



Mahatma Gandhi University, Kerala

(Estd. By Kerala Legislature vide Notification No.3431/Leg.C1/85/Law dt.17.4.1985)
('A' Accreditation by NAAC)

DIRECTORATE FOR APPLIED SHORT TERM PROGRAMMES KOTTAYAM – 686560

Phone: 0481-2731066 Mail: dastp@mgu.ac.in

Tender No. 18230/ DASTP/Elec./2019

12.07.2019

NOTICE INVITING TENDER

The Registrar on behalf of The Director-in-Charge, Directorate for Applied Short-term Programmes, Mahatma Gandhi University, Kottayam, invites online bid (technical & financial bid) for Supply and Installation of **16** Desktop Computers, Headset 10 Nos & **2** Laptops from reputed firms. The period of the tender is **90** days from the date of tender.

Sl No	DESCRIPTION OF ITEMS	
1.	Name of items	Computer (Desktop) 16 Nos, Headset 10 Nos.& Laptop 2 Nos.
2.	Tender submission fee	Rs. 1300 /- + GST (Tender fee: 0.2 % of PAC rounded to the nearest multiple of Rs. 100, subject to a minimum of Rs. 400/- and a maximum of Rs. 1500/- + admissible GST)
3.	Earnest money deposit (EMD)	Rs. 6,300 /- (1% of the Purchase Assessment Cost (PAC), subject to a minimum of Rs. 1500/-)
4.	Period of supply and installation	Within 10 days
5.	Mode of submission of Bid	Online
6.	Tender Documents	Can be downloaded from the website www.etenders.kerala.gov.in
7.	Last date and Time of submission of tender by online	22/07/2019 4 PM
8.	Date and time of opening of technical bid	24/07/2019 12 Noon

General tender documents and tender schedule can be downloaded in A4 plain size paper free of cost from the web site www.etenders.kerala.gov.in

DOCUMENTS TO BE SUBMITTED THROUGH ONLINE ALONG WITH BID

1. Scanned copy of valid Registration Certificate & Dealership Certificate
2. Scanned copy of duly filled e-payment form
3. Scanned copy of other certificate/certificates required, if any, for tender acceptance
4. Scanned copy of duly filled preliminary agreement in stamp paper of Rs. 200/-
5. BOQ

SPECIAL CONDITIONS

- 1) Quoted price in the BOQ should be inclusive of all taxes, freight, loading & unloading / installation charges.
- 2) Details such as make, model, mode of operation etc., should be clearly mentioned in the quotation.
- 3) Quoted rates should have at least six months validity period.
- 4) Warranty, AMC conditions, nearest service centre details, supporting catalogue and demonstrations should be provided and a minimum warranty of 48 months should be ensured.
- 5) The right to accept or reject the quotations without assigning any reason rests entirely with the undersigned.
- 6) The tender should be of branded qualitative products and the tender should have at least three months validity period from the date of the last day of this tender.
- 7) Brochure of products and different models quoted should be enclosed.
- 8) If a negotiation meeting is convened by the undersigned, the authorized person of the firm should attend the meeting in time at their cost.
- 9) Payment process will be initiated only after satisfactory supply of the items and its report are received from the experts from the University.
- 10) If the date of receipt and opening of the tenders is declared a holiday, the same time of the next working day will be the last date and time for the purpose.

The bids shall be opened at the date and time specified. Further details can be had from the Directorate for Applied Short-term Programmes, Mahatma Gandhi University, Kottayam, Kerala-686560 on all working days during working hours. Phone no. 0481- 2731066. The bidders are advised to submit their bid well in advance to avoid any kind of network problems. The under signed reserves the right to reject any or all the tender without assigning any reason whatsoever.

**Sd/-
Registrar**



Mahatma Gandhi University, Kerala

NEW SPECIFICATION

SINo	Name of the item	Specifications	Quantity
1.	Computer (Desktop)	<p>a. Intel core i5 8th Generation and above, Ram 8GB, Hard disc 1TB , Operating system Genuine Microsoft Windows 10 Pro, Keyboard and mouse, Monitor, Full HD,20-22 inch screen size, DVD drive, Wi-Fi Enabled Onsite Warranty 4 Years or more</p> <p>b. Head set Sony (10 Numbers only)</p>	<p>16 Nos.</p> <p>10 Nos.</p>
2	Laptop	<p>Intel Core TM i5 Processor 8th Generation and above System Memory: 8GB, Operating system Genuine Microsoft Windows 10 pro, 120GB SSD, Screen Size/Display: 14", DVD drive, Wi-Fi Enabled Onsite Warranty 4 Years or more</p>	<p>2 Nos.</p>