



Manjusha K.A  
Director (i/c)

**MAHATMA GANDHI UNIVERSITY**  
**CIVIL SERVICE INSTITUTE**  
PRIYADARSHINI HILLS P.O  
ATHIRAMPUZHA, KOTTAYAM  
KERALA – 686560



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Quotation No.CSI/01/MGU/2020

14.10.2020

**SHORT QUOTATION NOTICE**

Sealed Competitive quotations, super scribed “quotation No.CSI/01/MGU/2020. Dated 14.10.2020 is invited from reputed firms for the supply of the following items to, Civil Service Institute, Mahatma Gandhi University, and Priyadarshini Hills-P.O. Kottayam-686560.

SL. No	Item & Specifications	Specifications	Quantity
1	Laptop	Intel Core i5 10 <sup>th</sup> Gen Quad Core, 1.6 GHz Clock Speed 8 GB RAM 1 TB Hard Disk Intel UHD Graphics 620	1
2	Multifunction Printer (All-in-one)	Compact integrated tank design High-yield pigment ink bottle Spill-free, error-free refilling Print speed up to 39ppm (20ipm) Print, scan, copy Auto duplex printing 3 years warranty	1
3.	Portable L.C.D. Projector	7000-lumens brightness , WUXGA resolution HD images with 4K enhancement, Contrast Ratio: 2,500,000 : 1 Laser light source: 20,000 Hours Durability High, 30,000 Hours Durability Eco HD Base T Auto calibration, Built-in speaker, Customizable user logo, Frame interpolation & Lens position memory Flexible 360° installation	1

The sealed envelope containing the quotation shall be addressed to Director-in-charge, Civil Service Institute, Mahatma Gandhi University, Priyadarsini Hills-P.O, Kottayam-686560 and the quotations shall reach the office of the undersigned not later than 11:00 am on 21/10/2020. Quotations will be opened at 03:00 pm on 22/10/2020.

### **Conditions**

1. The quoted price should be inclusive of all taxes/freight/Installation etc.
2. Custom/ Excise duty exempted price should be quoted.
3. The quotations should have at least three months validity period.
4. Brochure of different models quoted should be enclosed.
5. Warranty conditions, nearest service centre details, user references, necessary supporting catalogue and demonstration should be provided.
6. The right to accept or reject the quotation without assigning any reason rests entirely with the undersigned.
7. If the product has a valid DGS&D rate contract it may be quoted.
8. If the date of receipt and opening of the quotation is declared a holiday the next working day shall be the last date for the purpose

(sd/-)

**Director (i/c)**