MAHATMA GANDHI UNIVERSITY, KERALA

Abstract

Course wise work distribution among the assistants of CETEX Section -Approved by the Controller of Examinations - Orders issued.

EXAMINATION A 2 SECTION

No. 5060/EA 2/2019/MGU   Priyadarsini Hills,Dated: 21.10.2019

Read:-1. Note from the CETEX Section.
2. Order of the Controller of Examinations dated 19.10.2019

ORDER

CETEX is supporting tabulation sections by way of U-Expert software programme for Course Definition, Exam Creation, generation of Nominal Rolls, Tabulation Registers, Hall Tickets, Missing Reports, Statistics and uploading of results etc. As per read (1) above, the CETEX Section has placed a proposal for the course-wise distribution of work among the Assistants as noted below:

Seat No. 1. Sri. Anas A, Assistant Section Officer

MCA, MLiSc, BLiSc, BPEd, MPEd, MCom (Private)-Old Scheme, BSW (Old Scheme), Grade Card printing and TR generation of BArch

Seat No. 2. Sri. Nirmal George, Senior Grade Assistant

MHRM, DDMCA, IMCA, MTech, PhD Coursework, MSc (Fishery Biology and Aquaculture, Computer Engineering and Network Technology, Molecular Biology and Genetic Engineering), BA LLB (2016 Admission onwards), UG & PG (Off Campus), B.A. (Old Scheme), B.Sc. (Old Scheme prior to CBCSS), Grade Card printing and TR generation of B.Tech..

Seat No. 3. Sri. Nithish M.V, Assistant

MBA, BHM, B.Com. (Private- Old Scheme), MA (Non-CSS), B.A. LL B, B.Com. LL.B, BBA LL B, Grade Card printing and TR generation of BTUC

The result/notifications uploading of the above courses dealt by U-Expert is to be carried out from the seat concerned.

The uploading of all notifications in the website (other than courses dealt by U-Expert) shall be carried out by Sri. Nirmal George, Assistant and the other two Assistants will manage the web uploading works during his absence.

The proposal of the CETEX has been approved by the Controller of the Examination vide read (2) above.

Orders are issued accordingly.

JOHN A

ASSISTANT REGISTRAR XI (EXAM)

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3. The PA to Registrar/CE
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7. IQAC/Content Management
8. SF/FC

File 38519/ CETEX SO/ 2019/CETEX

Forwarded / By Order

Section Officer