



University Centre for International Co-operation (UCIC)
MAHATMA GANDHI UNIVERSITY
Priyadarsini Hills P.O., Kottayam-686560, Ph: 9446224240

UCIC/Plan-Fund/T/1/01/2021

Dated 6th January 2021

TENDER NOTICE

Competitive Tenders are invited from reputed firms to install the following facilities as per the specifications mentioned at the newly setting office space of University Center for International Co-operation at Convergence Academia Complex.

SL	Item	Description of work	Qty No/Sq feet
1	Office room- HOD Table	Supply and installation HOD Table (cabin) of size 2100mm x 800mmx750mm made with 16mm Marine plywood (IS710 BWP Grade) with approved shade Laminate and top covered with 10 mm thick edge bullhead shaped polished float glass and polished. Inside finished with laminate. Drawer units as per Drawings, necessary keyboard tray, CPU stand, wire manager, cable, hardware and lipping etc..	1
2	Office room-Side table	Side table - size of 1000 mmx40mmx700mm including shutter Providing & Fixing Storage units made with 16mm Marine plywood (IS710 BWP Grade) with approved shade Laminate and inside finished with laminate with necessary hardware like hinges, handles, door magnets, locks, lipping as per design.	1
3	Office room- Cupboard-cabin	Cupboard-cabin - size of 1000 mmx400mmx2100mm including shutter Providing & Fixing Storage units made with 16mm Marine plywood (IS710 BWP Grade) with approved shade Laminate and inside finished with laminate with necessary hardware like hinges, handles, door magnets, locks, lipping as per design.	22
4	Office room- Cupboard workstation back	Cupboard workstation back - size of 3600 mmx400mmx770mm including shutter Providing & Fixing Storage units made with 16mm Marine plywood (IS710 BWP Grade) with approved shade Laminate and inside finished with laminate with necessary hardware like hinges, handles, door magnets, locks, as per design.	30

5	Office room-Cabin CNC Partition	Providing and fixing of Cabin CNC Partition (glass partition Top) using Marine plywood (IS 710 B W P Grade) ,75mm thick with plywood frames vertically and horizontally at 600mm spacing or at closer intervals as per site conditions 6mm plywood and 1mm laminate on both sides.insert CNC hole cutting sheet.	32
6	Office room-Half partition	Providing and fixing of Half partition (Pantry) 6mm Marine plywood (IS 710 B W P Grade) ,75mm thick with plywood frames vertically and horizontally at 600mm spacing or at closer intervals as per site conditions 6mm plywood and 1mm laminate on both sides.	57
7	Office room-Pantry Table	Pantry Table- Providing & Fixing Table of 2000 mm x450mm 750mm made with 16mm Marine plywood (IS710 BWP Grade) with approved shade Laminate and inside finished with laminate with necessary hardware .	1
8	Office room-Book Shelf	BookShelf- Providing & Fixing booh shelf of 900mm x300mm x2100mm made with 16mm Marine plywood (IS710 BWP Grade) with approved shade Laminate and inside finished with laminate with necessary hardware .	21
9	<i>Smart Conference/class Room-Conference Table</i>	Supply and installation Conference Table of size 2100mm x 600mmx750mm made with 16mm Marine plywood (IS710 BWP Grade) with approved shade Laminate . Inside finished with laminate. Drawer units as per Drawings, hardware and lipping etc..	1
10	<i>Smart Conference/class Room-Cupboard</i>	Cupboard - size of 3600mmx400mmx2100mm including shutter Providing & Fixing Storage units made with 16mm Marine plywood (IS710 BWP Grade) with approved shade Laminate and inside finished with laminate with necessary hardware like hinges, handles, door magnets, locks, lipping as per design.	81

List of Approved Materials

SI No.	Item	Brand
1	Plywood-	Marine Grade (IS 710) , ISI Marked Green or Century
2	Laminate-	Green or equivalent
3	Glass -	Saint Gobain or Modiguard
4	Hardware	Ebco,Godrej or Ozone
5	Paints -	Asian Paints, Berger, or equivalent.
6	Electrical Fittings:	Havells, V Guard or Legrand
7	Fan:	Crompton,Kulirma or V Guard

The sealed covers containing Tender details are super scribed “UCIC/Plan-

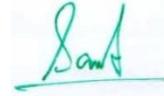
Fund/T/1/01/2021” and addressed to the The Director, University Center for International Co-operation, Mahatma Gandhi University, Priyadarsini Hills, PO, Kottayam 686560. The last date of receiving the tender will be 20-01-2021, 2 pm and tenders will be opened at 3 pm on the same day.

Earnest Money Deposit (EMD) calculated @ 1% of the Purchase Assessment Cost (PAC), subject to a minimum of Rs. 1500/-, should be paid by the firm. The E.M.D. should be furnished in the form of Demand Draft in favour of The Director, University Centre for International Co-operation, Mahatma Gandhi University payable at State Bank of India, M.G. University Campus Branch, along with sealed tenders.

Tender form and other details can be had from the **University General Store** on all working days, by paying the Tender Fee @ 0.2% of PAC rounded to the nearest multiple of Rs. 100, subject to a minimum of Rs. 400/- and maximum of Rs. 1500/- + admissible GST. For ensuring the guarantee, terms and conditions, etc. relating to the articles supplied, a written Agreement must be submitted by the qualified bidder and should submit **5% of the PAC as Security Deposit.**

Conditions

1. Quoted Price should be inclusive of all taxes/freight/loading and unloading/installation/necessary cables for installation etc.
2. Custom / Excise duty exempted price shall be quoted
3. Quoted rates should have at least six months validity periods
4. Brochure of different models quoted shall be enclosed
5. The right to accept or reject quotation without assigning any reason rest entirely with undersigned.
6. If product has valid DGS / D rate, it should be quoted
7. If the last date of recipient of quotations declared holiday, the next working day shall be the last date for the purpose.
8. Arrangements will be made for bidders to the see room identified - office room and smart conference/class room on all working days from Monday to Friday between 9.30 am to 4.30 pm.
9. Warranty, AMC conditions, nearest service centre details, supporting catalogue and demonstrations should be provided.



Director, University Center For International Co-Operation
Mahatma Gandhi University, Kottayam

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