to supporting any activity that aims to improve collaboration between the UK and Indian Higher Education institutions. Last year it is estimated that 56,000 students went to the UK to study, but research by the British Council shows that a lot of students with lesser economic means could not find the opportunity to experience international education.

The overarching aim of the Going Global Exploratory Partnership Grant¹ is to catalyse new teaching and learning partnerships that will allow more Indian students to experience the UK education system and global learning approaches.

This document outlines the context, purpose, process of Going Global Partnership Exploratory Grant.

2. Objectives

The objective of the Going Global Partnership Exploratory Grants is to develop a joint programme of study possible under existing regulations, including the following:

- Creation of common frameworks of content, quality, delivery, and assessment at global standards.
- Focus on specific thematic areas of common interest of partnering universities or consortia of multiple UK and Indian Universities.
- Share knowledge and understanding, create common plans for collaboration in teaching through different innovative TNE (Transnational Education) models.
- Learn from students' experiences and incorporate features to enhance their experience.
- Create feasible plans to showcase the possibilities of high-quality learning experience and skill acquisition through innovative TNE models.

¹ If you are a university with a strong existing network of partners in India and would like to form a partnership of 4 or up to 8 Universities in India and UK, you may be eligible for the Going Global Partnership Collaboration Grant of £30,000 to £100,000. Check the link here: <https://www.britishcouncil.in/going-global-partnership-grants>
www.britishcouncil.org

3. Outcomes

The grant aims to build stronger, more inclusive, internationally connected higher education systems that support global development impacts.

Goal: More UK and Indian Universities collaborate in teaching and learning and are able to access each other's courses and qualifications easily.

The overall expected outcomes of the programme:

- **Enabling research and Increased mobility:** supporting research, knowledge, and innovation collaboration to address local and global challenges and promote inclusive growth. Increased mobility to and from the UK by students, graduates, and staff of Higher Education Institutions.
- **Internationalising higher education:** creating an enabling environment while supporting institutions and individuals to benefit from internationalisation. Increased scale and effectiveness of joint teaching programmes including virtual delivery and collaborative teaching, semester abroad, development of shared understanding of assessments and curriculum development that will allow more students with lesser economic means to experience international education.
- **Strengthening higher education systems:** improving the quality and efficiency of institutions and systems. Contributions to wider reform processes through creating greater awareness of quality assurance, compliance, relevant tools, evaluative frameworks, and access.
- **Enhancing student outcomes:** improving the qualities of global graduates (e.g., soft skills, employability, community outcomes). Students, graduates, and academicians develop an international perspective through the shared experience of international education as a part of their course towards their qualification.

4. Overview of the funding opportunity

Going Global Partnership offers you vital international opportunities - a chance to build relationships, share ideas and good practices, access grant funding for collaborative partnerships, and more.

You can see current and upcoming Going Global Partnership opportunities on our website: www.britishcouncil.org/education/he-science/going-global-partnerships/connect

[collaborate](#). We have many opportunities being launched at this time, so please check this page regularly.

This document refers to the following opportunity: **Going Global Exploratory Grant**.

This grant will be awarded to nascent partnerships that require assistance to create strong plans for TNE and teaching collaborations. Currently, the only officially recognised format of collaboration is a semester abroad, and the degree awarded is either by the Indian University or the UK university. However, greater flexibility is available to Indian Higher Education Institutions of National Importance and Institutes of eminence that have greater autonomy and flexibility in designing the learning experience of their students as well as giving them TNE opportunities.

To apply for this award, the applicants must outline the subject and the scope of the partnership, articulate the intention, and plan to jointly develop and deliver courses that meet global standards and allow easy credit comparability.

The grant may also be given to a consortium of up to four UK and Indian Universities. The universities can be in any ratio, so long as both Indian and UK universities are represented, and each university has clear roles and responsibilities within the partnership.

There will be scope within the grant to secure consultancy services from ENIC, QAA, and other professionals or to deploy resources towards the development of joint and collaborative teaching programmes at both undergraduate and graduate levels within the subject of interest.

In the 2021-22 financial year, there will be approximately ten grants available to be awarded between maximum of £15,000 to £20,000 per proposal. Proposals from two institutions can receive up to a maximum of £15,000, while proposals from a consortium of up to four institutions can receive a maximum of £20,000.

Each proposal will have a Lead Applicant from a UK university and a minimum of one Co-applicant from India. If there are more than two institutions in the consortia, there needs to be one Co-applicant from India and one from other participating institutions. Lead Applicant from the UK will be considered the principal applicant for the proposal, as their university will receive the funding.

All applicants will be required to focus either on a specific teaching-learning area or on an interdisciplinary theme of mutual relevance.

5. Relevance to global development

In order to be considered for funding under the Going Global Partnership Exploratory Grant, all course development proposals must clearly demonstrate a primary focus on development and articulate a plausible route to positive impact on development within a short to medium term timeframe (within ten years). Applications that do not meet this criterion cannot receive support under the Going Global Partnership programme.

It is the responsibility of the applicant to articulate within the application how the proposed course will meet these criteria.

Applicants must complete the global development impact compliance section of the application form and should not expect reviewers to make assumptions about development impact if it is not clearly described in this statement.

Failure to demonstrate eligibility will render your application ineligible, regardless of other success criteria. Please make sure you consider development relevance of your proposed course.

In order to show development relevance within the context of their proposed course, applicants are advised to include within their application reference to any local, national or international consultation, links to government policies, and existing links with government institutions, and they must clearly articulate the importance to relevant national and global challenges.

Agreements for ownership and exploitation of intellectual property generated through the course development must be consistent with the primary aim of addressing global development issues, for example, creating learning and employability opportunities for young people in India, or improving access for young people to avail high quality higher education in emerging fields of study that have employability and development relevance.

6. Gender Equality Statement

Equality, diversity, and inclusion (EDI) is at the heart of the British Council's mission. We are also required to comply with the International Development (Gender Equality) Act, 2014. Hence, applicants must demonstrate how meaningful and proportionate consideration has been taken to promote gender equality in the proposal. This must be outlined in the Gender Equality Statement (GES) section of the application form.

GES is a qualifying criterion to move the application ahead for further assessment and hence must be completed.

Applicants are required to consider the impact the proposed course will have on improving gender equality. This should be evident in the course to be developed, specifically:

- the course outputs and outcomes

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- the composition of the project team
 - the profile of the participants, stakeholders, and beneficiaries of the project
 - the processes followed throughout the development of the course.

Please note that It should not be a re-statement of your Institution's gender or EDI policy. While you may refer to the policy, you must be able to demonstrate how the policy will be implemented in the proposal. The Gender Equality Statement must address the below criteria, with an understanding that, depending on the nature of the intervention, not all questions will be applicable. If a question is not applicable, you will need to articulate the reasons instead of leaving them unaddressed.

- What approach would you take to measure gender equality aspects in the outcomes and outputs of the course?
- Have measures been put in place to ensure equal and meaningful opportunities for people of different genders to be involved throughout the proposed course development? This includes authors of the course, administrators, and prospective students availing the course.
- Please articulate any expected impacts of the proposed course (benefits and losses) on people of different genders, both throughout the project and beyond.
- Please articulate if the proposed course would impact relations between people of different genders in terms of changing gender norms, roles and responsibilities in households, gender roles in society, economy, politics, power, etc.
- What risks and/or negative consequences on gender equality do you anticipate? How can these be mitigated? How will you monitor this?

The British Council reserves the right to reject the application if no consideration has been given to gender equality or if the proposal is assessed to negatively impact gender equality.

7. Transparency and reporting

As part of the government's commitment to transparency and in line with DFID reporting requirements, there is a requirement to publish information about grants, including project titles and summaries via the International Aid Transparency Initiative (IATI) registry and DFID's national statistics.

The purpose of publishing information via the IATI registry is to make information, development-related projects easily accessible to governments, stakeholders, and other relevant groups in beneficiary countries. All funded projects from this programme will be

published in this way. Please, therefore, write your project title and summary in such a way that they are meaningful and accessible to non-specialist audiences following publication.

It is expected that the project title and summary are written in plain English and avoid the use of jargon, acronyms, puns, and play of words. **Please also clarify in your proposal title and summary how your proposed course is relevant to global development.** For example, explain how the course is aimed at creating learning and employability opportunities for young people in India, or plans to address a development challenge.

8. Eligibility

Applicants must jointly fill the online application form (Section 13: Application Process). The proposal must be a joint application, with a minimum of one lead applicant based at a UK institution, at least one Co-applicant based at an Indian institution.

Each proposal will have a Lead Applicant from a UK university and a minimum of one Co-applicant from an Indian University. If there are more than two institutions in the consortium, there needs to be one Co-applicant from India and one from other participating institutions. Lead Applicant from the UK will be considered as the principal applicant for the proposal, as their university will receive the funding.

Applications must have the support of all participating Indian and UK institutions, confirmed by supporting letters uploaded in the online application. In this round, only one application may be submitted per Lead Applicant, but there is no limit to the number of applications submitted per institution.

Proposals must fulfil the following criteria in order to be eligible for funding under this Programme:

- UK institution(s) to have potential Indian partner/s identified.
- UK institution(s) must have a plan for initiation and scale-up.
- UK institution(s) must have committed resources for sustainability of the plan beyond the duration of the grant.
- UK institution(s) must have demonstrated international experience of setting up TNE collaborations and Articulation agreements in other parts of the world that they could use to shape their Indian engagement within the provisions of regulations in India.
- UK institution(s) must demonstrate that they have strength in the theme or area of collaboration through demonstrated experience in developing teaching-learning projects and TNE projects of international nature along with great students

learning experience.

- All tertiary Higher Educational Institutions (public or private) that are recognised by the State government or Central government and regulatory institutions like UGC (University Grants Commission) or AICTE (All India Council for Technical Education) in India, can apply. In case of doubt, please do check with British Council.
- Lead Applicant and Co-applicants can be permanent employees of their institution (this means that emeritus and honorary professors may not apply as lead) or if contractual, their contract end date must be later than the date of completion of this grant.
- Individual departments within a single institution can make multiple applications per call provided that the proposed activities are clearly different.
- Lead Applicant and Co-applicants may only submit one Going Global Partnership Exploratory Grant application per call.
- Lead Applicant and Co-applicants who have received grants from the British Council or any other funding agency **in previous years** for course development, can submit further applications for Going Global Partnerships Exploratory Grant, provided the proposed course development is clearly distinct from the earlier one. Also, the proposed course or a teaching and learning activity should not already be funded through any other grant-funded programme. In all cases, such assurance must be clearly articulated in the application form.

Organisations affiliated with higher education institutions in the UK or any other country, and based in India (e.g., an overseas campus) are not eligible for awarded grants.

Eligibility checks will be applied to all applications on receipt.

9. Funding

Other conditions of Award of the Exploratory Grant

- Each proposal can be budgeted between £15,000 to £20,000. Proposals from two institutions can receive up to a maximum of £15,000, while proposals from a consortium of up to four institutions can receive a maximum of £20,000.
- All grants will be disbursed to the Lead Applicant (UK University), and they will be responsible for the modalities of sharing the grant with their Indian or UK partnering

institutions for activities related to the project. There is no requirement for the split to be of a particular ratio, but it should be mutual and equitably address the goal of the partnership and in agreement with all partners in the consortium or partnership.

- The themes and subjects selected for the teaching-learning modules should not be culturally insensitive, controversial, or matters related to India's internal security; other than this requirement it is open to all subject areas.
- Preference will be given if the themes for joint collaborative teaching learning development are in areas where there is demonstratable strong market demand and for which there is a gap in the currently available opportunities to Indian students.
- 100% grant will be disbursed in one tranche by December 2021.
- It is expected that grant awardees will share an Interim report on 85 percent of the activities, particularly around the creation of the course materials, consultancy for the development of joint courses, and credit mapping by 15 March 2022. However, the grant utilisation period will be open till 31 April 2022 and Final report submission by 31 May 2022, after which the British Council may seek a refund for the unutilised part or whole of the grant as applicable.
- Full checks of supporting documentation will be carried out on a proportion of the grants.
- Lead Applicant and Co-applicants in the consortium will be asked to keep and submit receipts and invoices to demonstrate their grant utilisation by 31 May 2022. They are required to submit a full Grant Utilisation statement and invoices or receipts for each budget heads. Lead Applicant (UK University) is required to keep all expenditure documents for at least three years for audit purpose.
- Further monitoring and evaluation will also be carried out, that will be specified in the Grant Agreement to be signed between British Council and the UK University of the Lead applicant.
- There are three budget categories under which Applicants can plan their activities:
 - **A:** International Travel and Accommodation
 - **B:** Professional Consultancy Fees and Project Activity
 - **C:** Staff Time and other Delivery cost

Please see **Appendix 1** for maximum permissible percentages that can be budgeted for each budget category. Applicants are required to provide a budget as part of their application submission.

Format for budget submission will be part of the Application form, available in the 'Download' section of the web announcement. You may refer to Section 13, 'And Process' in this document.

10. Milestones

Key Milestones and their timelines to submit your grant application for Exploratory Grant are:

Key Milestones	Timelines
Call for application opens	6 September 2021
Last date for receipt of queries related to submission of application	16 September 2021
Call closes	12 October 2021
Result declaration (Tentative)	5 November 2021
Request for feedback	8 November 2021 to 12 November 2021
Signing of Grant Agreement and 100 % grant disbursement	15 November 2021 to 10 December 2021
Interim report on 85% of activities to be delivered by the Indian and UK Universities	15 March 2022
Remaining 15% of activities to be completed	31 April 2022
Final report submission along with full grant utilisation statement	By 31 May 2022
British Council to issue 'Project Closure Certificate'	By 30 June 2022

11. Reporting

The Lead Applicant from the UK University must submit an outcome report of the project before 30 days of the contract expiry, as a condition of the grant.

The final report template will be sent to the successful Lead Applicant as a part of the grant agreement and will include financial and narrative sections.

The Lead applicant and Co-applicants may be asked to participate in a monitoring and evaluation exercise by a third party, for which they will be contacted separately.

12. Diversity

The British Council is committed to equal opportunities and diversity in all our activities. This includes avoiding bias due to gender, disability, racial or ethnic origin, sexual orientation, or religious belief.

The Lead Applicant and Co-applicants are encouraged to work towards as equal a gender balance as possible and promote diversity. They must ensure that no applicants are excluded from participation based on ethnicity, gender, religious belief, sexual orientation, or disability.

Please contact us for further information on the British Council's approach, and you could also see our Equality Policy at:

www.britishcouncil.org/organisation/transparency/policies/equality-diversity-inclusion.

13. Application process

Applicants must submit **a completed application form via Formstack. Word Version of the Application form is also available to be downloaded by the applicants for their reference and offline working.**

Email submissions or word documents will not be accepted as a submission. Only the Online application form. Please click [here](#) to access the application form.

The online application form allows applicants to enter information and save it for a later date until final submission. However, ensure that you submit the saved form within 25 days, as the saved version will remain available only for that period. There are strict character limits for each section that cannot be exceeded.

Please ensure the combined size of the documents per application form does not exceed 25 MB on Formstack.

Any issues with the online submission system should be reported to the following email address: GoingGlobalIndia@in.britishcouncil.org

Applicants must confirm on the online form that:

- Applicants have obtained the necessary **permissions to apply on behalf of the UK and Indian institutions.**
- The Lead Applicant from the UK institution **is willing to receive the funds and sign a grant agreement with the British Council.**
- The applicants need to comply with the British Council policies on prevention of fraud, bribery, money laundering and address any other financial and reputational risk that may affect a transparent and fair grant award process. See:

www.britishcouncil.org/organisation/transparency/policies/anti-fraud-and-corruption.

Once the online application is submitted, applicants will receive a confirmation email along with a PDF copy of the application form and supporting documents. This acts as an automated acknowledgement of receipt by the British Council system. Applicants who have not received an automated email confirmation should contact the British Council at GoingGlobalIndia@in.britishcouncil.org.

14. Application assessment

Applications will be assessed against the eligibility and quality criteria (Appendix 2 and 3).

The applicants whose application is rejected at the eligibility stage will have one week to appeal against the decision.

15. Selection process

Selection begins with an eligibility check by the British Council against the eligibility criteria given in Appendix 2 and Quality Review as per Appendix 3.

Eligible applications will be further assessed against GDI (Global Development Impact) and GES (Gender Equality Statement) criteria. **All GDI / GES eligible applications will only move ahead to be further assessed by the Assessment Panel.**

The Assessment Panel will consist of nominated, qualified individuals from the British Council and from the agency appointed by the Ministry of Education, Government of India as they are the key stakeholders in the UK and India.

The applications will go through a review by a panel of experts as per the Assessment criteria mentioned in Appendix 3. Each review results in a total score between 0 and 40. The final score will be decided by a Joint Review Panel comprising of assessors from the British Council and the agency appointed by the Ministry of Education, Government of India.

Applications scoring less than 20 points will be considered not fundable. However, please note that achieving an average score of 20 or above does not imply that the application will be funded.

Successful applicants will be notified approximately after a month from the date of this opportunity closing.

16. Call deadline

The submission deadline is **16.00, UK time on 12 October 2021**. Applications submitted after the deadline **will not be considered for funding**.

The deadline applies to all parts of your application, including the upload of fully completed supporting documentation. Any applications which are not submitted *in full* by the deadline, with all required supporting documents, will be considered *ineligible*.

Please write to us should you require any support or are facing a challenge to submit your application before the call end date.

17. Data protection

How we use your information:

The British Council will use the information that you provide to process your application, make any awards, monitoring and review of any grants. The legal basis for processing your information is in agreement with our terms and conditions of the contract.

We may share application data with the agency appointed by the Ministry of Education, Government of India to assist with the management of the application process. We may share data with the agencies responsible for monitoring and evaluation as and when an agency is procured or contracted.

The British Council complies with the General Data Protection Regulations 2016/679 (GDPR). We process and handle personal information according to these regulations. The personal information that you provide on this form will only be used to process your application. The information will be viewed by the British Council staff and those who are a part of the decision-making process.

Your information will not be used/shared beyond the partners listed above for any other purpose without your specific consent. The British Council and the agency appointed by the Ministry of Education, Government of India reserves the right to publish and share anonymised aggregated information with the stakeholders' organisation details, where collected, are used for monitoring and evaluation and statistical purposes. Gender information and country of origin, where collected, are used solely for statistical purposes. If we need to contact you, we will do so using the contact details you have provided under the UK Data Protection law, you have the right to ask for a copy of the information we hold on you and the right to ask us to correct any inaccuracies in that information.

If you want more information about this, please contact your local British Council office or the Data Protection Team at: inforgovernance@britishcouncil.org

Or see our website: www.britishcouncil.org/privacy-cookies/data-protection.

We will keep your information for a period of seven years after the project.

18. Applicant screening

In order to comply with UK government legislation, the British Council may at any point during the application process, carry out searches of relevant third party screening databases to ensure that neither the applicant nor any of the applicant's employees, partners, directors, shareholders is listed:

- as being wanted by Interpol or any national law enforcement body in connection with crime.
- as being subject to regulatory action by a national or international enforcement body.
- as being subject to export, trade, or procurement controls or (in the case of an individual) as being disqualified from being a company director.
- and/or as being a heightened risk individual or organisation, or (in the case of an individual) a politically exposed person.
- If the applicant or any other party is listed in a Screening Database for any of the reasons set out above, the British Council will assess the applicant as ineligible to apply for this grant call.

The applicant must provide the British Council with all information reasonably requested by the British Council to complete the screening searches. Please read the text to this effect on the application form and tick the box to show that you understand this.

19. Contractual requirements

- The contracting authority is the British Council which includes any subsidiary companies and other organisations that control or are controlled by the British Council from time to time see: www.britishcouncil.org/organisation/structure/status
- The British Council is subject to the requirements of the UK Freedom of Information Act, ("FOIA"). Please indicate in your application whether FOIA also applies to your organisation so that we can reflect this in the Grant Agreement should you be successful in your application.
- The British Council's contractual approach involves the signing of a 'Grant Agreement' between the Lead Applicant (UK institution) and the British Council India. A draft of the Grant Agreement will be shared with selected awardees after the results are announced.

Upon selection, if you have any concerns or queries in relation to the Grant Agreement, you should submit a clarification request to GoingGlobalIndia@in.britishcouncil.org in accordance with the provisions of this Call guidelines.

APPENDIX 1: GRANT DETAILS

Budget heads

A. International travel and Accommodation: include economy class return airfare, visa costs, travel insurance, and local transport from the UK airport to the place of stay. International economy class airfares should be booked, as far in advance as possible, to minimise costs. Accommodation is also covered in this category.

Maximum 20% of the available budget can be allocated to this category.

B. Professional Consultancy Fees and Project Activity

Professional fees include costs towards local in-country travel and professional fees for the participating officials.

Consultancy Fees for UK Sector Experts

Consultation Fees for UK Sector experts: Consultation Fees for UK sector experts like QAA, ENIC, etc.

Maximum 60% of the available budget can be allocated to this category.

C. Staff Time and other Delivery Cost: Project Management team can have a maximum of four officials (two from each country) and other delivery costs can be used in designing reports, workshops, printing and Communication, cost of running pilot modules/course, etc.

Maximum 20% of the available budget can be utilised as a part of this category.

Please note that the costs given above constitute the maximum allocations that can be requested in each category and that all budget requests will be assessed for feasibility and appropriateness. While the maximum contribution cannot be exceeded, applicants can request less, in which case the amount requested cannot be increased at a later stage.

While there is no recommended split between UK and Indian costs, it is expected that the budget plan will be equitably shared and mutually agreed upon among all partners. And the purpose of the spend meets the requirement of the programme objective.

Maximum available budget under each head

International Travel and Accommodation: - **Maximum 20% of the available budget**

Professional Consultancy Fees and Project Activity - **Maximum 60% of the available budget**

Staff time and other Delivery Costs - **Maximum 20% of the available budget**

APPENDIX 2: ELIGIBILITY CRITERIA CHECKLIST

Eligibility criteria checklist	Yes/No
The application has been submitted by the applicant by the published deadline.	
Head of the department or equivalent authority of the participating institution has read the application and has given her/his consent on their official letterhead. All applicants have uploaded letters of support from each of the home institutions in India and the UK.	
Lead Applicant must be from a UK Higher Education Institution, and the grant will be disbursed to the Lead Applicant, to be shared with the Indian & UK partners.	
The application form is completed in full and complies with the instructions given.	
The application form has Global Development Impact statements and Gender Equality Statements.	
Only one application per Lead Applicant has been submitted in this round (please note that there is no limit on the number of applications submitted per institution)	
All applicants are from eligible institutions in their respective countries, and the Lead Applicant is from a UK institution.	
Lead applicant (UK University) must have the capacity to administer a grant and satisfy the British Council requirements to prevent bribery, fraud and professional misconduct.	
Applicants will confirm that they comply with the British Council requirements by responding to pre-submission questions in an online Application form on Formstack.	
Completed Budget sheet has been uploaded with the application	

All the above criteria must have a 'Yes' as answers, to be eligible.

APPENDIX 3: QUALITY REVIEW SCORING SYSTEM

Assessment of the quality and development relevance of the applications will be performed by a Joint Panel comprising of assessors from the British Council and the agency appointed by the Ministry of Education, Government of India. Final funding decisions will be made in consultation with the British Council India and the Government of India agency, if applicable.

Applications with an average score of less than 20 points will be considered not fundable. Proposals that have clearly articulated relevance to Global Development Impacts (GDI) and Gender Equality Statements will be considered for further evaluation as per section 3,4 and 5.

Section 1: Relevance to Global Development Impact	Yes/No
The proposal clearly articulates how the development of a teaching-learning course/module would lead to global development impact, like creating opportunities for young people in India.	

Section 2: Relevance to Gender Equality	Satisfactory/ Unsatisfactory
<ul style="list-style-type: none"> Measures are in place to ensure equal and meaningful opportunities for people of different genders to participate. 	
<ul style="list-style-type: none"> The learning opportunities created will have a positive impact on students of different genders, both throughout the project and beyond. 	
<ul style="list-style-type: none"> Risks and unintended negative consequences on gender equality will be monitored, avoided, or mitigated. 	
<ul style="list-style-type: none"> Approach to measure gender equality aspects in the outcomes and outputs of the course has been articulated. 	

Section 3: Institutional Track and Experience in supporting Teaching Learning Collaborations	Scoring Scale	Score (Range 0-10)
<ul style="list-style-type: none"> The Principal Applicants have sufficient relevant experience to lead the proposed course/module development and student engagement activities or support the improvement of teaching and learning? The Principal applicants are aware of the regulatory provisions for developing collaborations and can demonstrate how they plan to work within these and articulate possibilities? The collaborating institutions are of appropriate academic standing. The lead institutions have experience in international and national teaching and learning collaboration. 	<p>10 points: Meets all criteria to an exceptional level</p> <p>8-10 points: Meets the majority of the criteria to a very high level</p> <p>5 to 7 points: Meets the majority of the criteria to a high level</p> <p>3 to 4 points: Meets the majority of the criteria to an adequate level</p> <p>1 to 2 points: Meets some of the criteria to an adequate level</p> <p>0 points: Fails to meet any of the criteria to an adequate level.</p>	
Section 4: The Proposal	Scoring Scale	Score (Range 0-20)
<ul style="list-style-type: none"> The proposal should indicate why the particular course/module/topic is being explored with regard to market demand, interest, and potential for meeting critical needs of the student community in India. The description of the proposal includes a description of activities that would lead to the development of the proposed course. There is clear evidence that the development of the proposed course supports new links or significantly extends and develops existing links. The benefits and relevance of the collaboration to the UK and Indian institutions are clearly described. 	<p>20 points: Meets all criteria to an exceptional level</p> <p>16 to 19 points: Meets the majority of the criteria to a very high level</p> <p>11 to 15 points: Meets the majority of the criteria to a high level</p> <p>6 to 10 points: Meets the majority of the criteria to an adequate level</p> <p>1 to 5 points: Meets some of the criteria to an adequate level</p> <p>0 points: Fails to meet any of the criteria to an adequate level.</p>	

Section 5: Sustainability	Scoring Scale	Score (Range 0–10)
<ul style="list-style-type: none"> • There is a clear description of how learning from the exploratory exercise will translate into the larger collaboration between the Indian and UK partners and fit with the existing offer of the institution to their students to enhance their learning experience. • There should be a clear indication of commitment and resources for sustainability of this proposed course, for the participating institutions, during and beyond the duration of the grant. 	<p>10 points: Meets all criteria to an exceptional level</p> <p>8-10 points: Meets the majority of the criteria to a very high level</p> <p>5 to 7 points: Meets the majority of the criteria to a high level</p> <p>3 to 4 points: Meets the majority of the criteria to an adequate level</p> <p>1 to 2 points: Meets some of the criteria to an adequate level</p> <p>0 points: Fails to meet any of the criteria to an adequate level.</p>	
Total score for quality assessment (Section 3 + Section 4 + Section 5)	Score	Range 0–40