

MAHATMA GANDHI UNIVERSITY, KOTTAYAM, KERALA – 686560

DETAILS OF WORKS PERFORMED IN EACH SECTION OF THE UNIVERSITY

Sl. No.	Name of Section	Dealing works in the Section	Section Contact Number	E-Mail ID	Supervisory Officers	
					Assistant Registrar	Deputy Registrar
ADMINISTRATION						
1.	AD A I	Service matters of Staff: JR/DR/AR/SO/Assistants	0481-2733280	soada1@mgu.ac.in	AR I (Admn) 0481-2733239	DR I (Admn) 0481-2733226
2.	AD A III	Service Matters of: OA/Clerical Asst./Store Asst./Staff Nurse/Roneo Operator/Lab Techn (health centre)/Tele. Operator GO Endorsement, Part Time Sweeper engagement	0481-2733302	ada3@mgu.ac.in		
3.	AD A IV	Service Matters – FC&D, Drivers, Engineers, Computer Programmers, Security Personal, Anti Harassment Cell, Sanctioning of leave to SO & Above officers	0481-2733303	ada4@mgu.ac.in		
4.	AD A VIII	Pension: Bill preparation, Pension certificate issue, Income Tax matters of pensioners	0481-27733420	ada8@mgu.ac.in		
5.	AD A X	Pension Calculation, Pension Sanctioning, NLC Issuing, Family pension, VRS, Restoration of commuted portion of pensioners	0481-2333420	ada10@mgu.ac.in		
6.	AD A VI	Medical Reimbursement	0481-2733305	ada6@mgu.ac.in		
7.	Records	Keeping University Records	0481-2733412			
8.	AD A VII	All administrative matters related to Inter University / Inter School Centres	0481-2733425	ada7@mgu.com	AR V (Admn) 0481-273	DR III (ADMN) 0481-273 3608
9.	Ad A II	Service matters of VC, PVC, Registrar, FO, and CE.	0481-2733281	ada2@mgu.ac.in	AR II (Admn.) 0481-2733240	DR II (Admn) 0481-2733227

Sl. No.	Name of Section	Dealing works in the Section	Section Contact Number	E-Mail ID	Supervisory Officers	
					Assistant Registrar	Deputy Registrar
		Service matters of teachers in various Schools noted below. 1. School of Communication & Journalism 2. School of Computer Science 3. School of Distance Education 4. School of Environmental Sciences 5. School of Bio-Sciences 6. School of Chemical Sciences 7. School of Indian Legal Thought 8. School of Letters 9. School of Tourism Studies 10. School of International Relation & Politics 11. School of Pure and Applied Physics				
10.	Ad A V	Establishment work related to non teaching staff of School of Physical Education, Establishment work and Service matters of the non-teaching staff, National Pension System, Appointment of Guest Faculties, Visiting Professor, Placement and Training Cell, Appointment, Transfer and Posting of Library Staff	0481-2733304	ada5@mgu.ac.in		
11.	Ad A IX	Establishment works including Promotion, Pay Fixation, Leave, of teachers of 6 teaching departments of noted below, provisional payments /U.O issuance/regularisation of teaching staff. School of Social Sciences, School of Gandhian Thought and Department of Life Long Learning and Extension School of Behavioural Sciences(SBS), School of Management and Business Studies(SMBS) & School of Pedagogical Sciences (SPS)	0481-2733277	ada9@mgu.ac.in	AR II (Admn) 0481-2733240	DR II (Admn) 0481-2733227
12.	Ad B I	House Building Advance, Canteen, Light Refreshment Stalls, Crèche, Ladies Fitness Centre, Permanent Advance, Staff Welfare Fund, Motor Conveyance Advance, Marriage	0481-2733306	adb1@mgu.ac.in		

Sl. No.	Name of Section	Dealing works in the Section	Section Contact Number	E-Mail ID	Supervisory Officers	
					Assistant Registrar	Deputy Registrar
		Advance, Cycle Advance				
13.	Ad B VI	Processing TA/DA Bills of members of the Syndicate, Staff and Teachers who attend various programmes	0481-2733315	adb6@mgu.ac.in		
14.	AD B V	വാഹനം - പർച്ചേസ്, മെയിന്റനൻസ്, റിപ്പയർ, ഇൻഷുറൻസ്, ബസ് പാസ്- റിവസക്കൂലി ഡ്രൈവർമാരുടെ വേതനം- വാഹന വിലപന	0481-2733310	adb5@mgu.ac.in	ESTATE OFFICER 0481-2733269	DR II (ADMN) 0481-2733227
15.	AD B III	കെട്ടിട നികുതി, ഇൻഷുറൻസ്, അസംബ്ലിഹാൾ, ഗസ്റ്റ്ഹൗസ് അലോട്മെന്റ്, സ്കോപ്പ് വിൽപ്പന, ക്വട്ടേഷനുകൾ ക്ഷണിച്ച് മരം മുറിക്കൽ, ഒരു ലക്ഷം രൂപയിൽ കുറവുള്ള വർക്കുകൾക്ക് അനുമതി വാങ്ങുക, ഭൂമി ഇടപാടുകൾ, കാമ്പസ് ക്ലീനിംഗ്	0481-2733308	adb3@mgu.ac.in		
16.	AD B VII	യൂണിവേഴ്സിറ്റി സ്റ്റുഡന്റ് ഹോസ്റ്റലുകളുടെയും സ്റ്റാഫ് ക്വാർട്ടേഴ്സുകളുടെയും അഡ്മിനിസ്ട്രേഷൻ	0481-2733290	adb7@mgu.ac.in		
17.	Ad D	കണ്ടിൻജന്റ് ബില്ലുകളുടെ തയ്യാറാക്കൽ	0481-2733282	add@mgu.ac.in		
18.	Health Centre	സർവ്വകലാശാല ജീവനക്കാരുടെയും അധ്യാപകരുടെയും വിദ്യാർത്ഥികളുടെയും ആരോഗ്യ സംരക്ഷണവുമായി ബന്ധപ്പെട്ട കാര്യങ്ങൾ	0481-2733290	healthcentre@mgu.ac.in		
19.	AD B II	AMC/Repair of generator/electronic/lab equipments, per copy charge of photocopier, Fund Diversion, Purchase of Furniture, Store Purchase (Annual Purchase)	0481-2733307	adb2@mgu.ac.in	AR III ADMN	DR P&D 0481-2733244
20.	AD B IV	Purchase of computers, printers, electronic items, chemicals, equipments, glass wares, library books in all departments , customs duty, exemption certificate	0481-2733309	adb4@mgu.ac.in		
21.	Printing	Printing works based on the request from different branches, exam store, general store, university department and payment process	0481-2733287	printingsection@mgu.ac.in		
22.	AD B VIII	E-Tender Above 5 Lakhs Works related to E-Governance and E-Payment Meeting	0481-2733290	adb8@mgu.ac.in	AR V (Admn) 0481-273	DR III (ADMN) 0481-273 3608
23.	AD B IX	Training programmes for administrative staff of University	0481-2733411	adb9@mgu.ac.in		
24.	General Store	Distribution of stationary items, printed forms, books etc. and certification of bills, purchase bills in the stock register	0481-2733432	generalstore@mgu.ac.in	AR – IV (Admn)	

Sl. No.	Name of Section	Dealing works in the Section	Section Contact Number	E-Mail ID	Supervisory Officers	
					Assistant Registrar	Deputy Registrar
25.	AD C I	Sanctioning of leave and other related service matters of non-gazetted employees,	0481-2733311	adc1@mgu.ac.in	AR – IV (Admn)	DR – I (Admn) 0481-2733226
26.	AD C II	Maintaining service books of Computer Assistants, Sec.guards and Office Attendants	0481-2733246	adc2@mgu.ac.in	AR – IV (Admn)	DR – I (Admn)
27.	AD C III	Maintaining books of Assts., office attendants, securities, roneo operators, statistical assts, store assts, data entry operators, drivers, conductors etc.	0481-2733246	adc3@mgu.ac.in	AR – IV (Admn)	DR – I (Admn)
28.	SC/ST Cell	Providing of various statistics regarding reservation prepared by the university to the state govt, UGC etc. correspondence with the UGC regarding reservation policy in admission processing monthly bills & contingent bills of RGNF awardees processing the application for continuation certificate for RGNF awardees correspondence with the affiliated colleges and complaint from SC/ST/OEC students regarding the fee concession forwarding half yearly progress report statement of expenditure and utilisation certificate of RGNF awardees to the UGC convening the meeting of the university level SC/ST monitoring committee Processing the complaint of caste discrimination filed by the students directly or indirectly.	0481-2733327	scstcell@mgu.ac.in	AR – IV (Admn)	
29.	P&D I	സർവ്വകലാശാലയിലെ നിർമ്മാണ പ്രവൃത്തികൾ, വാർഷിക പദ്ധതി, യു.ജി.സി. പദ്ധതികൾ, എറുഡൈറ്റ് പദ്ധതികൾ, നെറ്റ്വർക്കിംഗ്, ഇന്റർനെറ്റ് സേവനങ്ങൾ	0481-233289	p.d1@mgu.ac.in	AR III ADMN	DR P&D 0481-2733244
30.	P&D II	UGC JRF Scholarship, Fellowships, Research Projects & Funding & Regulation (KSCSTE, DST, KSSR etc), RFSMS, Fellowships, DST inspire, single girl child scholarship, KSCSTE	0481-2733326	p.d2@mgu.ac.in		
31.	P&D III	റൂസാ പ്രോജക്ട്, കിഫ്ബി പ്രോജക്ട്, സർവ്വകലാശാലാ ബജറ്റ് മോണിറ്ററിംഗ് കമ്മിറ്റി, നിയമസഭാ ചോദ്യങ്ങളുടെ മറുപടി എന്നിവ സംബന്ധിച്ച ജോലികൾ	0481-2733327	p.d3@mgu.ac.in		

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					Assistant Registrar	Deputy Registrar
32.	NAAC Cell/IQAC	Statistical Unit (Statistical work, IQAC related works, Chancellor's award, NIRF)	0481-2733698	naacell@mgu.ac.in iqac@mgu.ac.in	AR V (Admn) 0481-273 3596	DR III (ADMN) 0481-273 3608
33.	CITAD	Digital Document Filling System (DDFS), ID cards, Bio metric Punching & Non Exam (Admn, Acad & Fin) Computerisation – office of IT Consultant)	0481 273 3592	citad@mgu.ac.in		
34.	Content Management Section (CMS)	Administration & daily updation of University Website, Diary details, Group mail system, Preparation of Annual Report & reply for LA Interpellation.	0481-2733618	contentmanagement@mgu.ac.in		
35.	SF I	Service matters of lectures of self financing institutions (formerly run directly by the university)	0481-2733409	sf1@mgu.ac.in	System Admn (CETEX)	
36.	SF Legal Section	Court cases in respect of teaching and non-teaching staff of self financing institutions (formerly run by the university)	0481-2733409	sflegal@mgu.ac.in		
37.	SF SPECIAL CELL	Legal matters in connection with the self financing institutions earlier run by the university		sfspecialcell@mgu.ac.in		
38.	Computer Clinic	Computer parts and pherepharals keeping store and repiring of Computers and accessories installed in the University sections/offices/Schools/depts and centres.	0481-273 3593			

ACADEMIC

1.	AC A I	College/Course Affiliation of Govt./Aided Arts&Science / Music&Fine Arts/Aided/Unaided Training Colleges, Govt/Unaided Law Colleges, Fee Structure of Courses, General Academic Matters	0481-2733283	aca1@mgu.ac.in	AR I ACAD 0481-2733242	DR I ACAD 0481-2733228
2.	AC A VII	Affiliation of SF/Unaided A&S Colleges, B.Arch Colleges, Suspension of Courses, Affiliation of Courses	0481-2733423	aca7@mgu.ac.in		
3.	AC A IV	Syllabus, Official Transcript, Course medium of instruction certificate, model question papers, official name change, Internal redo, readmission, NOC for internship, mercy chance, order of the professional courses mentioned below of affiliated colleges LLB, LL.M, B.Tech, M.Tech, MBA, MCA, IMCA, DDMCA, BArch, BSc Nursing, MBBS, BHMS, BAMS, MHRM, BHM, MSc(Electronics), BDS	0481-2733319	aca4@mgu.ac.in	AR ACAD II 0481-2733243	DR ACAD II 0481-2733257
	AC A VI	Research Guide Research Centre, University JRF, PDF CSIR JRF/SRF Scholarship (ASPIRE, F) Endowment	0481-2733321	aca6@mgu.ac.in		
4.	Election	Election and constitution of statutory authorities	0481-2733285	election@mgu.ac.in		
		Issue of guidelines and framing of schedule for the conduct of election to college unions at the venue of all affiliated colleges				
		Printing of various polling materials				
5.	AC A III	Course certificates(B.A,B.Sc,B.Com, M.A,M.Sc,M.Com,MSW:Model I annual scheme,Predegree),Other certificates,Medium of instructions,Re-admissions (B.A,B.Sc,B.Com:Model I Regular, B.A,B.Com :Model I Private,M.A,M.Sc,M.Com:Model I Regular,M.A,M.Com,M.Sc maths:Model I	0481-2733318 0481-2733318	aca3@mgu.ac.in	AR ACAD II	DR ACAD II

		Private),Official transcript of syllabus(Pre degree,B.A,B.Sc,B.Com:Annual scheme,M.A,M.Sc,M.Com,MSW:Annual scheme),Inter collegiate transfer of PG students,Academic chairs				
6.	AC A VIII	Student Grievances Grace Marks (genaral orders) Admission Notification (Non-CAP Courses) Late Application processing for community and management quota, Verification of Annual Administration fee and students affiliation fee	0481-2733422	aca8@mgu.ac.in		DR I(Acad) 0481-2733228
7.	AC L	Legislations, modifications to the statutes, regulation of programmes, ordinances on workload on new courses in colleges	0481-273 3301	acl@mgu.ac.in		
8.						DR III (Admn) 0481-2733608
9.	Ac.D	Recognition and Equivalency of programmes of other universities, online eligibility and equivalency certificates	0481-2733316	acd@mgu.ac.in	AR ACAD III 0481-2733264	DR ACAD II 0481-2733257
10.	Legal	Legal advice, verification of statement of facts, management of all legal matters in which the university is a party	0481-2733286	legal@mgu.ac.in	AR ACAD III	DR ACAD II
11.	AC C I	Meeting of the Syndicate, and meeting of Standing Committees of the Syndicate	0481-2733421	acc1@mgu.ac.in	AR ACAD III	DR ACAD II
12.	AC C II	Meetings of Academic Council, Senate and Standing Committees of the Syndicate on Affiliation of colleges, Approval & Promotions, Students Discipline, Welfare & Grievance	0481-2733284	acc2@mgu.ac.in	AR ACAD III	DR ACAD II
13.	AC A V	Regulations & syllabus (MGU Departmental programmes,M.Phil courses : affiliated colleges,BLiSC,MLiS,Paramedical courses-B.Sc MLT,B.Sc MRT,Medical Microbiology,BPT, B Pharm,M Pharm,UG Programmes-Model II,III,Vocational,UGC Sponsored :prior to 2009,PG non conventional programmes :prior to 2012 Equivalency, Official transport, Course certificate of the above mentioned courses Inter collegiate transfer of all UG Programmes	0481-2733320	aca5@mgu.ac.in	AR ACAD III	DR ACAD II

		Re admission of UG Model II,III,Vocational,UGC Sponsored programmes,MGU Departmental programmes				
14.	AC A IX	Syllabus revision (UG, PG, BVOC programmes), BOS Meetings, Model Question Papers, OT, Course Certificates, Course mapping for examination, other related works	0481-2733318	aca9@mgu.ac.in	AR ACAD III	DR ACAD II
15.	AC A XII	BEd, M.Ed, B.Sc. Computer Science, BCA, Courses at Inter University and Inter School Centers, BPT, MPT, PG at SME, BSc. Cyber Forensics, MSc Microbiology in affiliated colleges, eligibility, readmission, syllabus, UGC journal list	0481-2733410	aca12@mgu.ac.in	AR ACAD III	DR ACAD II
16.	AC B I	Approval of appointment of Assistant Professors in Private Colleges and related works	0481-2733323	acb1@mgu.ac.in	AR ACAD I 0481-2733242	DR ACAD I 0481-2733228
		Approval of appointment of Principals in private aided colleges and related works				
		Workload assessment in private aided colleges and related works				
		Approval of appointment of Drawing & Disbursing Officers in private aided colleges				
		Allotment of subject experts to selection committee for Assistant Professors and Principals				
		Verification of genuineness of educational qualifications of teachers in unaided training colleges				
		Name Of Colleges : 1. SD College, Kanjirappally 2. Assumption College, Changanacherry 3. Alphonsa College, Pala 4. Marian College, Kuttikanam 5. St. Aloysius College, Edathua 6. St. Thomas College, Ranni 7. St. ThomasCollege, Kozhencherry 8. Mar Thoma College, Thiruvalla 9. Aquinas College, Edakochi 10. SB College, Changanassery				

		11. St. Mary's College, Manarcadu 12. NSS College, Changanacherry 13. SVRNSS College, Vazhoor 14. NSS College, Rajakumari 15. SSV College, Perumbavoor 16. BAM College, Thuruthikkad 17. St. Stephen College, Uzhavoor 18. Nirmala College, Muvattupuzha 19. Newman College, Thodupuzha 20. Pavanatma College, Murikkaserry 21. St. Joseph College, Moolamattom 22. BPC College, Piravom 23. St. Teresas College, Ernakulam 24. SN Arts And Science College, Kumarakom 25. Catholocate College, Pathanamthitta 26. Baselius College, Kottayam 27. KG College, Pampady 28. BK College, Amalagiri 29. BCM College, Kottayam 30. MSHS College, Angamaly 31. Rajagiri College, Kalamassery 32. PRDS College, Amara, Changanasserry 33. Titus II Teachers College, Thiruvalla 34. St Thomas College for Teacher Education, Pala 35. Mount Carmel College for Teacher Education, KTM 36. NSS Training College, Changanacherry 37. St. Joseph College for teacher education, Ekln 38. St. Joseph College for Teacher Education, Mannanam 39. SNM College for Teacher Education, Moothakunnam 40. & Unaided Training Colleges			
17.	AC B II	Work relating to private aided colleges: Approval of first appointment of Assistant Professors	0481-2733324	acb2@mgu.ac.in	

	Approval of Promotion of Principal's				
	Approval of Appointment of Drawing and Disbursing officers				
	Furnishing statement of facts in court cases relating to appointments				
	providing information under RTI relating to the colleges assigned in the section				
	Workload assessment related works				
	Verification of genuineness of educational qualification of appointees				
	Work relating to approval, promotion (Engg. Colleges), Principal Promotion, SOF, RTI				
	<u>Name of Colleges:</u>				
	1. Bharat Mata College, Thrikkakara				
	2. CMS College, Kottayam				
	3. MES College, Marampally				
	4. MES College, Nedumkandam				
	5. Devaswom Board College, Thalayolapparampu				
	6. Devaswom Board Pampa College, Parumala				
	7. SNM College, Maliankara				
	8. St. Pauls College, Kalamassery				
	9. St. Peters College, Kolencherry				
	10. ANSS Homeo College, Kurichi				
	11. KE College, Mannanam				
	12. Marthoma College for Women, Perumbavoor				
	13. St. Thomas College, Pala				
	14. St. Alberts College, Ernakulam				
	15. St. Xaviers College for women, Aluva				
	16. UC College, Aluva				
	17. The Cochin College, Cochi				
	18. Devamatha College, Kuravilangadu				
	19. Henry Baker College, Melukavu				
	20. Dr. Padiyar Memorial Homeo College, Chottanikkara				
	21. MA College, Kothamangalam				
	22. MA College of Engineering, Kothamangalam				

		23. Al-Ameen College, Edathala 24. St. Xaviers College, Vaikom 25. St. Gregorios College, Aruvithura 26. SAS SNDP Yogam College, Konni 27. SH College, Thevara 28. Sree Sankara College, Kalady				
18.	AC B V	Works related to promotion of aided college teachers	0481-2733325	acb5@mgu.ac.in	AR – I (Acad) 0481-2733242	
19.	AC B VI	Centralised Allotment process for all UG and PG courses in all affiliated colleges	0481-2733369	ugcap@mgu.ac.in pgcap@mgu.ac.in		DR II (ACAD) 0481-2733608
20.	AC B VII	Academic and Administrative Matters related to all autonomous colleges, Common Admission Test for admission to all University statutory depts.	0481-2733615	cat@mgu.ac.in		
21.	AC A II	Ph.D Regn & Connected works in English Education, Physical Education, Law, S , Botany, Maths, Bioscience, Computer Science, Hindi, Malayalam, Sanskrit, Music, Arabic, Fine arts, Syriac(English, Education)	0481-2733585	aca2@mgu.ac.in	AR –IV (Acad) 0481-2731273	
22.	AC A X	Ph.D Commerce, History, Economics, Politics, Social Work, Sociology, Library Science, Psychology, Philosophy, Nursing and Works related to SGTDS, SSS, SIRP, SBRS, SMBS, STS, SBeS, IUCSSRE, Library & Information sciences, General Work	0481-2733246	aca10@mgu.ac.in		DR – I (Acad) 0481-2733228
23.	AC A XI	PhD Registration in Physics, Chemistry, Zoology, Home Science, Statistics, Pharmacy, Engineering, Electronics, Env. Science, Fisheries Science and interdisciplinary courses, Inter University/Inter centres	0481-2733588	aca11@mgu.ac.in	AR –IV (Acad)	DR – I (Acad)

FINANCE

24.	Audit I	Auditing of Contingent Bills of Departments Auditing of contingent bills from various inter university school centres Auditing work bills from Engineering Unit Regularisation of provisional payment sanctioned under general administration – plan and non-plan Regularisation of provisional payment sanctioned under plan head of Engineering Unit	0481-2733416	audit1@mgu.ac.in	AR I FINANCE 0481 -2733251	DR II FINANCE 0481- 2733237
25.	Audit II	Maintenance of GER and verification of service details of employees with	0481-2733295	audit1@mgu.ac.in		
26.	Audit III	Maintenance of GER of officers including section officers to joint Registrar & VC, PVC, CE, Registrar, FO & Dept. Teachers Verification of Service Matters of the incumbents and verification of salary & service matters prior to 2009	0481-2733293	audit1@mgu.ac.in		
27.	Finance II	Processing of PF loans and closure Converting temporary loans to NRA Closure and transfer of PF accounts	0481-2733331	finance2@mgu.ac.in	DR I FINANCE 0481 2731012	
28.	Finance III	Admission and closure of GIS Scheme (University Scheme and Govt. Scheme) Admission and closure of SWF Scheme Closure of FBS Scheme	0481-2733414	finance3@mgu.ac.in		
29.	Finance V	Admission to PF, Conversion to NRA PF closure on retirement, PF closure and transfer (IUT and other depts), Credit Card Transfer of nomination forms to AD C	0481-2733331	finance5pf@mgu.ac.in		
30.	Accounts I	Verification of HBA, MCA, Marriage Advance GPAIS – Settlement of Claim Preparing bills to transfer the amounts of PF, GIS, SWF & LIC of employees on deputation Verification of LIC premium dues (before 2009) and preparing remittance certificate if necessary Preparing bills to transfer the amounts of sales	0481-2733372	accounts1@mgu.ac.in		

		tax to the district treasury (ST for the amounts remitted by selling old exam paper etc) Preparing TDS certificates (20C & 20F) to be given to the contractors for the construction works given by the University				
31.	Finance I	Pay Fixation, Purchase, Concurrence to Payments except P&D	0481-2733294	finance1@mgu.ac.in	AR II FINANCE 0481-2733249	DR II FINANCE 0481 2733237
32.	Finance IV	Pension, Repair and Maintenance of Uty Vehicles, Construction and Payments under P&D, Preparation of Budget Estimates of the University	0481-2733418	Finance4@mgu.ac.in		
33.	Exam Audit I	Processing TA/DA Bills of teachers and Uty Staff in campus, other examiners, Payment to contingent employees, processing of bills of payment to aided colleges	0481-2733336	examaudit1@mgu.ac.in		
34.	Exam Audit II	Remuneration to teachers in CV Camps, HVSS, Pratical, Viva etc, other payments.	0481-2733336	examaudit2@mgu.ac.in		
35.	Exam Audit III	Processing and regularisation relating to the conduct of exam bills	0481-2733413	examaudit3@mgu.ac.in		
36.	FC III	Typing Works of Finance and Exam branch	0481-2733418	fc3@mgu.ac.in		
37.	Audit IV	Sanctioning of provisional payments to departments, teachers and regularisation	0481-2733436	audit4@mgu.ac.in	AR III FINANCE 0481 2733248	DR I FINANCE 0481-2733236
38.	Audit V	MR Bills of Staff, Verification of pension files, interest on HBA, pension contribution, TA/DA Bills, payment of salary to contingent employees, audit of books related to scholarships of students and projects of central and state government`	0481-2733436	audit5@mgu.ac.in		
39.	Exam Cash	Remuneration, TA/DA to teachers for valuation of answer scripts, attending practical exams, all payments related to exam branch, payment of staff attending CV camp duty, TA/DA of teachers attending pass board meeting, remuneration for question paper setters and scheme preparation, Ph.D viva-voce, thesis valuation, payment of contingent expenses of CV camp, payment to principals for conducting examinations/practicals, TA/DA to exam vigilance squad	0481-2733335	examcash.so@mgu.ac.in		
40.	General Cash I	preparation of cheques for contingent bills,	0481-2733340	generalcash@mgu.a		

		disbursing of salaries to the contingent employees, payments like salaries, EL surrender, PF withdrawals, TA/DA, Medical reimbursement and other allowances to the accounts of the Teaching and Non-Teaching staff, maintaining of purport register/personal register/work diary		c.n		
41.	FCC Sections	Preparation of salary, preparation of arrears relating to salary, increment and fixation. Deduction and preparation of various schedules including IT, PF, GIS, FBS, SWF, LIC, Court attachments, other outside recoveries, Preparation and issue of form 16, preparation and issue of salary certificates, last pay certificates etc.	0481-2732950	fcc@mgu.ac.in	AR FINANCE IV (FCC) 0481-2733241	DR FINANCE I 0481-2733236
42.	Accounts-III	Preparation of annual accounts	0481-273 3430	accounts3@mgu.ac.in		Finance Officer 0481-2731012
77.	Accounts-IV	Preparation of annual accounts	0481-273 3430	accounts4@mgu.ac.in		Finance Officer
78.	Accounts -V	Preparation of annual accounts	0481-273 3430	accounts5@mgu.ac.in		Finance Officer

1.	DASTP	സർട്ടിഫിക്കറ്റ് കോഴ്സുകളും ഡിപ്ലോമ കോഴ്സുകളും ആരംഭിക്കുന്നതുമായി ബന്ധപ്പെട്ട രൂപീകരിച്ച സെക്ഷൻ	0481-273 1066	dastp@mgu.ac.in	No AR	DR (DASTP) 0481- 2731066
2.	NAD	National academic depository related works		nad@mgu.ac.in	AR III Academic	
3.	CD-1	Director, College Development Council-conducting of workshop, seminar and FDP programme for affiliated colleges and teachers.	0481-273 3404	dcdc@mgu.ac.in	DCDC	DCDC

EXAMINATION

1.	CBCSS Tapal VI	Receiving applications for CBCSS Exams, Consolidation, Grace Marks, Official Transcript, Revaluation Mark Change, Duplicate Mark list		cbsstapal6@mgu.ac.in	ASST. REGISTRAR XXIV (EXAM) 8330013009	D.R. VI (EXAM) 0481- 2733457
2.	Exam Tapal I	Receiving revaluation applications of all university courses	No Phone	examtapal1@mgu.ac.in		
		Receiving degree certificate applications of all P.G and medical courses				
		Receiving examination applications, transcript, revaluation change, consolidation of mark list and other miscellaneous work of all P.G courses				
3.	Exam Tapal III	Receiving all B.Tech degree application, M.Tech degree application, B.Ed., CSS-Degree, Vocational Courses Degree Certificate, Ph.D, Remuneration Bills and Miscellaneous of all above courses, scrutiny of B.Tech, B.Ed.& CBCSS courses degree certificate, Exam application of B.Voc of Vocational Courses	No Phone	examtapal3@mgu.ac.in		
4.	Exam Tapal IV	Receiving all off campus degree certificate applications and miscellaneous applications	No Phone	examtapal4@mgu.ac.in	Pool Officer (Exams)	
		B.Tech Exam Applications				
		Degree certificates and miscellaneous applications of regular(old) UG courses				
		Exam applications of medical courses				
		Exam applications and miscellaneous work of LLB, LLM and MBA courses				
5.	FC II Exam	Word Processing works from about 60 sections in the exam branch	0481-2733614	fc4exam@gmail.com		
6.	FC IV Section	Computerised word processing work from about 60 sections in the exam branch	0481-2733614	fc4exam@gmail.com		
7.	Despatch II	Despatching of materials from CBCSS Sections except degree certificates, EJ, EL & EM sections	0481-2733694	examdespatch3@gmail.com		
8.	Despatch III	Despatching of degree certificates from PD IV & PD V sections	0481-2733694			
		Despatching of other certificates from EI, EH, PD IV, EA & PD V sections				
9.	EI XXXIV	Manual degree preparation, Tabulation, M.Tech Examination official transcript, genuineness verification, other certificate	0481-2733607	ei34@mgu.ac.in	AR XVI EXAM 0481-2733624	DR III EXAM

		Consolidation of mark list and other miscellaneous works related to M.Tech Courses				0481-2733233
10.	EH XVI	<p>MCA Courses (Regular & LE) Tabulation, Degree preparation valuation camp duty and other related works <u>Name of Colleges:</u> 1. De Paul, Angamaly 2. KMM, Thrikkakara 3. Santhigiri, Vazhithala 4. Nirmala, Muvattupuzha 5. SCMS, Aluva 6. STAS (CPAS), Kottayam 7. STAS (CPAS), Ernakulam 8. STAS (CPAS), Pathanamthitta 9. SNGIST, North Paravur 10. Christ Knowledge, Muvattupuzha 11. Musaliar College, Pathanamthitta 12. Saintgits, Pathanamthitta</p>	0481-2733606	eh16@mgu.ac.in	AR VI EXAM	DR VII EXAM
11.	EH IV	<p>MCA (Regular & Lateral Entry) Tabulation, Degree preparation, Valuation, Camp duty, and other related works <u>(R&CE) Till 2015-18 Admission Batch</u> 1. MA 2. Rajagiri 3. MACFAST 4. Mount Zeon 5. SNGCE 6. U.C 7. Marian 8. RIT 9. MES 10. Kristhu Jyothi 11. Amal Jyothi 12. St. Joseph Pala 13. FISAT 14. SCMS Ka 15. Ilahia Muvattupuzha</p> <p><u>(R&LE) Since 2016-19 Admission Batch</u></p>	0481-2733606	eh4@mgu.ac.in	AR VI EXAM	DR VII EXAM

		<ol style="list-style-type: none"> 1. MACFAST 2. U.C 3. MES 4. Kristhu Jyothi 				
12.	Printing Room	Photostat	No Phone	Printingsection@mgu.ac.in		
13.	Front Office	General reception, Enquiries, Receipt of complaints , receipt of genuineness verification	0481-2731000 0481-2733626 8330013004 to 8330013009	frontoffice@mgu.ac.in		
14.	EH V (M.Com.)	All works relating to the conduct of Examinations and Publication of Result of 35 Colleges <u>List of Colleges:</u> <ol style="list-style-type: none"> 1. Adithya Institute of Management Studies 2. Assumption College, Changanacherry (A) 3. Bharata Matha College, Thrikkakara 4. Bishop Calayil Memorial Holy Cross College, Cherpunkal 5. CMS College, Kottayam (A) 6. D.B. Pampa College, Parumala 7. HM Arts and Science College, Randarkara 8. Henry Baker College, Melukavu 9. Holy Cross College of Mangement and Tech., Puttady 10. Jai Bharat Arts and Science College, Vengara 11. KMP College of Arts and Science, Perumbavoor 12. Kuriakose Elias College, Mannanam 13. Kuriakose Gregarious College, Pampady 14. Maharajas College, Ernakulam 15. Mahatma Gandhi University Institute of Arts and Science, Kaviyoor 16. Mar Athanasius College, Kothamangalam 17. Mar Baselious College, Adimali 18. Mar Kuriakose Arts and Science College, Puthuvely 19. NSS Hindu College, Changanacherry 20. Parumala Mar Gregarious College, Thiruvalla 21. PGM College, Devagiri 22. SB College Changanassery 23. SH College, Thevara 	0481-2733660	eh5@mgu.ac.in	AR IX (EXAM) 0481-2733632	DR I (EXAM) 0481-2733456

		<p>24. Saintgits College of Applied Sciences, Pathamuttam 25. SVRNSS College, Vazhoor 26. St. Antony's College, Peerumade 27. St. Geroge College, Aruvithara 28. St. Joseph College, Moolamattom 29. St. Stephens College, Uzhavoor 30. St. Thomas College, Pala 31. T.O. Abdulla Memorial College, Kunnukara</p>				
15.	EH VI (M.A)	<p>Tabulation works and other related works of the following programmes:</p> <ol style="list-style-type: none"> 1. MA Malayalam (Regular/Private) 2. MA Hindi (Regular/Private) 3. MA Political Sciences(Regular/Private) 4. MA Sanskrit Specials (Regular/Private) 5. MA Sanskrit General (Private) 6. MA Arabic (Private) 7. MA Sociology (Private, Regular & Supplementary) 8. MA Tamil (Regular) <p><u>Name of Colleges :</u></p> <ol style="list-style-type: none"> 1. Assumption College, Changanacherry 2. CMS College, Kottayam 3. Catholicate College, Pathanamthitta 4. Devamatha College, Kuravilangad 5. Devaswom Board College, Thalayolaparampu 6. Govt. College, Kattappana 7. Ettumanoorappan College, Ettumanoor 8. Nirmala College, Muvattupuzha 9. NSS Hindu College, Changanacherry 10. S B College, Changanacherry (Autonomous) 11. SNM College, Maliankara 12. St. Thomas College, Pala 13. St. Thomas College, Kozhencherry 14. St. Xaviers College for women, Aluva 15. Pavanatma College, Murikkassery 16. UC College, Aluva 17. MA College, Kothamangalam (Autonomous) 18. SS College, Kalady 19. Govt. Sanskrit College, Tripunithura 20. Maharajas College, Ernakulam (Autonomous) 21. St. Teresas College, Ernakulam (Autonomous) 22. St. Alberts College, Ernakulam(Autonomous) 	0481- 2733666	eh6@mgu.ac.in		

		23. Govt. College, Munnar				
16.	EH VII (M.Com.)	Exam related works of M.Com(Regular & Private) of 22 Colleges <u>List of Colleges:</u> 1. Aquinas College, Edakochi 2. Arafa College 3. Catholocate College 4. DB, Keezhoor 5. De Paul, Angamaly 6. Ettumanoorappan College 7. KMM College, Thrikkakara 8. MES, Nedumkandam 9. St. Dominics College, Kanjirappally 10. Yeldo Mar Baselius College, Kothamangalam 11. MES College, Erumely 12. SSV Valayanchirangara 13. St. Marys, Thuruthipty 14. St. Anns, Angamaly 15. St. Peters College, Kolencherry 16. St. Thomas, Kozhencherry 17. Swami Swaswathikananda, Poothotta 18. Vishwabrahmana College, Vechoochira 19. Govt. College, Munnar 20. Stella Maris College, Ramamangalam 21. YMCA, Aluva 22. St. Thomas, Edamury, Ranni	0481- 2733658	eh7@mgu.ac.in		
17.	EH VIII (M.A)	Preparation of Hall Tickets, Publication of Results, Preparation of Mark sheets, Grade Cards Consolidation of Mark list, Professional Certificates, other certificates, Revaluation, Grace marks, Scrutiny, OT, Genuineness verification, Duplicate mark list, effecting name correction <u>Name of Colleges (CSS & Private) :</u> 1. Baselius College, Kottayam' 2. Bishop Abraham Memorial College, Thuruthikkadu 3. BK College, Amalagiri 4. Ettumanoorappan College, Choorakkulangara 5. Govt. College, Kattappana 6. Govt. College, Nattakam 7. KE College, Mannanam 8. Maharajas College, Ernakulam 9. M.A College, Kothamangalam 10. Marthoma College, Thiruvalla	0481- 2733668	eh8@mgu.ac.in		

		11. Newman College, Thodupuzha 12. Nirmala College, Muvattupuzha 13. NSS Hindu College, Changanacherry 14. SNM College, Maliankara 15. Govt. College, Munnar 16. Ilahia College of Arts and Science, Muvattupuzha 17. JPM Arts and Science College, Labbakkada 18. SB College, Changanacherry (A) 19. SH College, Thevara 20. Sree Sankara College, Vazhoor 21. SVR NSS College, Vazhoor 22. St. Alberts College, Ernakulam (A) 23. St. Domine's College, Kanjirappally 24. St. Georges College, Aruvithara 25. St. Pauls College, Kalamassery 26. St. Teresas Colege, Ernakulam (A) 27. St. Thomas College, Kozhencherry 28. St. Thomas College, Pala 29. U.C College, Aluva <u>MA History (CSS & Private)</u> 1. Assumption College, Changanacherry (A) 2. Catholicate College, Pathanamthitta 3. CMS College, Kottayam (A) 4. Henry Baker College, Melukavu 5. Maharajas College, Ernakulam (A) 6. M.A College, Kothamangalam (A) 7. MES College, Nedumkandam 8. NSS Hindu Colege, Changanacherry 9. Pavanatma College, Murickassery 10. SSV College, Valayanchirangara 11. St. Teresas College, Ernakulam (A) 12. St. Thomas College, Pala 13. U.C. College, Aluva				
18.	EH X (M.Com.)	Tabulation & Allied Wroks fo 25 Colleges <u>List of Colleges:</u> 1. Al-Ameen College, Edathala 2. Al-Azhar College, Thodupuzha 3. Bishop Kurialacherry College, Amalagiri	0481- 2733658	eh10@mgu.ac.in		

		<ol style="list-style-type: none"> 4. Bishop Speechly College, Pallom 5. Carmelgiri College, Adimaly 6. Girideepam Institute of Advanced Learning, Vadavathoor 7. Govt. College, Kattappana 8. Govt. College, Nattakom 9. Govt. College, Tripunithura 10. Ilahia College for Arts and Science, Pezhakappilly 11. MC Varghese College, Ettumanur 12. Malik Deenar College, Pallarimangalam 13. Mar Augusthinose College, Ramapuram 14. Mar Sleeva College, Murickasserry 15. Mount Carmel College, Karukadam 16. Presentation College, Puthenvelikara 17. Santhigiri College of Computer Sciences, Vazhithala 18. SNM College, Maliankara 19. St. Albert;s College, Ernakulam (A) 20. St. Kuriakose College of Managment and Science, Kurruppampady 21. St. mary's College, Manarcaud 22. St. Pauls Colege, Kalamassery 23. St. Teresas College, Ernakulam (A) 24. TM Jacob Memorial Govt. College, Manimalakunnu 25. The Cochin College, Cochin 				
19.	EH XI (M.Com.)	<p>Tabulation work and other Exam related works of M.Com. degree such as issuance of grade card and hall ticket, name correction, Awarding of grace mark and revaluation changes etc of the students in various colleges</p> <p><u>List of Colleges:</u></p> <ol style="list-style-type: none"> 1. Baselios Poulouse Second College, Piramadom 2. BCM College, Kottayam 3. Bishop Abraham Memorial College, Thurithicaud 4. CET Colege of Management &Tech., Airapuram 5. Mar Gregorios Abdul Jaleel Arts and Science College, North Paravur 6. Marian College, Kuttikanam (A) 7. MES College, Marampally 8. Musiliar Colege of Arts and Science, Cheenkathadom 9. Newman College, Thodupuzha 10. PG Radhakrishnan Memorial Sree Narayana College, Channanikadu 	0481-2733657	eh11@mgu.ac.in		

		11. RU College of Management, Manakkakadav 12. Sahodaran Ayyappan Smaraka SNDP Yogam College, Konni 13. Sanjo College, Mullakkanam 14. Seth Ram Bahadur Singh Gujarati College, Kochi 15. SNGIST, North Paravur 16. Sree Narayana Arts and Science College, Kedamangalam 17. Sree Sankara College, Kalady 18. St. Marys College for Women, Paliakara 19. St. Thomas Arts and Science College, Puthencruz 20. St. Thomas Colege, Ranni 21. St. Xaviers College for Women, Aluva 22. UC College, Aluva (Private Regn.)				
20.	EH XIII (M.A)	<u>Courses:</u> 1. MA English 2. MA Bharatanatyam 3. MA Mohiniyattom 4. MA Musical (Vocal, Violin, Veena) 5. MA Kathakali Vesham 6. MA Kathakali Sangeetham 7. MA Chenda 8. MA Maddalam 9. MA Mridangam 10. MFA <hr/> Conduct of Examination <hr/> Tabulation Works <hr/> Publication of result <hr/> Issuing of Certificate <hr/> Revaluation <hr/> Official Transcript <hr/> Genuineness <hr/> Consolidation <hr/> <u>List of Colleges:</u> 1. Al-Azhar, Thodupuzha 2. Alphonsa, Pala 3. Aquinas, Edacochin 4. BCM, Kottayam 5. Baselius, Kottayam	0481- 2733668	eh13english@gmail.com		

		<ol style="list-style-type: none"> 6. Bharata Matha, Thrikkakara 7. BK, Amalagiri 8. Catholicate, Pathanamthitta 9. Devamatha, Kuravilangad 10. Ettumanoorappan, Choorakkulangara 11. Girideepam Institute of Advanced Learning, Vadavathur 12. Govt. College, Tripunithura 13. Ilahia, Muvattupuzha 14. Indira Gandhi, Kothamangalam 15. JPM, Kanchiyar 16. KMM, Thrikkakara 17. KE, Mannanam 18. Malik Deenar, Pallarimangalam 19. Mar Augusthinose, Ramapuram 20. Marthoma, Tiruvalla 21. MES, Edathala North, Aluva 22. MES, Marampally 23. Newman, Thodupuzha 24. Nirmala, Muvattupuzha 25. NSS Hindu College, Changanacherry 26. SNDP, Konni 27. Sree Sankara, Kalady 28. Sree Vidhyhiraja NSS, Vazhoor 29. St. Marys College of Commerce and Advanced Studies, Thuruthiply 30. St. Domanic's Kanjirappally 31. St. Joseph's Moolamattam 32. St. Paul's, Kalamassery 33. St. Thomas, Palai 34. St. Aloysius, Edathua 35. St. Mary's, Manarcaud 36. St. Peter's, Kolancherry 37. St. Thomas, Kozhenchery 38. St. Xaviers College for women, Aluva 39. The Cochin College, Cochin 40. UC, Aluva 41. VNS College of Arts and Science, Konni 42. CET, Airapuarm 43. Mount Carmel, Karukodam 44. RLV College of Music and Fine Arts 				
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21.	EH XVII (M.Com)	<p>Exam related works of 22 M.Com Colleges (Regular & Private)</p> <p><u>List of Colleges:</u></p> <ol style="list-style-type: none"> 1. Baselius College, Kottayam 2. Chinmaya Vidyapeeth, Ernakulam 3. Devamatha College, Kuravilangad 4. Indira Gandhi Colege, Nellikuzhi 5. JPM College, Kanchiyar 6. Kristu Jyoti College of Mgmt. and Tech., Kurisummoodu 7. Mannam Memorial NSS College, Konni 8. Mar Elias Colege, Kottappady 9. MES College for Advanced Studies, Edathala 10. Nirmala Arts and Science College, Mulamthuruthy 11. Nirmala College, Muvattupuzha 12. Pavanatma College, Murickassery 13. Ragagiri College of Mgmt. & Applied Sciences, Kakkanadu 14. Sahyajothi Arts and Science College, Kumily 15. Shermount College of Arts & Commerce, Kanakapalam 16. Siena College of Professional Studies, Edacochin 17. SNDP Yogam Arts and Science College, Chittar 18. Sree mahadeva College, Aiyerkulangara 19. Sree Narayana Arts and Science College, Chittar 20. St. Aloysius College, Edautha 21. St. Thomas College, Thavalappara 22. VNS College of Arts and Science, Konni 	0481- 2733658	mcomeh17mgu@gmail.com		
22.	EG I	<p>B.Com tabulation and related works of:</p> <ol style="list-style-type: none"> 1. Baselius College, Kottayam 2. BCM, Kottayam 3. CMS Kottayam 4. Assumption, Changanassery 5. NSS Hindu, Changanassery 6. Pavanatma Murikkssery 7. D B Pampa, Parumala 8. Mar Thoma, Thiruvalla 9. BK, Amalagiri 10. St. Thomas, Ranni 11. St.Thomas,Kozhencherry 12. Alphonsa,Pala 13. St. Thomas, Kozhencherry 	0481- 2733690	egl@mgu.ac.in	AR X EXAM 0481-2733262	DR III EXAM 0481- 2733233

		14. Govt. Sanskrit, Thripunithura 15. St. Pauls, Kalamassery 16. St. Peters Kolencherry				
23.	EG II	Tabulation and related works of 1. Catholicate, Pathanamthitta 2. Govt. Arts, Tripunithura 3. St. Thomas, Pala 4. St. George, Aruvithura 5. Henry Baker, Melukavu 6. St. Stephens, Uzhavoor 7. Govt. College, Nattakom 8. Indira Gandhi College, Nellikuzhi 9. KE , Mannanam, 10. Sanjo, Rajakkad 11. SSV, Perumbavoor 12. St. Domanics, Kanjirappally 13. MA, Kothamangalam 14. Mar Baselius, Adimaly 15. DB, Thalayolapparambu 16. Jai Bharath, Vengola 17. KMM, Thrikkakara 18. SVR NSS, Vazhoor 19. St. Joseph, Changanassery 20. SB College, Changanassery 21. Maharajas, Ernakulam 22. St. gits, Pathamuttam	0481-2733691	eg2@mgu.ac.in	AR X EXAM	DR III EXAM
24.	EG III	Bcom tabulation and related works of: 1. Bharatha Matha, Thrikkakara 2. BAm, Thuruthikkad 3. Chinmaya, Ernakulam 4. St. Aloysius, Edathua 5. St. Mary's, Manarcad 6. St. Xaviers, Vaikom 7. Devamatha, Kuruvilangad 8. Ettumanoorappan, Ettumanoor 9. Nirmala, Muvattupuzha 10. Rajagiri college of management & applied sciences, Kakkanad 11. SH Thevara 12. UC, Aluva 13. Malik Deenar College	0481-2733344	eg3@mgu.ac.in	AR X EXAM	DR III EXAM

		14. sree Sankara, Kalady 15. Siena College of Prof Education 16. Seth Ram Behadur , Kochi 17. HM Arts College, Randakkara				
25.	EG IV	1. St. Trersas, Ernakulam 2. St. Xaviers for women, Aluva 3. Nirmala, Mulamthuruthy 4. St. Thomas, Ernakulam 5. CET, Airapuram 6. SCMS, Muttom, Aluva 7. Govt. College, Manimalakkunnu 8. Al-Ameen, Edathala 9. Newman, Thodupuzha 10. Sahodaran Ayyappan SNDP Yogam College, Konni 11. St. Alberts, Ernakulam 12. Swamy Saswathikananda, Poothotta 13. Kesari Arts and Science, Ernakulam 14. ILM Colege, 15. St. Anns College, Angamaly	0481-2733692	eg4@mgu.ac.in	AR X EXAM	DR III EXAM
26.	EG V	Tabulation and related works of B.Com annual scheme & B.Com (CBCSS) Pvt registration only 1.Marthoma ,Perumbavoor 2..KG College,Pampady 3.Govt college,Kattappana 4.Cochin college ,Kochi 5.SNM College ,Maliankara 6.Ilahia college,Muvattupuzha	0481-2733605	eg5@mgu.ac.in		
27.	PD III	Preparation of B.com private degree certificates genuinenes verification of B.Com degree certificates	0481-2733267			
28.	EI XXXV	Tabulation and related works of : M.Phil Regular, Business Studies: 1. DIST Angamaly, 2. St. Xaviers, Aluva, <u>Tabulation & related works of MBA</u> 1.FISAT, Angamaly, 2.Macfast Thiruvalla, 3.UC Aluva, 4.KMM Thrikkakara, 5.Marthoma Kakkanad, 6.MES, AIMAT, Marampally,	0481-2733699	ei25@mgu.ac.in	AR12 EXAM	

		<p>7.SNGIST North Paravur, 8.Mount Zion Kadamannitta, 9.St Johns Prakkannam, 10.Marian Puthuppadi 11.DC Wagamon 12.MCMAT Perumbavoor 13.GIAL Vadavathoor 14.VJCET Vazhakkulam 15.Carmel</p>				
29.	EI XXXIII	<p>Tabulation and related works of MBA, Regular:</p> <ol style="list-style-type: none"> 1. Bharat Mata, Thrikkakara 2. Depaul Institute, Angamaly 3. Jai Bharath, Perumbavoor 4. St. Joseph, Pala 5. Rajagiri, Kalamassery 6. SB, Changanassery 	0481-2733699	ei33@mgu.ac.in		
30.	EH IX	<p>Tabulation and related works of Paramedical PG Courses Conducted by SME, Gandhinagar, MSc. Food Technology and Quality Assurance</p> <ol style="list-style-type: none"> 1. College of Indegenious Food Technology, Konni 2. MACFAST, Thiruvalla 3. St. George, Aruvithura 4. St. Mary's, Thiruvalla <p>MSc. Applied microbiology(St. Thomas, Pala) , Msc information technology(VNS, Konni), MSc. Food and Industrial Microbiology (BK College, Amalagiri)</p>	0481-2733696	eh9@mgu.ac.in		
31.	EH XIV	<p>MSc Electronics, Master of Communication and Journalism, MSc Applied Fisheries & Aquaculture, MSc Bioinformatics, MSc. Textiles and Fashion, Msc Applied Electronics, MSc Space Science and Technology, MLISC, MSc Computer Engineering and Network Technology, MCJ (Dept.), MSc. Fishery Biology and Aquaculture, M.Phil Fishery Biology and Aqua Culture, M.Sc Cyber Forensic</p>	0481-2733606	eh14@mgu.ac.in		
32.	EH XV	<p>Tabulation and related works of MA/MSc (PGCSS) Degree Examination MSc Biotechnology, Biochemistry, Microbiology, Molecular Biology & Genetic Engineering ,Actuarial Science, Enviornment science & Management ,Phytomedical Science and Technology, MA Cinema and Television, Graphic Design, Animation, Multimedia, Print and Electronic Journalism, Syriac</p>	0481-2733696	eh15@mgu.ac.in		

33.	EI VII	MBA Tabulation and related works of the following colleges: 1. Marian College, Kuttikkanam 2. Santhigiri, Thodupuzha 3. Adi Sankara, Kalady 4. Musliar, Pathanamthitta 5. Saintgits, Pathamuttam 6. Sree Narayana Gurukulam, Kolencherry 7. SCMS, Aluva 8. RAMS, Kuzhippally 9. Ilahia, Muvattupuzha 10. Mangalam, Ettumanoor 11. St. Alberts, Ernakulam 12. Meridian College, Vazhakulam 13. SB College Changanassery 14. Rajagiri, Kalamassery 15. Jai Bharath, Perumbavoor 16. St. Joseph, Choondacherry 17. Bharatmatha Thrikkakara 18. Depaul Angamaly	0481-2733699	ei7mba@gmail.com		
34.	EI I	B.Tech - Tabulation and other related works of 1. AISAT, Kalamassery 2. MACE, Kothamangalam 3. CKC, Mannoor 4. IGIETW, Nellikuzhi	0481-2733654	btechexamei1@gmail.com		
35.	EI IV	B.Tech - Tabulation and related works of : 1. MBITS, Nellimattom 2. CISAT, Muvattupuzha 3. UCE, Thodupuzha 4. GEC, Painavu	0481-2733653	ei4mgu@gmail.com	AR III EXAM 0481-2733635	DR II EXAM 0481-2733451
36.	EI XV	B.Tech - Tabulation and related works of : 1. RIT, Pampady, Kottayam 2. Mount Zion, Kadammanitta 3. VJCE, Vazhakkulam 4. Mookambika, Muvattupuzha	0481-2733655	mgubtechei15@gmail.com		
37.	EI XVII	B.Tech - Tabulation and related works of : 1. SJ CET, Palai 2. Matha College of Tech., North Paravur 3. KMP College of Engg, Cherukunnam 4. TOMS college of Engg, Mattakkara	0481-2733629	ei17@mgu.ac.in		

38.	EI XX	B.Tech - Tabulation and related works of : 1. Amal Jyothi College of Engg, KLPY 2. Sree Buddha College of Engg 3. ILM College of Engg, and Tech. 4. Al-Azhar College of Engg. 5. UCAS Pullarikunnu 6. BTCC	0481-2733652	ei20btechmgu@gmail.com		
39.	EI XXI	B.Tech - Tabulation and related works of : 1. ASIET, Kalady 2. GISAT, Payyappady 3. JBCMET, Perumbavoor 4. SNGIST, North Paravur	0481-2733656	mguibtech21@gmail.com		
40.	EI XXXII	Tabulation and other related works of All B.Arch ,B.Tech Colleges-CPAS(2015 admn)	0481-2733651	ei32barch@gmail.com		
41.	EK I	Preparation of matriculation registers for all courses and all colleges & departments Verification of matriculation details for issuing certificates Issue of matriculation verification memos to tabulation section, SSLC matriculation	0481-2733346	ek1matriculation@mgu.ac.in	AR VII EXAM	
42.	EK II	Issue of migration certificates to all students under this university	0481-2733462	ek2@mgu.ac.in	AR XII EXAM	DR III EXAM 0481-2733233
43.	EK III	All works related to condonation, recognition and exemption of students of all colleges/university departments/research institutions	0481-2733361	ek3@mgu.ac.in	AR VII EXAM 0481-2733260	DR III EXAM 0481-2733233
44.	ED I	All works relating to pre-degree course of all colleges	0481-2733429	ed1predegree@mgu.ac.in		
45.	Exam Store	Sale of application forms for examinations, degree certificates, migration certificates, supply of answer books and other exam related materials	0481-2733396	examstore@mgu.ac.in		
46.	Exam Despatch I	Despatch works of sections, BA, BSc, B.Com, EDI, PD I, EK I, EK II, EK III, Camp Monitoring Cell	No Phone	examdespatch1@mgu.ac.in	AR VII	
47.	Exam Tapal II	Receive applications for migration, condonation, recognition, matriculation, pre-degree, examination and degree certificates of BA/BSc/BCom pvt. and BA, BSc, BCom prior to 2013 admission	No Phone	examtapal2@mgu.ac.in	AR VII	
48.	EJ I	Revaluation and Scrutiny of B.Tech and B.Arch courses B.Tech – 44 Colleges B.Arch – 8 Colleges	0481-2733601	ej1@mgu.ac.in	AR XX EXAM 0481-2733463	DR VII EXAM 0481-2733460
49.	EJ II	RV & Scrutiny of	0481-273611	ej2@mgu.ac.in		

		1. MCA All semesters 2. BSC IInd Semester 3. BCom (Pvt.) all semester				
50.	EJ III	Revaluation/Scrutiny of BSc Nursing, BPharm, BPT, BSc MLT, BMRT, BMMB, BLiSc, BVoc, BEd, MEd, MSW, MHRM, MTA & LLB	0481-2733611	ej3@mgu.ac.in		
51.	EJ VIII	Revaluation & Scrutiny 1. MBA (Affiliated Colleges) 2. MBA (Off Campus)	0481-2733611	ej8@mgu.ac.in		
52.	EJ X	Revaluation and Scrutiny of 1. MA 2. BBA 3. BHM 4. MFA	0481-2733601	ej10@mgu.ac.in		
53.	EJ IV	B.Com CBCSS III, IV, V Semester	0481-2733611	ej4@mgu.ac.in	AR II EXAM 0481-2733673	DR VII EXAM
54.	EJ V	M.Com, LLM, BTS, BFT, BFA, BSW, MCJ, BBM, MA upto December 2015, MMH	0481-2733661	ej5@mgu.ac.in		
55.	EJ VI	M.Sc., B.Com (off campus), All subjects, BPed, MPed, M.Sc Off campus & Private, BPE	0481-2733661	ej6@mgu.ac.in		
56.	EJ VII	B.Sc., I, III, IV, V & VI Semester		ej7@mgu.ac.in		
57.	EJ IX	B.Com I,II,VI Semester	0481-2733601	ej9@mgu.ac.in		
58.	EJ XI	BA, BCA, DDMCA, MCA (Off Campus)	0481-2733673			
59.	FC II & FC VI	Faircopy works from 60 sections of Examinatio Wing	0481-2733614			
60.	Roneo	photostat work	No Phone			
61.	EH I	All affiliated colleges MSc. Mathematics, Statistics, MSc Mathematics(P)	0481-2733664	eh1@mgu.ac.in	AR VIII EXAM	DR III EXAM 0481-2733233
62.	EH II	MSc. Chemistry, Analytical Chemistry, Applied Chemistry, Pharm. Chemistry, Polymer Chemistry, Botany	0481-2733661	eh2@mgu.ac.in		
63.	EH III	MSc. Zoology, Computer Science, Geology, Biostatistics, Clinical Nutrition & Dietetics, Statistics (Applied) BioTechnology and Organic	0481-2733662	eh3@mgu.ac.in		
64.	EH XII	MSc. Physics, Material Sciences, Applied Physics, New Renewable Energy, Psychology, Homescience	0481-2733671	eh12@mgu.ac.in		
65.	EI V	BEd (Affiliated Colleges) BEd (Special Education)	0481-2733610	ei5@mgu.ac.in		
66.	EI VI	BEd (UCTE/Affiliated Colleges)	0481-	ei6@mgu.ac.in		

		MEd MEd (Special Education)	2733693			
67.	EI XXVI	BEd (Affiliated Colleges) BEd Special Education	0481- 2733617	ei26@mgu.ac.in		
68.	CSS	All Courses Conducted by Univ. Teaching Depts.	0481- 2733466			
69.	EE I	Exam duties, RTI, OT, GV, DML, RV, Malpractice files, Name correction, camp, Course cancellation, Other certificate <u>List of Colleges:</u> 1. Alphonsa College, Pala 2. Assumption College, Changanacherry 3. BCM College, KTM 4. Baselios College, KTM 5. CMS College, KTM 6. St. Peters College, Kolencherry 7. St. Xaviers College, Aluva 8. BAM College, Thurthicadu 9. SNM College, Maliankara 10. St. Teresas College, ELKM (Old Cases) 11. St. Pauls College, Kalamassery 12. Govt. College, KTM 13. DB Pampa College, Pampa 14. Cochin College, Cochin 15. Newman College, Thodupuzha 16. Govt. Arts College, Tripunithura	0481- 2733394			
70.	EE II	Exam duties, RTI, OT, GV, DML, RV, Malpractice files, CBCSS ,Name correction, Camp BA Annual Scheme, BFA(RLU), Adv. Diploma (Archaeology) Museology ,Mercy chance exam, Course cancellation, Other certificates <u>List of Colleges: (CBCSS BA Pvt. & Annual)</u> 1. Devamatha College, Kuravilangad 2. Govt. College, Kattappana 3. Govt. College, Munnar 4. Marthoma College, Thiruvalla 5. NSS College, Changanacherry 6. Sree Sankara College, Kalady 7. SSV College, Valayanchirangara 8. St. Thomas College, Ranni 9. KE College, Mannanam	0481- 2733394			

		<p>10. MA College, Kothamangalam 11. Sanjo College ,Rajakkad 12.St. Alberts College, Ernakulam 13.UC College, Aluva 14.Mar Baselios College, Adimali 15.SB College, Changanacherry 16.RLV College, Tripunithura</p> <p><u>List of Colleges: (BFA Regular)</u> 1. RLV College, Tripunithura</p> <p><u>List of Colleges: (Adv. Diploma in Archaeology and Museology)</u> 1. UC College, Aluva</p>				
71.	EE III	<p>ബി.എ (പ്രൈവറ്റ്) പരീക്ഷ നടത്തിപ്പും മറ്റ് അനുബന്ധ ജോലികളും, 2014 വരെ അവസാന വർഷ പരീക്ഷ എഴുതിയ ബി.എ(റഗുലർ) വിദ്യാർത്ഥികളുടെ പരീക്ഷാ സംബന്ധമായ രേഖകളുടെ സൂക്ഷിപ്പ്, ട്രാൻസ്ക്രിപ്റ്റ്, മാർക്ക്ബുക്ക്, വെരിഫിക്കേഷൻ, റിപ്പോർട്ട് മുതലായവ നൽകൽ, മേഴ്സി ചാൻസ് പരീക്ഷ നടത്തിപ്പും തുടർ നടപടികളും. Consolidation, Name correction, Revaluation, Cancellation</p> <p><u>List of Colleges:</u></p> <ol style="list-style-type: none"> 1. Aquinas College, Edakochi 2. Bharathamatha College, Thrikkakara 3. Baselius Paulose II College, Piramadam 4. Chinmaya Vidyapeedam, EKM 5. Govt. College, Manimalakkunnu 6. Govt. Sanskrit College, Thripunithura 7. HB College, Melukavu 8. Ilahia College, Muvattupuzha 9. Kuriakose Gregorious College, Pampady 10. Marian College, Kuttikkanam 11. Maharajas College, EKM 12. Nirmala College, Muvattupuzha 13. SH College, Thevara 14. St. Thoma College, Palai 15. St. Aloysius College, Edathua 16. Al Ameen College, Edathala 17. BK College, Amalagiri 18. DB, Thalayolapparambu 19. DB College, Keezhoor 20. Catholocate College, PTA 21. MES College, Nedumkandam 22. MSHS College, Angamali 23. Presentation College, Puthenvelikkara 				

		24. STC, Kozhencherry 25. St. Domanics, Kanjirappally 26. St. Xaviers College(Womens), Kothavara 27. St. Stephens College, Uzhavoor 28. St. GEorge College, Aruvithura 29. SVRNSS College, Vazhoor				
72.	EF I	Tabulation works of B.Sc. (Upto 2008 Admn) <u>Name of Colleges:</u> 1. Devamatha College, Kuravilangad 2. St. George College, Aruvithura 3. BCM College, Kottayam 4. CMS College, Kottayam 5. Govt. College, Kottayam 6. Alphonsa College, Pala 7. Assumption college, Changanacherry 8. Baselius College, Kottayam 9. Ettumanoorappan College, KTM 10. St. Marys College, Manarcaud 11. SN Arts and Science College, Kumarakom 12. DB College, Pampa 13. Bharata Mata College, Thrikkakara 14. SH Thevara 15. SS College, Kalady 16. Newman College, Thodupuzha 17. MES College, Nedumkandam 18. Catholocate College, PTA 19. BVM Holy Cross College, Cherpunkal 20. Marthoma College, Thiruvalla 21. St. Thomas College, Ranni 22. St. Thomas College, Kozhencherry 23. Henry Bakers College, Melukavu 24. MA College, Kothamangalam 25. Aquinas College, Edacochi 26. Govt. College, Munnar 27. Govt. College, Kattappana 28. MSHS College, Angamali 29. St. Alberts College, EKM 30. St. Peters College, Kolencherry 31. St. Xaviers College, Aluva 32. St. Pauls College, Kalamassery	0481-2733343			

		33. SSV College, Perumbavoor 34. SNM College, Maliankara 35. St. Teresas College, EKM 36. UC College, Aluva 37. Marthoma Colege, Perumbavoor 38. KE College, Mannanam 39. NSS Hindu College, Changanassery 40. DB College, Thalayolapparambu 41. St. Stephens College, Uzhavoor 42. St. Thomas College, Pala 43. SVRNSS College, Vazhoor 44. SD College, Kanjirappally 45. St. Xaviers College, Vaikom 46. Maharajas College, EKM 47. Govt. College, Manimalakkunnu 48. KG College, Pampady 49. Pavanatma College, Murickassery 50. BAM College, Thuruthicaud 51. Nirmala College, Muvattupuzha 52. Cochin College, Cochin 53. St. Aloysius College, Edathua 54. BK College, Amalagiri 55. St. Josephs College, Moolamattom 56. SB College Changanassery				
73.	PD I	Preparation of Degree Certificates of Candidates who attend 1. BA and BSc Annual Scheme Examination Till 2011 admn and 2008 admn respectively (Reg&Pvt.) 2. Verification of Genuineness of Degree Certificates 3. Preparation of Duplicate Degree Certificates 4. Preparation of Degree Certificates of BA (CBCSS) Private registered candidates & BFA Candidates 5. Name Correction 6. RTI	0481-2733381	pd1@mgu.ac.in		
74.	EI XXXVI	Exam related works of the following autonomous colleges: 1. SB College, Changanassery 2. SH Thevara 3. Rajagiri, Kalamassery 4. CMS Kottayam 5. Assumption College, Changanassery	0481-2733643	ei36@mgu.ac.in	AR XXII EXAM 0481-2733616	DR VI EXAM 0481-27333457
75.	EB VIII	Exam related works of the following colleges:	0481-	eb8@mgu.ac.in	AR XXII EXAM	DR VI

		<ol style="list-style-type: none"> 1. St. Therasas College, Ernakulam 2. St. Alberts College, Ernakulam 3. Marian College, Kuttikkanam 4. Maharajas College, Ernakulam 5. MA College, Kothamangalam 	2733649			EXAM
76.	EI XXXIII	LLB (3 Year) Exam related works including degree certificate preparation of: <ol style="list-style-type: none"> 1. Govt. Law College, Ernakulam 2. SN Law College, Poothotta 3. Al Azhar Law College, Thodupuzha 	0481-2733699	ei33@mgu.ac.in	AR XXII EXAM	DR VI EXAM
77.	EI XXIX	LLB (3 Year) + BBA LLB (5 Year) + BA LLB (5 Year) of SLIT + BA LLB (5 Year) of colleges, LLM in Colleges	0481-2733699	ei29@mgu.ac.in	AR XXII EXAM	DR VI EXAM
78.	EI XXXVII	5 Year Integrated course of BA LLB, B.Com LLB (Hons) (5 Year), BBA LLB (Hons) (5 Year) <ol style="list-style-type: none"> 1. Govt. Law College 2. Sree Narayana Law College 3. Co-operative School of Law, Thodupuzha 4. Bharata Mata School of Legal Studies, Aluva 5. CSI College for legal Studies, Kanakkari 6. Mount Zion Law College, Pathanamthitta 	No Phone	ei37@mgu.ac.in	AR XXII EXAM	DR VI EXAM
79.	EI III	Exam related works of the following courses: MSW, MTTM, MHRM, MMH, MHM, PGDAHSS., M Phil (Social Work)	0481-2733685	ei3@mgu.ac.in	AR XXII EXAM	DR VI EXAM
80.	PD IV	Preparation of Degree Certificate of Paramedical Courses, Verification of genuineness of these certificates, Despatch work of degree certificates to the new pareeksha bhavan	0481-2733689	pd4@mgu.ac.in	AR XXII EXAM	DR VI EXAM
81.	PD V	Verification approval and printing of PG Degree Certificates (CSS Printing Non CSS- Handwritten) Genuineness Verification and attestation of Degree(PG) Certificates Tapal and Despatch work related to PG Courses	0481-2733603	pd5@mgu.ac.in	AR XXII EXAM	DR VI EXAM
82.	PD II	Preparation of CBCSS Regular BA&BSc Degree Certificates	0481-2733677	pd2@mgu.ac.in	AR I EXAM 0481-2733684	DR IV EXAM
83.	PD VI	Preparation of CBCSS B.Com. (Regular)/New Degree Certificates	0481-2733677	pd6@mgu.ac.in		0481-2733625
84.	Exam Despatch IV	Despatch of Degree Certificates, Genuineness Verification and Related Documents	0481-2733677			
85.	EN V	Collection of answer scripts from the examination centres and processing for valuation	No Phone		AR V EXAM 0481-2733468	DR VIII EXAM
86.	EN VI	Collection of answer scripts from the examination centres and processing	No Phone			0481-

		for valuation				2733583
87.	EN VII	Collection of answer scripts from the examination centres and processing for valuation	No Phone			
88.	EN IX	Collection of answer scripts from the examination centres and processing for valuation	No Phone			
89.	EN X	Collection of answer scripts from the examination centres and processing for valuation	No Phone			
90.	EN XI	Collection of answer scripts from the examination centres and processing for valuation	No Phone			
91.	EN XII	Collection of answer scripts from the examination centres and processing for valuation	No Phone			
92.	EN XIV	Collection of answer scripts from the examination centres and processing for valuation	No Phone			
93.	EM I	MBA,B.Sc Computer Science,BTS,BFT,LLM(Semester System),BA Animation & Graphic Design,BLiSc	0481-2733665	em1@mgu.ac.in		
94.	EM III	Tabulation works of BBA(Off campus),BCA(Off campus),BA Sociology(Off Campus),BA English (Off campus),BBM(Off campus),MCom (Off campus),MCA (Off campus),MSc IT (Off campus),MSc Mathematics(Off campus),MA English (Off Campus),MA Multimedia (Off campus),LLM (Off campus),MA Sociology(Off campus)	0481-2733667	ar16exam@mgu.ac.in		
95.	EM IV	B.Com (Off Campus) Tabulation works	0481-2733663	em4@mgu.ac.in	AR XVI EXAM 0481-2733624	DR I EXAM 0481-2733456
96.	EM VII	Tabulation Works of BBA, BSc. Computer Science, BTS, BFT, LLM, BA Animation & Graphic Design & BLi.Sc. (Off Campus)	0481-2733672	em7@mgu.ac.in		
97.	EM VIII	B.Com Off Campus Tabulation Works, preparation of provisional certificate, degree certificate, consolidated marklist, transcripts, genuineness verification, duplicate marklist, revaluation	0481-2733697	em8@mgu.ac.in		
98.	EI VIII	Tabulation and other connected works of : B.Pharm, M.Pharm, BPT, BSc. MLT, BSc MMB, BSc MRT (Industrial and Fisheries, BSc. Post Basic Nursing, BSc Optometry)(Old Scheme Courses) List of Colleges: BSC MLT: 1. SME, Gandhinagar 2. SME-RC, Manimalakkunnu 3. SME-RC, Angamaly 4. SME-RC, RIMSR, Thalappady	0481-2733699	ei8@mgu.ac.in	AR VI EXAM 0481-2733628	DR VI EXAM 0481-2733457

		MPharm & BPharm 1. DPS, Cheruvandoor 2. DPS, RIMSR, Puthuppally BPT 1. SME Gandhinagar 2. SME, Angamaly BSc. Medical Microbiology 1. SME, Gandhinagar BSc. Medical Radiological Technology 1. SME, Gandhinagar				
99.	EI XXVIII	Tabulation works of BSc. Nursing, MBBS, BDS, MAMS, BHMS, MD, MS	No Phone	ei28@mgu.ac.in		
100.	EL I	BA/BSc/BCom. Model II Vocational Programmes delt with in the former EL I to VI Section (prior to 2008 admn) B.Voc. Degree Courses (2014 Admn onwards) 1. Alphonsa College 2. KE College 3. St.Thomas College, Pala 4. MES, Marampally 5. St. Alberts College, EKM 6. Sree Sankara, Kalady BPES (4 year) 1. St. Josephs, Moolamattom	0481-2733695	ei1@mgu.ac.in		
101.	EI XIV	OT, Duplicate Name Correction, G.V., Consolidation, Mercy Chance exams, Verification of Academic Records Tabulation works of : BSc. Computer Science BSc. Aquaculture BSc Information Technology BSc Electronics with computer hardware BSc Biotechnology BSc. Biotechnology&Botony BSc. Petro Chemicals BSc. Industrial Chemistry BSc. Microbiology BSc. Industrial Microbiology & Zoology BSc. Biochemistry	0481-2733688	ei14@mgu.ac.in	AR VI EXAM 0481-2733628	DR VII EXAM 0481-2733460

		BSc. Electronics BSc. Environmental Science BSc. Bioinformatics BCA BBA BA Communicative English BBM BCom. Office Management & Secretarial Practice BPE BSW M.Phil Physical Education BHM B.Lisc M.PEd B.PEd DDMCA Integrated MCA-IMCA				
102.	EI XVI	Tabulation and allied works of Rajagiri School of Engineering, Kochi, VISAT, Elanji, MBC, Peerumedu Exam Registration Official Transcript, Genuineness Verification Grace marks Degree Certificates Preparation	0481-2733634	ei16@mgu.ac.in		
103.	EI XXII	B.Tech Tabulation and allied works of: 1. SNGCE 2. FISAT 3. HKCET Exam Registration Official Transcript, Genuineness Verification Grace marks Degree Certificates Preparation	0481-2733637	ei22@mgu.ac.in	AR XVII EXAM 0481-2733636	DR EXAM II 0481-2733451
104.	EI XXIII	B.Tech Tabulation and Allied Works of: 1. SNMIMT, Malankara, Ernakulam 2. Carmel Engg. College, Ranni, PTA 3. Muthoot Engg. College, Ekm Exam Registration, Grace Marks, Degree preparation, Official Transcript, Genuineness Verification	0481-2733641	ei23@mgu.ac.in		

105.	EI XXIV	B.Tech Tabulation and Allied Works of: 1. SCMS, Karukutty 2. ISSAT, Pezhakkapilly 3. MCET, Pathanamthitta Exam Registration Official Transcript,Genuineness Verification Grace marks Degree Certificates Preparation	0481-2733630	ei24@mgu.ac.in		
106.	EI XXV	B.Tech Tabulation and Allied Works of: 1. Saintgits College of Engg, Pathamuttom 2. Ilahia College of Engg, Muvattupuzha 3. MES College of Engg, Kunnukara Exam Registration Official Transcript,Genuineness Verification Grace marks Degree Certificates Preparation	0481-2733640	ei25@mgu.ac.in		
107.	EI XXX	B.Tech Tabulation and allied works of: 1. Mangalam College 2. KMEA, Edathala 3. KITS, Chengalam Exam Registration Official Transcript,Genuineness Verification Grace marks Degree Certificates Preparation	0481-2733642	ei30@mgu.ac.in		
108.	EN I	Distribution of blank answer scripts & Question papers	0481-2733380	en1@mgu.ac.in	AR XVIII (Mon. Cell) 0481-2733218	DR EXAM VIII 0481-2733583
		Collection of written answer scripts from colleges				
		conducting CV camps				
		Bundling Camps				
		Processing Camps				
		Shifting of valued scripts from camps to godowns etc				
109.	EN II	Valuation of I & IV sem. PG(CSS) and III & IV Sem PG (Private)		en2@mgu.ac.in		

110.	EN III	Valuation of II & III Sem. PG(CSS) and I & II Sem PG (Private)	0481-2733345			
111.	EN IV	Distribution of camp materials to various valuation camps Handling the files like post result correction and withheld results etc.	0481-2733380	en4@mgu.ac.in		
112.	EN VIII	Exam Camp Management Processing of answer scripts of Mercy chance examinations, Special examinations, Rare courses etc.	No Phone	en8@mgu.ac.in		
113.	EN XV	Monitoring of mapping/mark entry camps Preparation of remuneration bills of examiners Handling the files like post result correction, withheld results of CBCSS examinations etc.	No Phone	en15@mgu.ac.in		
114.	ABG Section	Provide answer scripts for revaluation	No Phone			
115.	CBCSS I	B.Com Tabulation Works of: <u>Name of Colleges:</u> 1. Al-Ameen, Edathala 2. Aquinas, Edacochi 3. Assumption, Changanacherry (upto 2015 admn. only) 4. BAM Thuruthikadu, Kottayam 5. BCM, Kottayam 6. BK, Amalagiri 7. BPS, piramadom 8. BVM Holy Cross, Cherpunkal 9. Baselius, Kottayam 10. Bishop Speechly, Pallom 11. JPM, Kanchiyar, Labbakkada 12. Jai Bharath, Perumbavoor 13. KMM, Thrikkakara 14. Sree Dharmasastha, Neriamangalam 15. MES College ,Kochi 16. St.Thomas College Thavalappara,Konni	0481-2733676	cbcss1@mgu.ac.in	AR XIX EXAM 0481-2733644	DR EXAM IV 0481-2733625
116.	CBCSS X	B.Com Tabulation Works of: 1. HM Arts and Science, Randarkara, MPZHA 2. Henry Baker, Melukavu 3. Holy Cross C M&T, Pattady 4. ILMC A&S, Keezhillam, Perumbavoor 5. Indira Gandhi, Nellikuzhy, Kothamangalam 6. KG, Pampady	0481-2733676	cbcss10@mgu.ac.in		

		<ol style="list-style-type: none"> 7. Kersri Arts & Science, Paravoor,EKLM 8. Kristu Jyothi, Changanassery 9. MA College, Kothamangalam (upto 2015 admn only) 10. MA College, Ramapuram 11. MC Varghese C of A&S, Ettumanur 12. MES, Edathala, Aluva 13. MES, Marampally 14. Gov. College Ilamkunnappuzha 15. MES, Kunnukara 16. Mannam Memorial NSS, Konni 17. Malikdeenar, Adivadu, Pallarimangalam 18. Mar Elias, Kottappady 19. Mar Gregorios Abdul Jaleel, N Paravur 20. Mar Kuriakose, Puthuvely 21. Sree Sabareedurga College, PTA,Kulathoor 22. Maharajas College, EKLM (upto 2015 admn) 23. Mount Carmel College ,Karukadom 24. KMP College ,Perumbavoor(Up to 2013) 				
117.	CBCSS XI	<p>B.Com Tabulation Works of:</p> <ol style="list-style-type: none"> 1. Mar Thoma for Women, Perumbavoor 2. Mar Thoma, Thiruvalla 3. Marian, Kuttikkanam 4. NSS HC, Changanacherry 5. NSS, Rajakumari 6. Newman, Thodupuzha 7. Nirmala, Mulanthuruthy 8. PGRMSN, Channanikkad 9. Presentation, Puthenvelikkara, Ekln 10. Rajagiri, Kakkanadu 11. SAS SNDP Yogam, Konni 12. SN A&S, Kedamangalam 13. SRBS Gujarathi, Kochi 14. SSV, Valayanchirangara 15. St. Gits, Pathamuttam 16. Santhigiri, Vazhithala, Thodupuzha 17. SH College, Thevear (upto 2013 admn.) 18. Gov. College ,Santhanpara 19. St.Mary's College of Commerce & Management studies,Thurithiply 	0481- 2733676	cbcss11@mgu.ac.in		

118.	CBCSS XII	<p>B.Com Tabulation Works of:</p> <ol style="list-style-type: none"> 1. SB College, Changanacherry (upto 2014 admn) 2. SD, Kanjirappally 3. SS, Poothotta 4. SVR NSS, Vazhoor 5. St. Alberts, Ekm (upto 2015 admn) 6. St. Aloysius, Edathua 7. St. George, Aruvithura 8. St. Joseph College, Moolamattom 9. St. Mary's for women, Paliyakkara, TVLA 10. St. Marys, Manarkadu 11. St. Paul's, Kalamassery 12. St. Peters, Kolencherry 13. St. Stephens, Uzhavoor 14. St. Therasas, Ernakulam (upto 2013 admn) 15. St. Thomas, Puthenkuriz, Ekln 16. St. Thomas, Ranny 17. St. Xaviers, Kothavara, Vaikom 18. St. Xaviers, Aluva 19. VNS, Konni, PTA 20. Viswabrahmana College, Vechoochira, PTA 21. YMCA, Aluva 22. Yeldo Mar Baselius, Kothamangalam 23. St. Johns College, Prakkanam (upto 2013) 	0481- 2733676	cbcss12@mgu.ac.in		
119.	CBCSS XXI	<p>B.Com Tabulation Works of:</p> <ol style="list-style-type: none"> 1. Ayyappa (Adithya) inst. of MGT Studies, Peermade 2. Alphonsa, Pala 3. Aman, Paippad 4. Arafa C A&S, Pezhakkappally, MPZ 5. CAS, Konni 6. CAS, Nedumkandam 7. Chinmaya, Ernakulam 8. DB, Keezhoor 9. DB, Thalayolaparambu 10. De Paul Inst. of A&S, Angamaly 11. Devamatha, Kuravilangad 12. Ettumanoorappan College 13. Fr. Porukara CMI, Chambakulam 14. Girideepam, Kottayam 	0481- 2733688	cbcss21@mgu.ac.in		

		15. Good Shepherd College 16. Govt, College, Nattakom, Kottayam 17. Govt. College, Manimalakunnu 18. Govt. College, Munnar 19. Govt. College, Tripunithura 20. KMEA, Kuzhivelipady, Ekml 21. MES, Erattupetta 22. Mar Sleeva, Murikkassery, Idukki 23. SNGC of Advanced Studies, Mezhuveli, PTA 24. UC, Aluva 25. DB Pamba College, Parumala 26. St. Ann's College ,Angamaly			
120.	CBCSS XXII	B.Com Tabulation Works of: 1. Carmel Giri, Adimali (Stella Mary's for Women) 2. CAS, Puthenvelikkara 3. CAS, Thodupuzha 4. CMS College, Kottayam (upto 2015 admn) 5. Cochin College 6. DB, Pampa 7. Mar Baselius, Adimaly 8. Mount Carmel, Karukadam, Kothamangalam 9. Musaliar C of A&S, PTA 10. Nirmala, Muvattupuzha 11. PGM. Devagiri, Kangazha 12. Parumala Mar Gregorious, Thiruvalla 13. Pavanatma, Murikkassery 14. RUC of Mgt.&Tech., Kunnathunad, Ekml 15. SCMS, Muttom, Aluva 16. SN Arts & Sci., Othara, Thiruvalla 17. SN Arts & Sci., Udumbanchola 18. Sree Narayana Guru College of Advanced Studies, Pambanar 19. SN Trust, Pambanar 20. SNDP Yogam A&S, Kumbazha, Kizhakkupuram, Konni 21. Sanjo, Rajakkad, Idukki 22. Sree Sankara College, Kalady 23. SNGIST, Manakkappady, N. Parur 24. St. Antony's, Peruvanthanam, Peerumedu 25. St. Kuriakose Inst. of INF, Kuruppampady, Ekml 26. St. Mary's, Thuruthipally, Valayanchirangara, Perumbavoor 27. St. Thomas, Kozhencherry	0481- 2733695	cbcss22@mgu.ac.in	

		28. St. Thomas, Thavalappara, Konni				
121.	CBCSS XXIX	B.Com Tabulation Works of: 1. Vypin Govt. College, Elamkunnappuzha 2. MES College, Kochi	0481-2733676			
122.	CBCSS II	B.Sc. - All tabulation related works <u>Name of Colleges:</u> 1. Alphonsa College, Pala 2. Assumption College, Changanacherry (A) (2016 Onwards) 3. Baker College for women, Kottayam 4. Sree Narayana College of Arts and Science, Udumbanchola 5. College of Applied Science, Kaduthuruthy 6. College of Applied Science, Kattappana 7. College of Applied Science, Kanjirappally 8. College of Applied Science, Konni 9. College of Applied Science, Kutikkanam 10. College of Applied Science, Puthuppally 11. College of Applied Science, Mallappally West 12. College of Indegenous Food Technology, Konni 13. SSM College, Rajakkad 14. BCM College for Women, Kottayam 15. College of Applied Science, Puthenvelikkara 16. Al-Ameen College, Edathala 17. Al-Azhar College, Thodupuzha 18. College of Applied Science, Nedumkandam	0481-2733681	cbcss2@mgu.ac.in	AR XV EXAM 0481-2733465	DR EXAM IV 0481-2733625
123.	CBCSS III	B.Sc. - All tabulation related works <u>Name of Colleges:</u> 1. DB Pampa College, Parumala 2. Devamatha College, Kuravilangad 3. DB College, Thalayolapparambu 4. Ettumanoorappan College, Choorakkulangara 5. Govt. College, Manimalakunnu 6. Govt. College, Munnar 7. Govt. College, Nattakam 8. Ilahia Colege of Arts and Science, Muvattupuzha 9. Jai Bharat Arts and Science College, Vengola, Perumbavoor 10. KMM College of Arts & Science, Thrikkakara 11. Kuriakose Elias College, Mannanam 12. Maharajas College, Ernakulam 13. Morning Star Home Science College, Angamali 14. DB College, Kezhoor	0481-2733680	cbcss3@mgu.ac.in		

		15. Sahodaran Ayyappan Smaraka SNDP Yogam College, Konni 16. MES college of Advanced Studies, Aluva 17. Sree Dharma Sastha College, Kothamangalam 18. Bishop Vayalil Memorial HOly Cross College, Cherpunkal 19. Gov. College, Kattappana			
124.	CBCSS VII	B.Sc. - All tabulation related works <u>Name of Colleges:</u> <ol style="list-style-type: none"> 1. Ayyappa Institute of Management Studies, Peermade 2. Newman College, Thodupuzha 3. Marthoma College for women, Perumbavoor 4. Presentation College of Applied Science, Puthenvelikkara 5. PGM College, Kangazha 6. Govt. College, Elanthoor 7. Sree Narayana Arts & Science College, Chittar 8. Mar Augusthinose College, Ramapuram Bazar 9. Marthoma College, Kuttapuzha, Thiruvalla 10. Mount Royal College, Idukki 11. SH College, Thevara 12. STAS, Chuttippara 13. STAS, Edappally 14. STAS, Pullarikkunnu 15. CET College, Airapuram 16. Labour India College, Marangattupilli 17. Kristujyothi College of Mgmt. & Tech., Changanacherry 18. SCM School of Technology and Mgmt., Muttom, Aluva 19. SNM College, Maliankara 20. SB College, Changanassery 21. SN Trust Arts and Science College, Pambanar, Idukki 22. Govt.Arts & Science College ,Santhanpara 	0481- 2733681	cbcss7@mgu.ac.in	
125.	CBCSS VIII	B.Sc. - All tabulation related works <u>Name of Colleges:</u> <ol style="list-style-type: none"> 1. Arafa College of Arts & Science, Muvattupuzha 2. Mar Elias College, Kothamangalam 3. Mar Sleeva College of Arts & Science 4. Mount Carmel College, Karukadam 5. SNDP Yogam College, Pathanamthitta 6. SNGIST A&S College, Manakkapady, Paravur 7. Sree Narayana A&S College, Kadamangalam 8. St. Mary's College for Women, Paliakara, Thiruvalla 9. St. Marys College of Comm. and Mgmt Studies, Thuruthiply 	0481- 2733680	cbcss8@gmail.com	

		<ul style="list-style-type: none"> 10. St. Josephs College, Moolamattom 11. St. Teresas College, Ernakulam 12. St. Thomas College, Pala 13. St. Peters College, Kolancherry 14. St. Stephens College, Uzhavoor 15. St. Thomas College, Kozhencherry 16. Swamy Swasthikananda College, EKLM 17. UC College, Aluva 18. Viswabrahmana College, Vechoochira 				
126.	CBCSS XVI	<p>B.Sc. - All tabulation related works <u>Name of Colleges:</u></p> <ul style="list-style-type: none"> 1. Aman College of Science & Technology, Paippad 2. Aquinas College, Edacochin 3. Baselios Poullose II Catholicose College, Piravam 4. Baselius College, Kottayam 5. Bharata Matha College, Trikkakara 6. Bishop Kurialacherry /college for women, Amalagiri 7. Catholicate College, Pathanamthitta 8. Cochin College, Cochin 9. College of Applied Sciences, Thodupuzha 10. Guru Narayana College of Arts and Sciences, Thodupuzha 11. St. Xaviers College, VAikom 12. St. Marys College, Manarcaud 13. St. Xaviers Colege for Women, Aluva 14. Stella Maris College for Women, Adimali (Carmelgiri College, Adimali) 	0481-2733683	cbc16@mgu.ac.in		
127.	CBCSS XVII	<p>B.Sc. - All tabulation related works <u>Name of Colleges:</u></p> <ul style="list-style-type: none"> 1. Bishop Abraham Memorial College, Thuruthicaud 2. CMS College, Kottayam 3. College of Applied Sciences, Anchunadu, Kanthalloor 4. Mannam Memorial NSS College, Konni 5. Mar Athanasius College, Kothamangalam, Ernakulam 6. Nirmala Colege, Muvattupuzha 7. NSS College, Rajakumari 8. NSS Hindu College, Changanassery 9. Pavanatma College, Murickassery 10. Sasbari Durga College of A&S Kothamangalam 11. Sabari Durga College of A &S, Kulathoor 12. Sree Narayana Guru College of A&S, Paingottoor, 	0481-2733683	cbc17@mgu.ac.in		

		<p>Kothamangalam</p> <p>13. St. Pauls College, Kalamassery</p> <p>14. St. Aloysius College, Eathua</p> <p>15. VNS College of Arts & Sci., Konni</p> <p>16. Govt. Arts and Sci. College, Ernakulam</p> <p>17. St. Thomas A&S College, Puthencruz, Ernakulam</p>				
128.	CBCSS XVIII	<p>B.Sc. - All tabulation related works</p> <p><u>Name of Colleges:</u></p> <ol style="list-style-type: none"> 1. Henry Baker College, Melukavu 2. Indira Gandhi College of Arts and Science, Kothamangalam 3. Kuriakose Gregorios College, Pampady 4. MES College, Erumely 5. MES College, Marampally 6. MES College, Nedumkandam, Chembalam P.O 7. PRDS College of A&S, Changanacherry 8. Sahyajyothi A&S College, Kumily 9. Siena College of Professional Studies, Edacochin 10. Sree Narayana Arts & Sc. College, Kumarakom 11. Sree Narayana Guru College of Adv. Studies, Pampar, Idukki 12. Sree Sankara College, Kalady 13. Sree Vidyadiraja NSS College, Vazhoor 14. SSV College, Valayanchirangara, Perumbavoor 15. St. Alberts College, Ernakulam 16. St. Thomas College, Ranni 17. St. Thomas College, Thavalappara, Konni 18. St. Georges College, Aruvithura 	0481-2733683	cbcss18@mgu.ac.in		
129.	CBCSS IX	<p>Tabulation related works of BBA, BBM, BCA, BTM, BFT, CBCS Courses</p> <p><u>List of Colleges:</u></p> <ol style="list-style-type: none"> 1. Aditya Institute of Mgmt., Idukki 2. Al-Ameen College, Edathala 3. Al-Azhar College of A&S, Thodupuzha 4. Aman College of A&S, Paippad 5. Arafa College of A&S, Pezhakkapilly, MTPVZHA 6. Assumption College, Changanacherry 7. Bishop Speechly College, Pallom 8. Bharat Matha College, Trikkakara 9. CET College, Airapuram 10. Baker College for Women, KTM 11. Baselios Poulouse Second College, Piramadom 	0481-2733648	cbcss9@mgu.ac.in	AR EXAM XXIII	DR EXAM IV 0481-2733625

		<ol style="list-style-type: none"> 12. Bishop Vayalil College, Cherpunkal 13. Bharata Mata College, Chunagamveli, Aluva 14. Catholocate College, PTA 15. Chinmaya Vidyapeet. EKM 16. Cochin College, Cochi 17. CMS College, KTM 18. De Paul Institute of S&T, 19. DB College, Kezhoor 20. Ettumanoorappan College, Choorakkulangara 21. Girideepam Inst. of Adv. Learning, Vadavathoor 22. Good Shepherd College, Nattakom 23. Baselius College, KTM 24. Bhavans College of A&C, Kakkanad, EKM 25. DC School of M&T, Idukki 26. ILM College of A&S 27. Indira Gandhi College of A&S, Nellikuzhi, Kothamangalam 28. KMEA College of A&S, Kuzhivelippady, Aluva 29. Kristu Jyoti College of M&T, Changanacherry 30. Mount Carmel College, Karukadam 				
130.	CBCSS XIX	<p>Tabulation related works of cbcss BBA, BCA, BSW, BPE Courses –Up to 2015 admission</p> <p><u>List of Colleges:</u></p> <ol style="list-style-type: none"> 1. Fr. Porukara CMI College of Adv. Studies, Alappuzha (BCA) 2. Jai Bharat A&S College, Perumbavoor 3. KMM College of A&S, Thrikkakara 4. KMM College for Women, Thrikkakara 5. KMP College of A&S, Perumbavoor 6. Mar Augustinose College, Ramapuram 7. Mar Baselios College, Adimaly 8. Mar Gregorios Abdul Jaleel A&S College, N. Paravoor 9. Mar Sleeva Colege of A&S, 10. Marian College, Kuttikanam 11. MC Varghese college of A&S, Ettumanoor 12. MES College of Adv. Studies, Edathala 13. MES College, Erattupetta 14. MES college, Nedumkandam 15. MES College, Thellakam 16. Musaliar College of A&S, PTA 17. Nirmla Colege of A&S, Mulamthuruthy 18. Sanjo College, Rajakkad 	0481- 2733645	cbcss19@mgu.ac.in		

		19. SN A&S College, Tiruvalla 20. SN A&S College, Chittar, Konni 21. SNG College, Pampanar 22. Sreenidhi Inst of Mgmt&Science,, Anikad 23. St. Alberts College, EKM 24. St. Josephs Academy of Higher Education & Research, Moolamattom 25. St. Thomas College, Palai 26. St. George College, Aruvithura 27. SN College, Paingottoor 28. Mary Giri College of A&S, Koothattukulam 29. Mar Elias College, Kottappady				
131.	CBCSS XX	Tabulation related works including issuing of ML & PC of CBCS BBA, BBM, BCA, BTTM, BFT, BSW Courses <u>List of Colleges:</u> <ol style="list-style-type: none"> 1. Jawaharlal Nehru Inst of A&S, Balagram, Idukki 2. Rajagiri College of Social Science, Kalamassery 3. SB College, Changanacherry 4. Sahyajyothei A&S College, Kumily 5. Santhigiri College of CS, Vazhithala, Thodupuzha 6. Seth Ram Bahadur Singh Gujarati College, Kochi 7. JSiena College of Prof. Studies, Edacochin 8. SNM College, Maliankara 9. SN Arts and Science College, Kedamangalam 10. St. Anns College, Angamaly 11. St. Thomas Colege of Adv.l Studies, Edamury, Ranni 12. Nirmala College, Muvattupuzha 13. NSS College, Rajakumari 14. PG Radhakrishna Memorial SN College, 15. Parumala Mar Gregorios College, Thiruvalla 16. PGM College, Devagiri 17. Presentation College, Puthenvelikara, EKM 18. Rajagiri College of Mgmt & Applied Science, Kakkanadu 19. RU College of Mgmt & Tech. 20. Shermount College of A&C, Erumeli South 21. St. Antonys College, Peruvathanam, Idukki 22. R Sankar Smaraka SN Colege, Nedumkunnam, Changanassery 23. Rajagiri Viswajyothei Colege of A&S , Vengoor 24. Saintgits College of Appl. Sciences, Pathamuttom 25. SNGIST A&S College, Paravur 	0481- 2733648	cbcss20@mgu.ac.in		

		26. St. Marys College for women, Thiruvalla 27. St. Marys College of Comm. & Mgmt. Studies, Thuruthiply 28. St. Joseph College, Moolamattom 29. St. Thomas A&S College, Puthencruz 30. St. Thomas College, Ranni 31. Swamy Saswathikananda College, EKM 32. Viswabrahmana College, Vechoochira 33. VNS College, Konni 34. Yeldo College of A&S, Konni 35. YMCA College, Aluva				
132.	CBCSS XXIV (B.Com)	Tabulation related works including issuing of ML & PC of CBCS BCom Course <u>List of Colleges:</u> 1. BPC, Piravom 2. Catholicate College, PTA 3. MES, Nedumkandam 4. Morning Star, Angamaly 5. Siena College, Edacochin 6. SN A&S College, Kumarakom 7. Stellamaris Colege, Ramamangalam 8. Rajagiri Viswajyothi College, Vengoor 9. Viswabharathi , Njezhoor 10. MGMNSS, Lakkattoor 11. CAS Kanjirappally 12. CAS, Kadathuruthy 13. Christ, Puliyanmalla 14. Mount Royal, Sooryanelli 15. Gurunarayana, Thodupuzha 16. SNM, Maliankara 17. St. Thomas, Palai 18. R Shankar Smaraka, Nedumkunnam 19. Govt. Arts &Sci. College, Elanthoor 20. DC School, Vagamon 21. Bharatha Matha College, Aluva 22. MES, Erumely 23. Illahia, Muvattupuzha 24. Baker College for Women, KTM 25. KMM For Women 26. MES Golden Jubilie, KTM 27. Labour India, maragatupilly	No Phone		cbcss24@mgu.ac.in	

		28. PRDS College, Amara 29. Sree Sabareesa College, Murikkumvayal				
133.	CBCSS XXV (B.Com)	Tabulation related works including issuing of ML & PC of CBCS B.Com Course <u>List of Colleges:</u> 1. Al-Azhar College for A&S, Thodupuzha 2. College of Applied Science, Marayoor 3. Girijyothi College, Idukki 4. Mar Ivanios College, Mallappally, PTA 5. SN A&S, Konni' 6. Sahyajyothi College, Kumili 7. Shermount College, Erumeli 8. St. George Colege, Vazhakulam 9. College of Applied Science, Kuttikkanam 10. CET College, Airapuram 11. St. Josephs Academy of Higher Edu&Research, Moolamattom 12. KE college, Mannanam 13. St. Thoma Colleg of Adv. Studies, Ranni' 14. Sreenidhi Inst of Mgmt.&Sci., Anikad 15. Jawaharlal Nehru Inst of A&S, Idukki 16. Mahatmagandhi Univ. Inst. of A&Comm., Kaviyoor 17. Mahatmagandhi Uni. inst of A&C, Pathanamthitta 18. Govt. College, Kattappana 19. Bharat Matha College, Thrikkakara 20. SN College of Adv. Studies, Kuttanadu 21. SNG College of A&S, Kothamangalam 22. Sreemahadeva College, Vaikom 23. Sree Narayana Paramahamsa college, Poonjar 24. Bhavans College, Kakknadu 25. SSM College, Rajakkad, Idukki 26. Maryagiri College of A&S, Koothattukulam 27. St. Thomas, Parakkathanam	No Phone		cbcss25@mgu.ac.in	
134.	CBCSS XXVI	Tabulation related works including issuing of ML & PC of CBCS BBA, BCA, BTS, BBM <u>List of Colleges:</u> 1. JPM Arts &Sci. College, Kattappana 2. Ilahia College of A&S, Muvattupuzha 3. MES College, Marampally 4. SSM College, Rajakkad 5. St. Kuriakose College, Kuruppampady	0481- 2733695		cbcss26@mgu.ac.in	

		6. ST. Thomas College, Kozhencherry 7. Sree Sabareesa College, Mundakayam 8. Sree Dharma Sastha, Nedumkandam 9. KG College, Pampady 10. MMNSS College, Konni 11. MES College, Erumely 12. MES College, Kunnukara 13. SAS SNDP Yogam College, Konni 14. St. Pauls College, Kalamassery 15. BPC College, Piravam 16. Christ College, Kattappana 17. Holy Cross College, Puttady 18. Mar Kuriakose College, Koothattukulam 19. SN A&S College, Kumarakom 20. Sree Mahadeva College, VAikom 21. St. Thomas College, Thalavalappara				
135.	CBCSS IV (BA)	Exam Tabulation & Other works (CBCSS BA) <u>List of Colleges:</u> 1. Assumption College, Changanacherry(Autonomous) 2. Baselius College, KTM 3. Baselius Poulouse II Catholicose College, Piravom 4. BAM College, Thuruthicadu 5. SN College, Udumbanchola 6. PRDS College, Amrapuram, Changanacherry 7. Maharajas College, EKM(Autonomous) 8. Ilahia College of A&S, Muvattupuzha 9. Bharath Mata College, Aluva 10. Sahiya Jyothi College, Kumili 11. Girijyothi College, Cheruthoni, Vazhathoppu 12. Rajagiri Viswajyothi College, Vengoor 13. Sri Mahadeva College, Vaikom 14. St. Marys College, Thuruthiply 15. Shermount College, Erumely 16. St. Joseph Academy of H.Edn., Moolamattam 17. Shanthigiri College, Vazhithala 18. Sree Sabareesa College, Murikumvayal, Mundakkayam 19. CMS College, KTM(Autonomous) 20. Cochin College, Cochin 21. BK College, Amalagiri 22. Mar Thoma College, Thiruvalla	0481- 2733648	cbcss4@mgu.ac.in	AR EXAM XIV 0481-2733638	DR EXAM IV 0481- 2733625

		<p>23. Govt. College, Vypin, Ilamkunnappuzha 24. Sreenidhi Insti of Management &Sci., Kodungoor, KTM 25. Good Shepherd College ,Nattakom</p>				
136.	CBCSS V (BA)	<p>Exam Tabulation & Other works (CBCSS BA) <u>List of Colleges:</u> 1. Bhavans College of A&Comm., EKM 2. Christ College, Puliyanmala, Kattappana 3. De Paul Inst of S&T, Angamaly 4. SN A&S College, Chittar, Konni 5. SN College of Adv. Studies, Pampanar,Idukki 6. SN Colege of ADv. Studies, Mezhuveli, PTA 7. SN College of A&S, Kothamangalam 8. Sree Narayana Paramahamsa College of A&S, Poonjar 9. Sree Vidyadiraja NSS College, Vazhoor 10. St. Thomas College, Ranni 11. St. Georges College, Aruvithura 12. St. Joseph College of Communication, Changanacherry 13. St. Stephens College, Uzhavoor 14. St. Thomas College, Kozhencherry 15. St. Xaviers College for Women, Aluva 16. VNS College of A&S, Konni 17. SN A&S College, Kedamangalam 18. Parumala Mar Gregorios College, Thiruvalla</p>	0481- 2733648	cbcss5@mgu.ac.in		
137.	CBCSS XIII (BA)	<p>Exam Tabulation & Other works (CBCSS BA) <u>List of Colleges:</u> 1. Al-Azhar College of A&S, Thozupuzha 2. Indira Gandhi College of A&S, Nellikuzhi, Kothamangalam 3. Mount Carmel College, Karukadam 4. Newman College, Thodupuzha 5. Presentation College, EKM 6. RLV College, Tripunithura 7. SBCollege, Changanacherry 8. SNDP Yogam College of A&S, Kumbazha, PTA 9. Sabari Durga College of A&S, Kulathoor 10. SN A&S College, Tiruvalla 11. St. Domanics College, Kanjirappally 12. St. Pauls College, Kalamassery 13. St. Teresas College, EKM 14. St. Thomas College, Palai 15. St. Xaviers College, Vaikom</p>	0481- 2733633	cbcss13@mgu.ac.in		

		16. St. Aloysius College, Edathua 17. St. Marys College, Manarcaud 18. Mahatma Gandhi Univ. Inst of A&Comm., Kaviyoor 19. Marygiri College of A&S, Koothattukulam, EKM 20. JLM College of A&S 21. Autonomas St.Terasas (2014) 22. SB Changanassery (2014)			
138.	CBCSS XIV (BA)	Exam Tabulation & Other works (CBCSS BA) <u>List of Colleges:</u> <ol style="list-style-type: none"> 1. Al-Ameen College, Edathala 2. Devamatha College, Kuravilangad 3. Ettumanoorappan College, Choorakkulangara 4. Girideepam Inst of Adv. Learning, Vadavathoor 5. Govt. College, Kattappana 6. Govt. College, Manimalakunnu 7. Govt. College Moonnar 8. JPM A&S College, Kattappana 9. KMM College of A&S, Thrikkakara 10. Kuriakose Gregorios College, Pampady 11. Labour India College, Meenachil 12. Mar Augusthinose College, Ramapuram Bazar 13. Mar Baseliouse College, Admilay 14. Mar Elias College, Kothamangalam 15. Mar Gregorios Abdul Jaleel A&S College, N. Paravoor 16. Nirmala A&S College, Mulamthuruthy 17. SSV College, Perumbavoor 18. St. Antonys College, Mundakkayam 19. UC College, Aluva 20. Viswabharathi SN A&S college, Njeezhoor 	0481- 2733633	cbcss14@mgu.ac.in	
139.	CBCSS XV (BA)	Exam Tabulation & Other works (CBCSS BA) <u>List of Colleges:</u> <ol style="list-style-type: none"> 1. Bharata Matha College, Thrikkakara 2. DB Pampa College, Parumala 3. DB College, Keezhoor 4. Henry Baker College, Melukavu 5. Holy Cross College of Mgmt.&Tech, Puttady 6. Jawaharlal Nehru Inst of A&S, Idukki 7. Muriakose Elias College, Mannanam 8. Malik Deenar College, Pallarimangalam 9. Mannam Memorial NSS College, Konni 	0481- 2733633	cbcss15@mgu.ac.in	

		10. Marian College, Kuttikanam(autonomous) 11. Marthoma College fo Women, Perumbavoor 12. MES College, Nedumkandam, Chembalam 13. NSS Hndu College, Changanassery 14. SH College, Thevara (Autonomous) 15. SSM College, Rajakkad, Idukki 16. Siena College of Professional Studies, Edachochin 17. Sree Narayana Trust A&S College, Pampanar, Idukki 18. ST. Thomas College, Thavalappara, Konni				
140.	CBCSS XXIII (BA)	Exam Tabulation & Other works (CBCSS BA) <u>List of Colleges:</u> 1. Aman College of S&Tech., Paipad 2. Aquinas College, Edacochin 3. Bishop Vayalil Memorial Holy Cross College, Cherpunkal 4. Chinmaya Vidyapeeth, EKM 5. Govt. A&S College, Elanthoor, PTA 6. Govt. College, Tripunithura 7. Govt Sanskrit College, Tripunithura 8. Guru Narayana College of A&S, Thodupuzha 9. Jai Bharat A&S College, Vengola, Perumbavoor 10. Mar Athanasius College, EKM 11. Mar Ivanios College for Adv. Studies, PTA 12. Mar Sleeva College of A&S, 13. MES College, Marampally 14. Pavanatma College, Murickassery 15. R Sankar Smaraka SN College, Changanacherry 16. SN College of Adv. Studies, Kuttanadu 17. Saintgits College of Applied Science, Pathamuttom 18. Sanjo College, Idukki 19. SCMS School of Tech&Mgmt., Muttom 20. Sree Sankara college, Kalady 21. St. George College, Muvattupuzha 22. St. Anns College, Angamaly 23. St. Peters College, Kolencherry	Nil	cbcss23@mgu.ac.in		
141.	CBCSS XXVII (BA)	Exam Tabulation & Other works (CBCSS BA) <u>List of Colleges:</u> 1. Alphonsa College, Pala 2. Arafa College of A&S, Muvattupuzha 3. BCM College, Kottayam 4. CATHOLICATE College, PTA	No Phone	cbcss17@mgu.ac.in		

		5. CET College of Mgmt. Sci.&Tech., Airapuram 6. DC School of Mgmt.&Tech., Pullikkanam, Idukki 7. DB College, Thalayolapparambu 8. Govt. College, Nattakom 9. Kristu Jyoti College of Mgmt&Tech, Changanacherry 10. Morning Star Home Science College, Angamali 11. Nirmala College, Muvattupuzha 12. Rajagiri college of Mgmt. & Applied Sci., Kakkanadu 13. SNM College, Maliankara 14. Stella Maris College for Women, Adimali				
142.	PRO Section	Issuance of Press Releases Advertisements receiving RTI Applications	0481-2733298	Pro@mgu.ac.in	PRO (i/c)	
143.	Enquiry Section	General Enquiry for Students and Public	0481-2731020	enquiry@mgu.ac.in		
144.	Information Centre – Thiruvalla	General Enquiry for Students and Public	0469-2731732	mgutvla@gmail.com		
145.	Information Centre – Thodupuzha	General Enquiry for Students and Public	0486-2221275	mgutdpa@gmail.com		
146.	Information Centre – Ernakulam	General Enquiry for Students and Public	0484-2340502	mginfoekm@gmail.com		
147.	Information Centre – Vaikom	General Enquiry for Students and Public	0482-217744	mguvkm@gmail.com		
148.	Information Centre – Adimali	General Enquiry for Students and Public	0486-4225030	mgquadim@gmail.com		
149.	Information Centre – North Paravur	General Enquiry for Students and Public	0484-2444643	mguinformationcentre.paravur@gmail.com		
150.	Information Centre – Kattappan	General Enquiry for Students and Public	0486-8273070	mguktpn@gmail.com		

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151.	SDE I	വിദ്യാർത്ഥി വിദ്യാഭ്യാസ പദ്ധതി പ്രകാരം 2003 വരെ നടത്തിയ കോഴ്സുകൾ, സ്കൂളിന്റെ സാമ്പത്തിക കാര്യങ്ങൾ, ദരണപരമായ കാര്യങ്ങൾ, ജീവനക്കാരുടെ സർവ്വീസ് സംബന്ധമായ കാര്യങ്ങൾ	0481-2730491	sde@mgu.ac.in	AR SDE 0481-2733238	
152.	SDE II	ഓഫ് കമ്പസ് സെന്ററുകളിലെ വിദ്യാർത്ഥികളുടെ മാർക്കിംഗ് വിതരണം, ടി.സി, സി.സി., ട്രാൻസ്ക്രിപ്റ്റ്, മറ്റു സർട്ടിഫിക്കറ്റുകൾ കൊടുക്കുന്നതുമായി ബന്ധപ്പെട്ട ജോലികൾ	0481-2733338	offcampus@mgu.ac.in		
153.	SDE III	37 ഓഫ് കമ്പസ് സെന്ററുകളിലെ വിദ്യാർത്ഥികളുടെ മാർക്കിംഗ് വിതരണം, ടി.സി., സി.സി., മറ്റു സർട്ടിഫിക്കറ്റുകൾ, സിലബസിന്റെ ഫീച്ചർ ട്രാൻസ്ക്രിപ്റ്റ് തുടങ്ങിയവ നൽകുന്നു. □□□ .□□ .ഇ -യിലെ അക്കാദമികമായ കാര്യങ്ങളുടെ ഫയലുകൾ കൈകാര്യം ചെയ്യുന്നു.	0481-2730491	sde@mgu.ac.in		
154.	SDE IV	57 ഓഫ് കമ്പസ് സെന്ററുകളിലെ വിദ്യാർത്ഥികളുടെ മാർക്കിംഗ് വിതരണം, ടിസി/സിസി, മറ്റ് സർട്ടിഫിക്കറ്റുകൾ, സിലബസിന്റെ ഫീച്ചർ ട്രാൻസ്ക്രിപ്റ്റ് എന്നിവ നൽകൽ, പഠന സാമഗ്രികളുടെ മുദ്രണം, □□□□□□□□□□□□ ചുമതല	0481-2730491	sde@mgu.ac.in		
155.	PR I	<p style="text-align: center;">Private Registration BA & B.Com – other board MA, MSc & M.Com – other board for all centers</p> <p><u>M.Com.:</u></p> <ol style="list-style-type: none"> 1. Cochin College 2. Chinmaya Vidyapeet 3. St. Pauls College, Kalamassery 4. Bharat Matha College, Thrikkakara 5. SNM College, Maliankara 6. SS College, Kalady 7. St. Anns College, Angamaly 8. St. Peters College, Kolenchery 9. Nirmala College, Mulanthuruthy 10. St. Thomas College, Puthanery 11. MES College, Kunnukara <p>Preparation of private registration notification</p> <p>Migration/Matriculation Verification of Pre-Degree, BA, B.Com, M.Com, Private registration upto 1996</p> <p>Private registration register preparation</p> <p>Cancellation of Private Registration</p>	0481-2733365	Pvtregistration1@mgu.ac.in	AR PVT. REGN. 0481-2733258	DR III EXAM 0481-2733233
156.	PR II	<p>Works related to private registration of all B.A. Students except that students who studied CBSE, ICSE, NIOS includes:</p> <ol style="list-style-type: none"> a. full course (I to VI) b. III to VI sem (for each semester) c. Optional Change of students (private regn) 	0481-2733365	pvtregistration2@mgu.ac.in		

		d. Second Language of private students e. Migration verification of private students f. regularisation of withheld application g. Cancellation of private registration of students				
157.	PR III	B.Com Full Course (State syllabus) Additional Elective Additional Degree Regular to Private (II to VI sem)	0481- 2733455	pvtregistration3@mgu.ac.in		
158.	PR IV	B.Com Full Course (State syllabus) Additional Elective Additional Degree Regular to Private (II to VI sem)	0481- 2733336	Pvtregistration4@mgu.ac.in		
159.	PR VI	Private Registration MA, MCom, MSc Maths	0481- 2733427			
160.	PR Tapal & Despatch	All tapal & Despatch works related to private registration	No Phone			
161.	EB X	Ph.D related work	0481- 2732947	mguphdeb@gmail.com	AR XXI EXAM	
162.	EB XIV	Ph.D related work	0481- 2732947		AR XXI EXAM	