



MAHATMA GANDHI UNIVERSITY, KERALA

Abstract

Internal Quality Assurance Cell - Meeting of the IQAC held on 02-12-2019- Minutes approved - Orders issued.

IQAC

No. 314/IQAC/2020/MGU

Priyadarsini Hills, Dated: 20.01.2020

*Read:-*Minutes of the meeting of the IQAC held on 02/12/2019 approved by the Vice Chancellor

ORDER

The meeting of the Internal Quality Assurance Cell held on 02/12/2019 resolved to recommend the following

- 1) To recommend & forward the reports of the IQAC on the CAS promotion along with the service files in respect of the following Teachers for required administrative action.

| Sl.No | Name & Department | Post to which CAS promotion is recommended. |
|-------|--|---|
| 1 | Dr. Saji Mathew, School of Letters | Assistant Professor (Stage III) |
| 2 | Dr. Linu Mathew, School of Bio Sciences | Professor (Stage V) |
| 3 | Dr. Aju K N, School of Letters | Assistant Professor (Stage III) |
| 4 | Dr. Robinet Jacob, School of Tourism Studies | Professor (Stage V) |
| 5 | Sri: Rajesh E, School of Behavioural Science | Assistant Professor (Stage II) |
| 6 | Dr. Sunil Kumar Cyriac, SILT | Assistant Professor (Stage IV) |

2) Clarifications sought from the establishment sections for the promotion files in respect of the following faculty members are also prepared and approved

| Sl.No | Name & Department |
|-------|---|
| 1 | Dr. Saritha A C, SPAP |
| 2 | Dr. Anas S, School of Chemical Sciences |
| 3 | Dr. Raju Francis, School of Chemical Sciences |
| 4 | Dr. Girish Kumar R, SIRP |

3) UGC regulations 2018 is implemented in the University vide U.O No.5020/ACL/2019/MGU dated 19-10-2019. Hence the following promotion files cannot be processed now. In this situation, the processing may be done after intimating the matter to the concerned faculty and after finalizing the new format of application for CAS as per 2018 regulations.

| Sl.No. | Name & Department |
|--------|--|
| 1 | Dr. Rajesh Komath, School of Social Sciences |
| 2 | Dr. Harikumar S, School of Letters |
| 3 | Dr. Mahesh Mohan, School of Environmental Sciences |
| 4 | Dr. Harikumar Nair, School of BioSciences |
| 5 | Dr. Radhakrishnan EK, School of BioSciences |

4) The following guidelines to be followed in the functioning of IQAC

- i) IQAC meeting should be conducted once in a month.
- ii) Monthly meeting of the IQAC coordinators of the Schools/ Centres should be conducted.
- iii) The Hon: Vice Chancellor, Pro Vice Chancellor and the Director IQAC should visit every Schools/ Centres once in every month. Database of the IQAC should be updated regularly.
- iv) Good practices followed in a School / Centre is to be followed by other Schools / Centres
- v) A workshop on Outcome based education has to be arranged for the faculty members of various schools. The syllabus and curriculum of the next academic year (2020) will be based on outcome based education system. The meeting decided to organize a workshop for the same before March 2020 with the help of IIT Madras and Director, IQAC entrusted for it.

5) In the NAAC assessment, Institutions are ranked and graded using seven criteria. University has to improve in all the seven criteria for achieving a higher grade. In this situation, various committees under the leadership of IQAC members and other faculty as members are formed to suggest quality initiatives in each criteria as detailed below

| Criteria | Description | Faculty Members |
|----------------------|---------------------------------------|--|
| Criterion-I | Curricular Aspects | Dr. A.M Thomas Dr. J.G Ray Dr. M.H Ilias Dr.Sibu G Netto Mrs.Susmitha K.S |
| Criterion-II | Teaching Learning and Evaluation | Dr. Sajimon Abraham Dr. Sajna Jaleel Dr. Anas.S Dr. Ismail Thamarasseri Mrs. Chithra Mohan |
| Criterion-III | Research Consultancy and Extension | Dr. Sylas V.P Dr. Harikumar Nair R Dr. Toney K Thomas Dr. Smijesh N Dr. Abhilash G Nath |
| Criterion-IV | Infrastructure and Learning Resources | Dr. Beena Mathew Dr. Santhosh P Thampi Dr. Mahesh Mohan Dr. Rekha Raj |
| Criterion-V | Student Support and Progression | Dr. Bismi Gopalakrishnan Dr. Johny Johnson Dr. Biju Lakshmanan Dr. Mathew A Varghese |
| Criterion-VI | Governance Leadership and Management | Dr. Jayachandran K Dr. Bindhu V.R Dr. Biju P.R Dr. Madhulal M |
| Criterion-VII | Innovations and Best Practices | Dr. Robinet Jacob Dr. Noushad P P Dr. Radhakrishnan E K Dr. Rajesh Many Dr. Subila K.B |

6) Affiliated colleges of the University are publishing journals. As per new directions of the UGC, IQAC of each University has to recommend the journals of its affiliated colleges to include in the CARE List of UGC. In this situation the Deans of Faculty are entrusted to evaluate the journals of our affiliated colleges and teaching Departments.

The Honorable Vice Chancellor has approved the above recommendations of the IQAC meeting.

Orders are issued accordingly

PAUL VARGHESE

ASSISTANT REGISTRAR V
(ADMINISTRATION)

Copy To

1. P.S to VC/PVC
2. P.A to Registrar/FO
3. The Teachers / staff concerned
4. All Departments
5. Ad.A II / Ad. A IX (along with files)
6. Director / Joint Director IQAC and all members of IQAC
7. J.R Admin.I
8. Fin. I / Audit I
9. Kerala State Govt. Audit
10. Content Management section /statistical unit.
11. Stock file / File copy

Forwarded / By Order

Section Officer