



മഹാത്മാഗാന്ധി സർവകലാശാല

പ്രിയദർശിനി ഹിൽസ് പി. ഒ. കോട്ടയം, കേരളം - 686 560

(കേരള സംസ്ഥാന നിയമസഭയുടെ 1985 ഏപ്രിൽ 17ലെ 3431/ലെജി. സി1/85/നിയമം നമ്പർ വിജ്ഞാപനപ്രകാരം സ്ഥാപിതമായത്)

62211/AC A1-2/2020/REG SECT
23.11.2020

പരിപത്രം

വിഷയം :-	ഭിന്നശേഷികളുള്ള വിദ്യാർത്ഥികളുടെ അവകാശങ്ങൾ സംരക്ഷിക്കുന്നതിനുള്ള നിർദ്ദേശങ്ങൾ സർവകലാശാലാ തലത്തിൽ നടപ്പിലാക്കുന്നത് സംബന്ധിച്ച്
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സൂചന : ഉന്നത വിദ്യാഭ്യാസ വകുപ്പിൽ നിന്നും 03.11.2020 -ൽ ലഭിച്ച കത്ത്

ഭിന്നശേഷികളുള്ള വിദ്യാർത്ഥികളുടെ അവകാശങ്ങൾ സംരക്ഷിക്കുന്നതിന് സ്റ്റേറ്റ് കമ്മീഷണറേറ്റ് ഫോർ പേഴ്സൺസ് വിത്ത് ഡിസബിലിറ്റീസിൽ നിന്നുള്ള നിർദ്ദേശങ്ങൾ സർവകലാശാലാ തലത്തിൽ നടപ്പിലാക്കുവാൻ സൂചന (1) പ്രകാരം ആവശ്യപ്പെട്ടിരിക്കുന്നു. ടി നിർദ്ദേശങ്ങൾ സർവകലാശാലയുടെ കീഴിലുള്ള എല്ലാ അഫിലിയേറ്റഡ് കോളേജുകളിലും/പഠന വകുപ്പുകളിലും പ്രാവർത്തികമാക്കേണ്ടതാണ്.

Dr.Prakash Kumar B.
Registrar

പകർപ്പ് :

1. സർവകലാശാലയിലെ എല്ലാ അഫിലിയേറ്റഡ് കോളേജുകൾ / പഠന വകുപ്പുകൾ
2. പി.ആർ.ഒ.
3. വൈസ് ചാൻസലർ / പ്രോ വൈസ് ചാൻസലർ എന്നിവരുടെ പ്രൈവറ്റ് സെക്രട്ടറിമാർ
4. പരീക്ഷാ കൺട്രോളർ / രജിസ്ട്രാർ എന്നിവരുടെ പി.എ. മാർ
5. എ.ആർ / ഡി.ആർ./ജെ.ആർ.(അക്കാദമിക്)
6. എസി എ7/ എസി.ബി 7/ എസി.എ 4
7. കണ്ടെന്റ് മാനേജ്മെന്റ് സെക്ഷൻ / ഐ.ക്യൂ.എ.സി.
8. സ്റ്റോക്ക് ഫയൽ/ ഫയൽ കോപ്പി

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GOVERNMENT OF KERALA



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STATE COMMISSIONERATE FOR PERSONS WITH DISABILITIES

Anjaneya, T. C.-9/1023 (1), Ground Floor, Sasthamangalam, Thiruvananthapuram-695 010

No. 1005/S2/19/SCPWD

Dated: 21.08.2020

From

The State Commissioner and Ex-officio Secretary to Govt.

To

The Registrar
All Universities.
Kerala State

Sir,

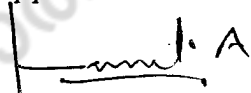
Sub: State Commissionerate for Persons With Disabilities
Implementation of RPWD Act, 2016-Instructions forwarding of -
regarding.

- Ref: 1. Rights of Persons with Disabilities Act-2016.
2. The hearing conducted on 25.11.2019.

I am to invite your attention to the reference cited and enclose herewith certain Instructions to be executed at University level for the proper implementation of the RPWD Act, 2016.

Yours faithfully,
Dr. Harikumar.G
State Commissioner and
Secretary to Govt.(Ex-Officio)

Approved for issue


Deputy Secretary

- Copy to: 1. Private Secretary
Hon'ble Minister for Higher Education,
Welfare of Minorities, Wakf & Hajj
2. Private Secretary
Hon'ble Minister for Health, Social Justice &
Women & Child Development.
3. Secretary
Social Justice(D) Department
Govt. Secretariat, Thiruvananthapuram
4. Principal Secretary to Govt.
Higher Education Department,
Govt. Secretariat, Thiruvananthapuram



COLLEGES

All Colleges should strictly follow UGC/University guidelines in respect of the differently abled students.

The College should be barrier free and accessible in all sectors of education.

Maximum teaching aids depending on the category of students should be implemented.

5% hostel rooms should be kept apart for Persons with Disability students and that should be in the ground floor itself with special latrins.

Parking space for special vehicles used by Persons with Disabilities may be provided and ear marked.

A Grievance Redressal Officer (GRO) in each college should be designated and his name, designation, address, contact number, email ID should be furnished to the State Commissioner.

Suggestions

One seat should be reserved for Persons with Disability students in the College Union Election

Minimum 2 seats should be reserved in the College buses for Persons with Disability.

To Consider 50% of fee concession for Persons with Disability students in deemed Colleges/Self Financing Colleges and other private Institutions.

F. No. 34-02/2015-DD-III
Government of India
Ministry of Social Justice & Empowerment
Department of Empowerment of of Persons with Disabilities (Divyangjan)

Pt. Deendayal Antyodaya Bhawan,
C.G.O. Complex, New Delhi - 110003
Dated: the 29th August, 2018

Office Memorandum

Subject: Guidelines for conducting written examination for Persons with Benchmark Disabilities

The undersigned is directed to say that this Department had issued the guidelines for conducting written examination for persons with disabilities defined in terms of erstwhile Persons with Disabilities (Equal Opportunities, Protection for Rights and Full Participation) Act, 1995 vide OM No. 16-110/2003-DD.III dated 26/02/2013. The Department had constituted a Committee under the Chairmanship of Secretary, DEPwD in March, 2015 to review the said guidelines based on the issues raised by Union Public Service Commission and others. Meanwhile the Central Government enacted the Rights of Persons with Disabilities Act, 2016 (RPwD Act, 2016) which came into force from 19.04.2017. The Act provides for reservation in Government jobs for persons with benchmark disabilities as defined under section 2(r) of the said Act.

Based on the findings of the Committee, the Central Government hereby lays down the revised guidelines for conducting written examination for persons with benchmark disabilities in supersession of the earlier guidelines issued vide OM No. 16-110/2003-DD.III dated 26/02/2013 as under:

- I. These guidelines may be called as "Guidelines for conducting written examination for persons with benchmark disabilities 2018".
- II. There should be a uniform and comprehensive policy across the country for persons with benchmark disabilities for written examination taking into account improvement in technology and new avenues opened to the persons with benchmark disabilities providing a level playing field. Policy should also have flexibility to accommodate the specific needs on case-to-case basis.

III. There is no need for fixing separate criteria for regular and competitive examinations.

IV. The facility of Scribe/Reader/Lab Assistant should be allowed to any person with benchmark disability as defined under section 2(r) of the RPwD Act, 2016 and has limitation in writing including that of speed if so desired by him/her.

In case of persons with benchmark disabilities in the category of blindness, locomotor disability (both arm affected-BA) and cerebral palsy, the facility of scribe/reader/lab assistant shall be given, if so desired by the person.

In case of other category of persons with benchmark disabilities, the provision of scribe/reader/lab assistant can be allowed on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his behalf, from the Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government health care institution as per proforma at **APPENDIX-I**.

V. The candidate should have the discretion of opting for his own scribe/reader/lab assistant or request the Examination Body for the same. The examining body may also identify the scribe/ reader/lab assistant to make panels at the District/Division/ State level as per the requirements of the examination. In such instances the candidates should be allowed to meet the scribe two days before the examination so that the candidates get a chance to check and verify whether the scribe is suitable or not.

VI. In case the examining body provides the scribe/reader/lab assistant, it shall be ensured that qualification of the scribe should not be more than the minimum qualification criteria of the examination. However, the qualification of the scribe/reader should always be matriculate or above.

In case the candidate is allowed to bring his own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking examination. The persons with benchmark disabilities opting for own scribe/reader should submit details of the own scribe as per proforma at **APPENDIX-II**

VII. There should also be flexibility in accommodating any change in scribe/reader/lab assistant in case of emergency. The candidates should also be allowed to take more than one scribe/reader for writing different papers especially for languages. However, there can be only one scribe per subject.

VIII. Persons with benchmark disabilities should be given, as far as possible, the option of choosing the mode for taking the examinations i.e. in Braille or in the computer or in large print or even by recording the answers as the examining bodies

can easily make use of technology to convert question paper in large prints, e-text, or Braille and can also convert Braille text in English or regional languages.

IX. In case, the persons with benchmark disabilities are allowed to take examination on computer system, they should be allowed to check the computer system one day in advance so that the problems, if any in the software/system could be rectified. Use of own computer/laptop should not be allowed for taking examination. However, enabling accessories for the computer based examinations such as keyboard, customized mouse etc should be allowed.

X. The procedure of availing the facility of scribe should be simplified and the necessary details should be recorded at the time of filling up of the forms. Thereafter, the examining body should ensure availability of question papers in the format opted by the candidate as well as suitable seating arrangement for giving examination.

XI. The disability certificate issued by the competent medical authority at any place should be accepted across the country.

XII. The word "extra time or additional time" that is being currently used should be changed to "compensatory time" and the same should not be less than 20 minutes per hour of examination for persons who are allowed use of scribe/reader/lab assistant. All the candidates with benchmark disability not availing the facility of scribe may be allowed additional time of minimum of one hour for examination of 3 hours duration. In case the duration of the examination is less than an hour, then the duration of additional time should be allowed on pro-rata basis. Additional time should not be less than 5 minutes and should be in the multiple of 5.

XIII. The candidates should be allowed to use assistive devices like talking calculator (in cases where calculators are allowed for giving exams), tailor frame, Braille slate, abacus, geometry kit, Braille measuring tape and augmentative communication devices like communication chart and electronic devices.

XIV. Proper seating arrangement (preferably on the ground floor) should be made prior to the commencement of examination to avoid confusion or distraction during the day of the exam. The time of giving the question papers should be marked accurately and timely supply of supplementary papers should be ensured.

XV. As far as possible, the examining body should also provide reading material in Braille or E-Text or on computers having suitable screen reading software for open book examination. Similarly online examination should be in accessible format i.e. websites, question papers and all other study material should be accessible as per the international standards laid down in this regard.

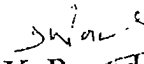
XVI. Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons. In addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.

XVII. As far as possible the examination for persons with disabilities should be held at the ground floor. The examination centres should be accessible for persons with disabilities.

2. It is requested to ensure that the above guidelines are scrupulously followed while conducting examination for persons with benchmark disabilities. All the recruitment agencies, Academics/Examination Bodies etc. under the administrative control of each Ministry/Department may be advised appropriately to ensure compliance of implementing these guidelines. Action taken in this regard may be intimated to this office.

3. The above guidelines are issued with the approval of Hon'ble Minister (Social Justice & Empowerment).

Yours faithfully,


(D.K. Pandita)

Under Secretary to the Government of India
Tele. No. 24369059

To

1. Secretary of all Ministries/Department.
2. Secretary, UPSC, Shahjahan Road, New Delhi.
3. Chairman, SSC, Block No.12, CGO Complex, Lodhi Road, New Delhi-110003.
4. Chairman, University Grants Commission with a request to issue necessary instructions to all universities including Deemed Universities for compliance.
5. Chairman, Railway Board
6. All National Institutes and RCI under administrative control of Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of SJ&E, New Delhi

Copy for information to: CCPD, Sarojini Bhawan, Bhagwan Dass Road, New Delhi