



Wabkano

DR PED agas babharyanteyee
ony jony onabroaglael
Dejyunnidara Anjyabmrat moashly
anbrens abbsy JRA ADMIN va
wababsepo.


DR PED
15.05.2020

- ① Ad. B2
- ② Ad. B4
- ③ PED 1
- ④ PED 2
- ⑤ PED 3
- ⑥ SF 1
- ⑦ SF legal
- ⑧ SF Special Cell
- ⑨ AR & DR
- ⑩ CONTENT MGT. SECTION
- ⑪ Ad A VII
- ⑫ CITAD
- ⑬ Ad B8 (Printing)
- ⑭ IDAC


Saboo Thomas
JR 3 (Ad)

MAHATMA GANDHI UNIVERSITY

Administration Wing


Employees' Rotation Chart from 18 May 2020

Office/Section:- P&D1

Sl No	Name of Employee	Designation	Days of Duty	Remarks
01	Krishnakumar R	Section Officer	Monday, Wednesday, Friday	
02	Prasanth Kumar R	Assistant	Monday, Friday	
03	Kiran Gandhi	Assistant	Wednesday, Monday	
04	Shijimol K H	Assistant	Tuesday, Thursday	
05	Saritha	Computer Assistant	Wednesday, Tuesday	
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Section Officer

Joint Registrar I
(Admn)


JR3(Ad)

MAHATMA GANDHI UNIVERSITY

Administration Wing

Employees' Rotation Chart from 18 May 2020

Office/Section:- P&D2

SI No	Name of Employee	Designation	Days of Duty	Remarks
01	Veena P	Section Officer	Monday, Wednesday, Friday	
02	Remim K Ummer	Assistant	Monday, Thursday	
03	Anil Kumar K (Asst)	Assistant	Tuesday, Friday	
04	Dwipu V S	Assistant	Wednesday, Monday	
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Section Officer

Asst Registrar

Joint Registrar I
(Admn)

JR 3(Ad)

DR

MAHATMA GANDHI UNIVERSITY

Administration Wing


Employees' Rotation Chart from 18 May 2020

Office/Section:- P&D3

SI No	Name of Employee	Designation	Days of Duty	Remarks
01	Latha S	Section Officer	Tuesday, Thursday, Friday	
02	Nyci Nazar	Assistant	Monday, Tuesday, Wednesday	
03	Doritt Lukose	Assistant	Wednesday, Thursday, Friday	
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Section Officer

Joint Registrar I
(Admn)


JR 3 (Ad 1)

MAHATMA GANDHI UNIVERSITY

Administration Wing

Employees' Rotation Chart from 18 May 2020

Office/Section:- Ad.B2

Sl No	Name of Employee	Designation	Days of Duty	Remarks
01	Kavitha S	Section Officer	Tuesday, Wednesday, Thursday	
02	Gijo Scaria John	Assistant	Monday, Tuesday, Wednesday	
03	Simi T Mathew	Assistant	Wednesday, Thursday, Friday	
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Section Officer

[Signature]
Asst. Registrar

Joint Registrar I
(Admn)

[Signature]
JR 3 (Ad)

DR

MAHATMA GANDHI UNIVERSITY

Administration Wing

Employees' Rotation Chart from 18 May 2020

Office/Section:- Ad.B4

SI No	Name of Employee	Designation	Days of Duty	Remarks
01	Sindhu V	Section Officer	Tuesday, Thursday, Friday	
02	Jomy George K	Assistant	Monday, Wednesday, Friday	
03	Ambili Chandran	Assistant	Tuesday, Thursday, Friday	
04	Rasik P S	Assistant	Monday, Tuesday, Wednesday	
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Sindhu
Section Officer

Joint Registrar I
(Admn)

Jom
JR 3 (Ad)

DR

MAHATMA GANDHI UNIVERSITY

Administration Wing

Employees' Rotation Chart from 18 May 2020

Office/Section:- SF1

Sl No	Name of Employee	Designation	Days of Duty	Remarks
01	Manoharan V	Section Officer	Monday, Wednesday, Friday	
02	Jitha Jayaprakash	Assistant	Monday, Tuesday, Thursday	
03	Aadis Basil	Computer Assistant	Wednesday, Thursday, Friday	
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Man
Section Officer *15/5/20*

Joint Registrar I
(Admn)

JRS
JRS(Ad)

DR

MAHATMA GANDHI UNIVERSITY

Administration Wing

Employees' Rotation Chart from 18 May 2020

Office/Section:- SF Legal

Sl No	Name of Employee	Designation	Days of Duty	Remarks
01	Satheesh K	Section Officer	Monday, Wednesday, Friday	
02	Manju S Nair	Assistant	Wednesday, Thursday, Friday	
03	Biju M R	Assistant	Monday, Tuesday, Wednesday	
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Man
For Section Officer
Manoharan V
So, SF. I.

Joint Registrar I
(Admn)

JR
JR3(Ad)

DR


MAHATMA GANDHI UNIVERSITY

Administration Wing


Employees' Rotation Chart from 18 May 2020

Office/Section:- SF Special Cell

Sl No	Name of Employee	Designation	Days of Duty	Remarks
01	Ditty Jacob	Section Officer	Tuesday, Thursday, Friday	
02	Anila S Nair	Assistant	Wednesday, Thursday, Friday	
03	Vidya Gopalakrishnan	Assistant	Monday, Tuesday, Wednesday	
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Section Officer
Ditty Jacob

Joint Registrar I
(Admn)


JR3 (Ad)

DR

MAHATMA GANDHI UNIVERSITY


Administration Wing

Employees' Rotation Chart from 18 May 2020


Office/Section:- SC/ST Cell

Sl No	Name of Employee	Designation	Days of Duty	Remarks
01	Dilip M C	Section Officer	Monday, Wednesday, Friday	
02	Saija T K	Assistant	Tuesday, Thursday, Friday	
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Section Officer


DR PTD

Joint Registrar I
(Admn)


JR 3 (Ad)

MAHATMA GANDHI UNIVERSITY


Administration Wing

Employees' Rotation Chart from 18 May 2020


Office/Section:- DR P&D

Sl No	Name of Employee	Designation	Days of Duty	Remarks
01	Dileep Kumar R	Deputy Registrar	All Days	
02	Pradeep R	Assistant Registrar	Tuesday, Thursday, Friday	
03	Maya J Pallipparambil	Assistant Registrar	Monday, Wednesday, Friday	
04	Najeeb M	Assistant Registrar	Wednesday, Thursday, Friday	
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Section Officer


DR P&D

Joint Registrar I
(Admn)


JR3(Ad)

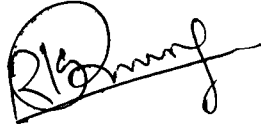
MAHATMA GANDHI UNIVERSITY

Administration Wing

Employees' Rotation Chart from 18 May 2020

Office/Section:- **Content Management Section**

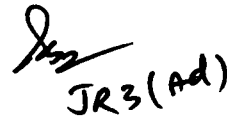
Sl No	Name of Employee	Designation	Days of Duty	Remarks
1	Rethishkumar S.	Section Officer	May 19, 21, 22, 26 , 28, 29	
2	Ramu S.	Assistant	May 18, 20, 22, 25 , 27, 29	From Kollam
3	Anju S. Nair	Computer Assistant	May 20, 21, 27 , 28	From Thodupuzha



Section Officer

Joint Registrar-III (Admn)

Joint Registrar I (Admn)



JR3 (Ad)

MAHATMA GANDHI UNIVERSITY

Administration Wing

Employees' Rotation Chart from 18 May 2020 to 22 May 2020


Office/Section:- Ad .AVII

Sl No	Name of Employee	Designation	Days of Duty	Remarks
01	Vishnu R	Assistant	18/05/2020 & 19/05/2020	*From Kottarakkara.
02	Tara Nair	ASO	20/05/2020 & 22/05/2020	
03	George Thomas Kalarickal	SO(H.G)	19/05/2020 & 21/05/2020	*from Ernakulam
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Sd/-

George Thomas Kalrickal
Section Officer

Joint Registrar I
(Admn)


JK 3(Ad)


Rotation Chart of CITAD SECTION

Sr. No.	Name	Designation	Date
1.	Arun Mohan	Assistant	19/05/2020, 21/05/2020 & 22/05/2020
2.	Suraj	Assistant	19/05/2020, 20/05/2020 & 21/05/2020

All software developers and hardware engineers have been instructed to attend duties on all working days.

Smt. Athira krishnan have been permitted by the Registrar to work at home. However, the period has not been determined so far. A decision may please be taken in this regard.

Since Kun. Anju S Sharabudeen, Senior Software Developer, CAP technical team resides at Eranakulam, she may be permitted to work from home. She is presently doing all the work from as instructed.


JR3(Ad)


MAHATMA GANDHI UNIVERSITY


Administration Wing

Employees Rotation Chart from 18th May 2020


Office/section: AdB8 (PRINTING SN.)

Sl No	Name of the Employee	Designation	Days of Duty	Remarks
01	VIDHYA V DAS	Assistant	Monday, Thursday, Saturday	Ernakulam Resident
02	SINDHU ANNE S	ASO	Monday, Wednesday, Friday	
03	JOSEPH ABRAHAM	SO	Tuesday, Thursday, Saturday	


for Section Officer


A.R.V. (Admin).

Joint Registrar I
(Admn)


JR3 (Ad)

MAHATMA GANDHI UNIVERSITY

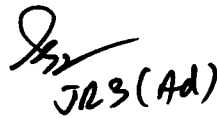
Employees' Rotation Chart from 18 May 2020

Office/Section: IQAC

Sl No	Name of Employee	Designation	Days of Duty	Remarks
1	Anand Sasi	Assistant	20-5-20, 22-5-20	
2	Soja S	Computer DE operator	21-5-20,22-5-20	
3	Ganesh B	Section Officer	18-5-20,19-5-20,22-5-20	
4	Cissy Mathew	Statistical Asst	18-5-20,20-5-20	
5	Anitha B Nair	Statistical Asst	19-5-20, 21-5-20	



Ganesh B
Section Officer
9447602316



JRS (Ad)

Joint Registrar -I (Admn)