No. 66690/Ad.A1/2020   16.11.2020

CIRCULAR

Sub:- Election to the LSG 2020 – Details of employees called for – Reg.

Election to the Local Self Government Institutions has been scheduled on 10th December 2020. In order to furnish the details of the University Employees through the E-drop Software as requested, all the employees of the University are requested to furnish details in the given format **on or before 12.00 noon 17.11.2020** to the Ad.A1 Section without failure.

Sd/-
REGISTRAR

1.	EMP ID		
2.	Employee Name		
3.	Designation		
4.	Age as on 01.07.2020		
5.	Mobile No.		
6.	Bank Account No.		
7.	IFSC Code		
8.	Bank Branch Name		
9.	Basic pay with Scale of Pay		
10.	Sex		
11.	Gazetted	Yes ☐	No ☐
12.	Differentially abled	Yes ☐	No ☐
13.	Mother tongue		
14.	Residence District		
15.	Residence Local Body		
16.	Remarks (if any)		

Signature of the employee