



Rs.25/-

# MAHATMA GANDHI UNIVERSITY

APPLICATION FOR TRANSFER OF STUDENTS WITH T.C.FROM ONE COLLEGE TO ANOTHER  
DURING THE MIDDLE OF A COURSE

## Instructions

1. This application from duly filled in by the principal and the Student is to be submitted to the University.
2. Applications for transfer from one College to another with change of second language or optional subject will not be considered.
3. Pay-in Slips for Rs.100/- (for transfer from one College to another under Mahatma Gandhi University) as required in column 14 should be sent along with this application.

*A. To be filled in by the College in which the Student is studying.*

1. Name of the student (in block letters)	
2. College in which studying.	
3. Class in which studying with group and academic year.	
4. (i) In the case of B.A/B.Sc. Students: a). Language under Part II b). Optional Subject under Part III (ii) In the case of B.Com Students: a). Language under Part II b). Elective Subject under Part III (iii) In the case of B.tech Students	
5. Whether promoted to the next class or not (if applied at the being of an academic year)	
6. (a). Valid reasons for the transfer (b). Whether the principal of the college is agreeable to issue T.C. (c). Certificate of (1) satisfactory progress and (11) good conduct, from the principal of the College in which the student is studying	

*(College seal of be affixed here)*

*Signature of the Principal with date*

*B. To be filled in by the college in which the student proposes to join*

7. Name of the college in which the student proposes to join'	
8. Class in which the student is to be admitted with group and academic year	

9. (i). In the case of B.A/B.Sc Students: a). Language under Part II b). Optional Subject under Part III (ii). In the case of B.Com Students: a). Language under part II b). Elective Subject under part III (iii). In the case of other Bachelor Degree students a). Language under Part II b). Optional Subject under Part III	
10. Whether the principal of the college has any objections to admit him/her	
11. If the transfer is sanctioned whether it will be within the sanctioned strength for the class / group/subject	
12. If the transfer is permitted, will the student be able to continue the course of study already Commenced under each part of the course.	

*(College seal to be affixed here)*

*Signature of the Principal with date*

*C. To be filled in by the Student*

13. Name and address of the applicant to which communications may be sent (in block letters)	
14. Details of the fees remitted into the Mahatmas Gandhi University Fund by the applicant for "Transfer and combination of attendance"	Amount : Name of SBT/MGU Cash Counter/Friends : Chelan No. & Date :
15. Signature of the student	
16. Date of application	

*N.B.: 1. Fee for Inter-Collegiate transfer-Rs.500/-*