

CODE NO. 9

Price Rs. TWENTY

I B. Com.

APPLICATIONS RECEIVED AFTER THE LAST DATE PRESCRIBED WILL BE SUMMARILY REJECTED

College Serial No.

Every column to be carefully filled in by the candidate

Private Study

Uty. Cash Counter/SBT.....
Amount Remitted Rs.....
Date of payment.....
Pay-in-slip/DD No.....

No. **3593**



**MAHATMA GANDHI UNIVERSITY**

APPLICATION FOR REGISTRATION

Reg. No.

(For the Failed Candidates)

First Year B. Com. Degree Examination, April / September 200.....

1 Centre and place of Examination (in block letters)  
(Change of centre will not be permitted)

2 Name of candidate (See Instruction No. 8)	In English (In block letters)	Male/Female
	In Mother - tongue	

3 Age and date of birth	Place of birth with District or Taluk
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4 Name of father or guardian	
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5 Community with sub-division, if any	Religion
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6 Permanent Address	Address to which communications are to be sent	Passport size photograph (bust) to be pasted here.
Telephone Number		

7 Name & Designation of Identifying Officer	Dated Signature of Identifying Officer (To be signed on the Photograph)
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8 Modern Language selected under part II	
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P.T.O.

	Reg. No. with Year & Month	Marks obtained	Centre of Exam
9. Register Number, Year and month of all previous appearances, for Part II Modern Language			
9.(a) State whether College study or Private Registrtrtion. Put a ✓ mark in the appropriate box.	College Study <input type="checkbox"/>		Private Registration <input type="checkbox"/>
10. Candidate eligible for exemption from payment of examination fee should state whether they belong to Scheduled castes, Scheduled Tribes or other Backward Community and if so whether they are appearing for the first or second consecutive chance.			

Station:

Date:

Signature of the Candidate

Signature of the Principal of the College where the Candidates is attending at the date of application (This column need not be filled in , in the case of candidates who are appearing after private study)

Station:

Date:

(College Seal) Signature of the Principal

### CERTIFICATE

This is to certify that Shri/Smt .....belongs to Scheduled Caste/Scheduled Tribe/Other Backward Community and is appearing for the Examination for the First/Second/Third consecutive chance and he/she is eligible for reimbursement of examination fee. The Director, SC/ST Welfare Department concerned had been requested to sanction the Examination fees and the required statement in quadruplicate will be sent to the Controller of Examinations at an early date.

Signature of the Principal

(Note: For Instructions to Candidates see overleaf)

## INSTRUCTIONS TO CANDIDATES

1. Application for admission to this examination together with the Uty. Cash Counter pay-in-slip must be forwarded so as to reach the Controller of Examinations not later than the last date prescribed. The last date prescribed is the last date for receipt of application in the University and not for remittance of fees.
2. Candidates are advised to send their application by Registered Post with acknowledgment due, so that they may have a ready means of knowing that their applications have reached the office.
3. (a) The fee for the examination is as follows :  
Rs. 30/- per paper + Rs. 20/- as camp valuation fee + Rs. 25/- for mark list  
(b) The fee must be paid through pay-in-slip at M.G. University Cash Counter/Friends Janasevana Kendram or D.D drawn in favour of the Finance Officer, M. G. Uty. payable at S.B.T, M.G. Uty. Campus branch, code No. 669. No application will be Registered unless the prescribed fee has been paid. The fee, once paid will not be refunded or held over for a subsequent examination.
4. Candidates belonging to Scheduled Castes, Scheduled Tribes and Christian converts from the Kudumbies etc. are eligible for exemption from payment of examination fees for their second consecutive appearance should forward their applications through the Principals of the Colleges from where they were presented for the examinations for the first time. Applications received direct from such candidates without examination fees will not be entertained by the University.

(P.T.O.)

(All entries except the Register Number to be filled by the Candidate)



(For the failed Candidates)

**HALL TICKET**

**MAHATMA GANDHI UNIVERSITY**

**First Year B. Com. Degree Examination, April/September 200.....**

Centre of Examination:

Register Number

Name:

Modern Language  
under Part II

Passport size photograph  
(bust) to be pasted here.

Signature of the Candidate

To be signed in the presence of Identifying Officer

Name and Designation of identifying Officer

Signature of the Identifying Officer  
(To be signed on the Photograph)

Office of the Mahatma Gandhi University,  
Kottayam.

Office Seal

Controller of Examinations.

5. Candidates are advised to send their applications along with self attested copies of S.S.L.C. book and Pre-Degree/+2 Mark lists for verification.
6. The Marklist of all candidates will be sent to the Principals of the respective colleges where the candidates appear for the examination.
7. Candidates submitting their application for subsequent appearance/Improvement examination need not send their previous Marklist / Hall Ticket.
8. Candidates submitting their applications direct to the University should write in block letters at the left hand top corner of the envelope containing the application "Application for Registration First Year B. Com. Degree Subsequent Examination."
9. Candidates are directed to write their names strictly as in their S. S. L. C. and Pre-Degree Certificates eg. Anithakumary (Single Name), Anitha Kumary (Double Name)  
The alphabets T and 'Y' should not be interchanged eg. KUMARI / KUMARY

### INSTRUCTIONS TO CANDIDATES APPEARING FOR THE UNIVERSITY EXAMINATIONS

1. Candidates should take their seats in the examination hall at least five minutes before the commencement of the examination. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to the examination hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted. Candidates should bring with them to the examination hall each day of the examination their hall tickets for inspection by the Chief Superintendent.

2. Candidates are prohibited from writing on their hall-tickets or question papers. They are also prohibited from writing their names on any part of the answer books.

**Candidates should write their register number in words as well as in figures in the space provided for the purpose on the outer cover of the answer book (For eg. if the Reg. No. of the candidate is 27380 the candidate shall write in letters 'Two Seven Three Eight Zero'). They are strictly prohibited from writing their register numbers on any other page of their answer books. Violation of this Rule will involve rejection of answer books.**

3. No candidate will be allowed to leave the examination hall before the expiry of at least half an hour after question paper has been given and no candidate who leaves the room during the period allotted for paper will be allowed to return within that period.

4. Candidates are prohibited from introducing into the examination hall any book or portion of book, slate, manuscript or paper of any description, from communicating with or copying from each other and from communicating with any person outside the examination hall. Any candidate detected in the violation of these Rules will be sent out of the hall forthwith and will not be permitted to sit for the remaining papers of the Examination. Violation of these rules may involve cancellation of the examination taken by a candidate and his/her rustication for a period to be decided by the University.

5. When a candidate has finished writing his/her answers and wishes to hand over his/her answer book or at the end of the period prescribed for each particular part of the examination he/she shall stand up in his/her place and remain standing until one of the Superintendents has gone up to him/her and has received his/her answer book from him/her. He/she should not leave the hall leaving the answer book in his/her seat.