



MAHATMA GANDHI UNIVERSITY, KERALA

Abstract

Digitization of tabulation Registers and other Exam Documents- Data Validation -Sanctioned-Orders Issued

PLANNING & DEVELOPMENT 1

No. 713/P&D 1/2021/MGU

Priyadarsini Hills, Dated: 02.02.2021

- Read:-*
- 1) University Order No.1306/P&D1//2019/Admn Dated 30.03.2019
 - 2) Legal Opinion of the Legal Advisor dated 27-10-2020
 - 3) Minutes of the meeting of the Syndicate held on 31-12-2020(Item No.158/20.06/44278/Document Digitization-SO/2020)

ORDER

As per the University Order cited (1) , the project for Digitisation of Tabulation Registers (TR) had been awarded to M/s Uralungal Labour Contract Cooperative Society (ULCCS) , Vadakara , Kozhikode. ULCCS has completed the scanning of Tabulation Registers maintained manually from 1983 to 2020. The validated data in electronic form will be made available to authorised users in the Examination Branch for reference.

The legal aspects of validation of official documents were examined. The following sections of Information Technology Act 2000 provide guidelines in this regard.

Section 4 Chapter III IT Act 2000-Legal Recognition of Electronic Records- Where any law provides that information or any other matter shall be in writing or typewritten or printed form, then notwithstanding anything contained in such law, such requirement shall be deemed to have been satisfied if such information or matter is a) rendered or made available in an electronic form; and b) accessible so as to be usable for a subsequent reference

Section 7-Chapter III IT Act 2000-Retention of Electronic Records- Where any law provides that documents, records or information shall be retained for any specific period, then, that requirement shall be deemed to have been satisfied if such documents ,records or information are retained in the electronic form, if - a) the information contained therein remains accessible so as to be usable for a subsequent reference. b) the electronic record is retained in the format in which it was originally generated or received or in a format which can be demonstrated to represent accurately the information originally generated ,sent or received c) the details which will facilitate the identification of the origin, destination, date and time of despatch or receipt of such electronic record are available in the electronic record

The file was referred to the Legal Advisor for expert opinion. As per the expert opinion rendered by the Legal Advisor , digitization of Tabulation Registers/Other Exam Documents has legal recognition as per Section (4) of IT Act 2000. The entire matter was considered by the Syndicate and as per ref (4) cited, the following decision was taken

" പരീക്ഷകളുമായി ബന്ധപ്പെട്ട ടാബുലേഷൻ രജിസ്റ്ററുകളുടെയും മറ്റു രേഖകളുടെയും ഡിജിറ്റൽ പകർപ്പുകൾക്ക് നിയമസാധുത നൽകുവാനും , ടി ഡിജിറ്റൽ പകർപ്പിനെ ഏപ്രിൽ 1 മുതൽ ആധികാരിക രേഖയാക്കി കണക്കാക്കുവാനുമുള്ള ഗസറ്റ് വിജ്ഞാപനം ഇറക്കുവാനും എന്തെങ്കിലും താമസം ഇക്കാര്യത്തിൽ ഉണ്ടായാൽ പ്രാബല്യ തീയതി

നിശ്ചയിക്കുവാൻ ബഹു: വൈസ് ചാൻസലറെ ചുമതലപ്പെടുത്തുവാനും പഴക്കം ചെന്ന രേഖകൾക്ക് രാസ സംരക്ഷണം നൽകി സൂക്ഷിക്കുവാനും തീരുമാനിച്ചു."

Orders issued accordingly,

DILEEP KUMAR R

DEPUTY REGISTRAR (P & D)

For REGISTRAR

Copy To

- 1.Ps to VC, PVC
2. PA to Registrar, Finance officer, Controller of Examinations
- 3 .So-Digitisation section/Legal section/IQAC/Audit1
4. All JR/AR, All tabulation Sections, Adb8/AC c/Add/General cash
5. Joint Director KSAD , MG university

Forwarded / By Order

Section Officer