

Price Rs. Twenty

MAHATMA GANDHI UNIVERSITY**KOTTAYAM**

POST GRADUATE EXAMINATIONS

APPLICATION FOR REGISTRATION **M.Sc** DEGREE**PREVIOUS/PREVIOUS IMPROVEMENT** EXAMINATION

APRIL/MAY 200

Read the Instructions Carefully Before filling up

No. **5030** (Candidates require to fill up only their related columns)

To be filled by the Candidate	Main Subject
	Optional / Elective Paper (s) (if any) 1 2
	Register Number (Office use)

1. Centre of Examination												
2. Name of the Candidate (in Block Letters)									Male/ Female			
3. Expansion of the Initials (if any)												
4. Main subject taken												
5. Paper(s) for which the candidate is appearing in the examination	1.....		2.....		3.....		4.....		5.....		6.....	
Optional/Elective Paper (s).....												
6. Religion and Community									Sub divisions (if any)			
7. Whether belongs to Schedule Caste / Tribe	Yes/No											
8. Whether eligible for Free concession	Yes / No											
9 For Regular Previous Examination Candidates												
a. From which University the Candidate has passed the Qualifying Examination												
b. Subjects and Additional Language taken in the Qualifying Exam.	Main			Subsidiaries			Additional Language					
c. Marks Obtained in the Qualifying Examination	Part I			Part II			Part III					
	Marks	Max	%	Marks	Max	%	Marks	Max	%			
d. Documents Submitted along with the Application	1. Qualifying Certificate / Provisional Certificate 2. Marklists (..... Nos) (Strike out whichever is not applicable)											
10 For Regular Previous Improvement Examination Candidates												
Details of Previous Appearance	Reg No		Year		Marks		Centre					
11. For Mark Improvement Examination Candidates												
a. Details of the Regular Examination the candidate passed	Year		Reg. No & Year		Total Marks		Centre					
	Previous											
	Final											
b. Whether availed any Mark Improvement Chance already	Yes/No											
c. If 'Yes' Furnish the details of the chance (No.1) availed	Year		Reg. No & Year		Total Marks		Centre					
	Previous											
	Final											
12 For Previous Year only Failed / (Private) Candidates												
a. Details of the Last Previous year Examination Appearance	Reg. No.		Year		Centre							
b. Details of the Previous year Examination Passed	Reg. No.		Year		Marks		Centre					

Remittance of Fees	For Office use only
(to be filled in by the Candidate) Even if the Remittance is made from the College office the related details should be noted below	
a. Amount Rs	
b. Pay - in - slip/D.D. No.....	
c. Date.....	
d. Cash Counter / SBT.....	

13 **For Previous Year & Final Year Exams Failed (Private Candidates)**

Details of the Last Examinations taken	Year	Reg. No	Year	Centre
	Previous			
	Final			

14 **For Additional Post Graduate Degree Candidates**

Details of the Post Graduate Degree(s) already obtained	Faculty	Branch	Reg. No & Year	Centre

15 **For Theory/Practical Failed Candidates**

Details of the Part Passed	Theory/Practical	Reg. No.&Year	Marks	Centre

16 Date of Birth

Place of Birth with District & Taluk

17 Name of Father / Guardian

18 Occupation and annual income of Father / Guardian

19 Address of the Candidate

Permanent Address	Present Address	<div style="border: 1px solid black; padding: 5px;"> Passport size Photograph to be pasted here. Photograph is necessary for all candidates appearing after their regular course. Photograph should be attested by a gazetted officer. Candidates should sign before the Identifying Officer </div>
.....	
.....	
.....	
.....	
Pin code	Pin code	

20 Name and Designation of the Identifying Officer

(Date Signature of the identifying officer is necessary across the Photograph)

21 **DECLARATION OF THE CANDIDATE**

I hereby declare that the entries made above are correct to the best of my knowledge and that they have been made in my own handwriting

Station: _____ Date: _____ Signature of the Candidate _____

22 ***DECLARATION OF THE PRINCIPAL**

I hereby certify that the entries made have been verified by me and I have found them to agree to those in the records of this college

Station: _____ Date: _____ College Seal _____ Signature of the Principal _____

23 **CERTIFICATE OF THE PRINCIPAL**

This is to certify that Shri / Smt belongs to Schedulecaste / Scheduletribe / Other Backward Community and is appearing for the Examination for the First/Second consecutive chance and he / she is eligible for reimbursement of examination fees. The Director, Harijan Welfare / District Welfare Officer concerned has been requested to sanction the examination fees and the required statement in quarduplicate will be sent to the office of the Controller of Examinations at an early date.

Station: _____ Date: _____ College Seal _____ Signature of the Principal _____

* This column need be filled in only in the case of candidates attending a college at the date of application

AFFILIATION FEE CERTIFICATE

Certified that the student affiliation fee of Rs has been collected and remitted to the University in respect of the candidate Sri/Smt..... as per the cash counter pay - in - slip no DtdRs

Signature of the Principal

INSTRUCTIONS TO CANDIDATES

1. Every column of the application should be carefully filled in by the candidate
2. APPLICATION WHICH ARE DEFECTIVE IN ANY RESPECT, INCOMPLETE AND THOSE RECEIVED AFTER THE LAST DATE PRESCRIBED WILL BE SUMMARILY REJECTED. The Last date prescribed is the last date of receipt of applications in the University office and not for remittance of fees
3. Applications for admissions to the Examination, together with the Uty. Cash Counter Pay-in-slip for the remittance of fees must be forwarded to the Controller of Examinations not later than the last date prescribed
4. Enquiries from candidates. as to the receipt of their applications in the University office will not receive attention. Each applications, if accompanied by an addressed Post Card, will however be acknowledge by return of the card with the university stamp duly impressed thereon. Candidates are advised to send their applications by Registered post acknowledgment due. So that they may have a ready means of knowing that their applications have reached the office
5. The fee for the examinations is as follows.
 - a) Rs. 90/- for one year + Rs. 15/- Mark list + Rs. 50 for each Practical Examination
 - b) Improvement candidates should remit Rs. 20/- also Improvement Registration Fee, along with the prescribed examination fee
6. The fee must be paid through pay-in-slip at M.G. University cash counter or D.D drawn in favour of the finance officer, M.G. University payable at SBT, M.G. University Campus branch. Code No. 669. No application will be registered unless the prescribed fee has been paid. The fee once paid will not be refunded or held over for a subsequent examination

P.T.O

	<h3 style="margin: 0;">HALL TICKET</h3> <h2 style="margin: 0;">MAHATMA GANDHI UNIVERSITY</h2> <h3 style="margin: 0;">POST GRADUATE EXAMINATIONS</h3> <p style="margin: 0;">M.Sc. Degree Previous/Previous improvement Examination..... 200</p>	<p>Reg. No</p> <hr/> <p>For Office use only</p>
Centre of Examination		
Name of Candidate	Male/Female	
Main Subject Paper(s) Taken in the Examination 1 2 3 4 5 6	Passport size photograph to be pasted here. Photograph is necessary in the case of private candidate only. The Photograph should attested by a Gazetted Officer. The candidate should sign before the identifying Officer	
Optional/Elective paper(s) if any should be specifically mentioned		
Signature of the Candidate		
Name and Designation of the Identifying Officer (For Private Candidates)	University Office Seal	
		The Controller of Examinations

- 7 Candidates belonging to Scheduled castes, Scheduled and Christian converts from them. Kudumbis etc. Who are eligible exemption from payment of examination fee for their second consecutive appearance should forward their applications through the Principals of the Colleges from where they were presented to the examinations for the first time. Applications received direct from such candidates without examination fees will not be entertained by the University.
- 8 Candidates submitting their applications directly to the University should write in block letters at the left hand top corner of the envelope containing the applications: APPLICATION FOR REGISTRATION M.SC. PREVIOUS/ Previous Impt. EXAMINATION
- 9 Only two chances will be given to Mark Improvement candidates for Improving their Marks
- 10 No candidates appearing for the first time will be allowed to select a centre for his/her examinations other than the College in which he/she has studied except for satisfactory reasons and on the recommendation of the Principal of his/her college.
- 11 Each Regular candidate appearing for the first time must forward along with his/her application his/her Qualifying Certificate/Provisional Certificate and Marklists. In the case of Batchelors from Universities outside the state a copy of the communication granting Recognition of Examination should also be submitted. APPLICATION WITHOUT CERTIFICATE AND MARKLISTS WILL NOT BE CONSIDERED FOR REGISTRATION.
- 12 The marklist of the candidates will be sent to the Principals of the respective college where the candidate appeared for the examination.
- 13 The marklist of Candidates who fail to produce the Original Qualifying Certificate and Qualifying Marklists at the Uty. Office for verification will not be released.

INSTRUCTIONS TO CANDIDATES APPEARING FOR THE UNIVERSITY EXAMINATIONS

- 1 Candidates should take their seats in the examination hall atleast five minutes before the Commencement of the examination. Candidates Presenting themselves more than half an hour after the appointed time will not be admitted to examination hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted. Candidates should bring with them to the examination hall each day of the examination their hall tickets for inspection by the Chief Superintendent.
- 2 Candidates are prohibited from writing upon their hall tickets or question papers. They are also prohibited from writing their names on any part of the answer books

Candidates should write their register number in words as well as in figures in the space provided for the purpose on the outer cover of the answer book. (For eg. If the Reg. No. of the Candidate is 27389 the candidate shall write in letters Two Seven Three Eight Nine) They are strictly prohibited from writing their register numbers on any other page of the answer books. Violation of these rules will lead to the rejection of their answer books.
- 3 No candidate will be allowed to leave the examination hall before the expiry of at least half an hour after question paper has been given and no candidate who leaves the hall during the period allotted for paper will b allowed to return within that period
- 4 Candidates are prohibited from introducing into the examination hall any book or portion of book, slate, manuscript or paper of any description from communicating with or copying from each other and from communicating with any person outside the examination hall. Any candidate detected in the violation of these Rules will be sent out of the hall forthwith and will not be permitted to sit for the remaining papers of the examination. Violation of these rules may invoice cancellation of the examination taken by the candidate and his/her rustication for a period to be decided by the University
- 5 When a candidate has finished writing his/her answers and wishes to hand over his/her answer book or at the end of the period prescribed for each particular part of examination he/she shall stand up in his/her place and remain standing until one of the Superintendents has gone up to him/her and has received hi her answer book from him/her. He/she should not leave the hall leaving the answer book in his/her seat